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**Minutes of the Meeting of the FULFORD WATER SERVICE COMMISSION**  
**Held Thursday October 15, 2018 in the SSI Public Library, 129 McPhillips Ave, Salt Spring Island, BC**

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**Present:** **CRD Director:** Wayne McIntyre  
**Commission Members:** Carole Eyles, Gord Singbeil, Alan Martin  
**Staff:** Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Chris Davidson, Manager Engineering; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Peggy Dayton, Senior Financial Analyst; Thea Cleave, Financial Analyst 2; Tracey Shaver, Recording Secretary  
**Absent:** Anthony Maude

Chair Eyles called the meeting to order at 1:00 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Singbeil, **SECONDED** by Commissioner Martin,  
That the Fulford Water Service Commission meeting agenda of October 15, 2018 be amended and approved with the following additions Item 5.1 Fulford Inn Line Extension, Item 5.2 186 South Ridge.

**CARRIED**

**2. Approval of Minutes: August 16, 2018**

**MOVED** by Commissioner Singbeil, **SECONDED** by Commissioner Eyles,  
That the Fulford Water Service Commission meeting minutes of August 16, 2018 be approved.

**CARRIED**

**3. Director, Chair and Commissioner Reports**

**3.1 Director McIntyre** briefly reported on:

- Second Indoor tennis court opened; generous donation, broad age range of tennis players
- CRD Grants in Aid- Marine Search and rescue "beacon"; Wagon Wheel Emergency Housing aid; Farmland Trust-Root Cellar fire suppression
- Ganges Sewer refurbishment project; on time and budget; Tom Toynbee-great storey from beginning of sewer plant using new (MBR) technology which is still relevant and now a proven system
- Capital Regional Housing Corporation: Michigan Square affordable housing project; new federal building code increasing construction costs by 20%, will be felt across region
- Destination Management and Marketing Organization approved by CRD Board; Support by 50% of SGI & SSI accommodation sector; 2% tax to be used to promote off season tourism

- Water Collection: Working with CRD Building inspection to develop a simple guide and design for rain water harvesting for tanks up to 3,000 gallons. Potential for bulk buying of tanks
- CRD Board completed 49 out of 51 strategic priorities; notable for progress with climate action and 1<sup>st</sup> Nations communications

**3.2 No formal report from Chair Eyles**

**4. New Business**

**4.1 2019 Operating and Capital Budget**

**MOVED** by Commissioner Eyles, **SECONDED** by Commissioner Martin,  
That the Fulford Water Service Commission:

1. Approve the 2019 operating and capital budget as amended by removing project No. 18-02 from the five year Capital Plan, and that the 2018 actual surplus or deficit be balanced on the 2018 transfer to the Capital Reserve Fund and;
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2019 Operating and Capital Budget and the five year Financial Plan for the Fulford Water Service as presented.

**CARRIED**

**5. Outstanding Business**

**5.1 Fulford Inn Line Extension**

- New owner of property considering connection
- Developer would pay for all costs of the line extension and possibly late comers fees
- Commercial property will need to be metered

**5.2 186 South Ridge**

Staff to check records. Property owner requested potential inclusion into system (2012) with subdivision approval.

**6. Adjournment**

**MOVED** By Commissioner Eyles, **SECONDED** by Director McIntyre,  
That the meeting adjourn at 1:50 pm.

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**CHAIR**

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**SENIOR MANAGER**