



Notice of Meeting and Meeting Agenda Finance Committee

Wednesday, January 3, 2024

9:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

S. Brice (Chair), P. Jones (Vice Chair), P. Brent, C. Coleman, S. Goodmanson, D. Kobayashi,
M. Little, K. Williams, R. Windsor, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [24-020](#) Minutes of the November 1, 2023 Finance Committee Meeting

Recommendation: That the minutes of the Finance Committee meeting of November 1, 2023 be adopted as circulated.

Attachments: [Minutes - November 1, 2023](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

5.1. Presentations

5.1.1. [24-012](#) Presentation: 2023 Audit Planning, Lenora Lee, Lead Audit Engagement Partner, KPMG (Verbal)

6. Committee Business

- 6.1. [23-975](#) Capital Regional District 2023 Audit Planning Discussion
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
That the Capital Regional District 2023 Audit Plan developed by KPMG be approved.
- Attachments:** [Staff Report: CRD 2023 Audit Planning Discussion](#)
[Appendix A: KPMG CRD 2023 Audit Planning Report](#)
- 6.2. [24-009](#) 2024 Finance Committee Terms of Reference
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: 2024 Finance Committee TOR](#)
[Appendix A: 2024 Finance Committee TOR](#)
- 6.3. [23-976](#) Capital Regional District External Grants Update
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: CRD External Grants Update](#)
[Appendix A: 2023 External Grants Dashboard](#)
[Appendix B: 2023 Grant Alerts](#)
- 6.4. [23-977](#) Bylaw No. 4597: Security Issuing Bylaw, Spring 2024
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4597, "Security Issuing Bylaw No. 1, 2024", be introduced and read a first, second and third time; and
2. That Bylaw No. 4597 be adopted.
- Attachments:** [Staff Report: Bylaw No. 4597 Security Issue 2024 Spring](#)
[Appendix A: Bylaw No. 4597](#)
- 6.5. [24-002](#) Bylaw No. 4596: Saanich Peninsula Wastewater Services Loan Authorization Bylaw No. 1, 2024
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4596, "Saanich Peninsula Wastewater Services Loan Authorization Bylaw No. 1, 2024", be introduced and read a first, second and third time; and
2. That participating area approval for Bylaw No. 4596 be obtained by way of the municipal consent process for North Saanich, Central Saanich and Sidney, and if successful, be referred to the Inspector of Municipalities for approval.
- Attachments:** [Staff Report: Bylaw No. 4596 San Pen WW](#)
[Appendix A: Bylaw No. 4596](#)

6.6. [23-1001](#) Previous Minutes of the Royal and McPherson Theatres Services
Advisory Committee for Information.

Recommendation: There is no recommendation. The following minutes are for information only.
a) Royal and McPherson Theatres Services Advisory Committee minutes of May 3,
2023.
b) Royal and McPherson Theatres Services Advisory Committee minutes of June 7,
2023.

Attachments: [a\) Minutes: RMTSAC - May 3, 2023](#)
 [b\) Minutes: RMTSAC - June 7, 2023](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is March 6, 2024.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.