



Making a difference...together

**Minutes of the Fulford Water Service Commission
Held Monday 28 March 2011
Fulford Hall, Andersen Room
2591 Fulford-Ganges Road, Salt Spring Island, BC**

Present:

CRD Electoral Area Director: Garth Hendren
CRD: Jack Hull, General Manager, Integrated Water Services, Ted Robbins, Senior Manager, Water Management; Janice Poncelet, Senior Financial Analyst; Colwyn Sunderland, Local Services Engineering Coordinator; Lorrie Siemens (Recorder)

1. Call to Order

The meeting was called to order at 2 p.m. by Anthony Maude.

- 2. MOVED** by Jonathan Yardley, **SECONDED** by Anthony Maude that the agenda of the Fulford Water Service Commission meeting on 28 March 2011 be approved as distributed.

CARRIED

3. 2011 Operating and Capital Budget

Jack Hull highlighted the changes from November to present. He explained that the budget has been adjusted to reflect a transfer of labour charges that went against the operating budget to do with the treatment plant which should be charged to capital. The changes were brought through to the 2011 budget.

The following information was provided to the commission:

- Two handouts detailing the 2011 budget:
 1. Recommended - includes \$51,061 transfer of expenses to capital
 2. Without \$51,061 transfer to capital
- Questions and Answers Regarding 2011 Budget - November 2010 to March 2011
- PowerPoint Slide - Fulford Water Service Commission - 2011 Budget Review, 28 March 2011
- Correspondence sent via e-mail on March 11, 2011
- Staff Report to Commission dated 28 March 2011 - 2011 Operating and Capital Budget
- Proposed Budget Package - 2.626 Fulford Water (SSI)

Discussion took place on the following topics:

- Request from commission to receive information in simple terms in order for them to respond to the public.
- Discussion and explanation of deficit in operating budget.
- Request from commission on feasibility of receiving reimbursement for purchased meters, including an explanation of ownership of the meters.
- Explanation of budget estimates presented in November verses actuals.
- Lack of information during construction phase of project.

- Costs for additional effort for commission support.
- Explanation of increased operating costs.
- Request for reports to be provided in more detail and in simple terms.
- 5-Year Capital Plan and explanations.
- Referendum costs.
- Benefits of a strategic asset management plan.
- CRD Board approval process for the budget and the impact of the commission not approving the budget.

Bruce Patterson and Ted Robbins left the meeting at 3:45 p.m.

MOVED by Anthony Maude, **SECONDED** by Jonathan Yardley that the Fulford Water Service Commission authorize staff to proceed with the referendum to borrow \$225,000, on the condition that a capital plan be approved by the commission for a portion of the proposed loan authorization (approximately \$140,000).

CARRIED

MOVED by Anthony Maude, **SECONDED** by Jonathan Yardley that the Fulford Water Service Commission support an operating budget that reflects the operating budget for 2010, plus a \$13,000 increase to make up for a shortfall in revenue, and if the CRD can find a way in their accounting to capitalize the cost of the chlorinator that was delayed because of the project difficulties, the commission will support the movement of the operational costs to capital costs.

CARRIED

4. Adjournment

The meeting was adjourned at 4:50 p.m.