



Notice of Meeting and Meeting Agenda Finance Committee

Wednesday, July 5, 2023

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

S. Brice (Chair), P. Jones (Vice Chair), P. Brent, C. Coleman, S. Goodmanson, D. Kobayashi,
M. Little, K. Williams, R. Windsor, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [23-328](#) Minutes of the May 3, 2023 Finance Committee Meeting

Recommendation: That the minutes of the Finance Committee meeting of May 3, 2023 be adopted as circulated.

Attachments: [Minutes - May 3, 2023](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

- 6.1. [23-330](#) Capital Regional District External Grants Update
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: CRD External Grants Update](#)
[Appendix A: 2023 External Grants Dashboard](#)
[Appendix B: 2023 Grant Alerts](#)
- 6.2. [23-384](#) Bylaw No. 4558: 2023 to 2027 Financial Plan Bylaw, 2023, Amendment No. 1, 2023
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4558, "2023 to 2027 Financial Plan Bylaw, 2023, Amendment Bylaw No. 1, 2023", be introduced and read a first, second and third time; and
2. That Bylaw No. 4558 be adopted.
- Attachments:** [Staff Report: Bylaw No. 4558: 2023-27 Fin. Plan Amendment](#)
[Appendix A: Bylaw No. 4558 with Schedules A & B](#)
- 6.3. [23-391](#) Municipal Finance Authority 2023 Fall Issue - Capital Regional District Security Issuing Bylaws No. 4562 and 4563
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4562, Security Issuing Bylaw No. 2, 2023, be introduced and read a first, second, and third time; and
2. That Bylaw No. 4562 be adopted.
3. That Bylaw No. 4563, Security Issuing Bylaw No. 3, 2023, be introduced and read a first, second, and third time; and
4. That Bylaw No. 4563 be adopted.
- Attachments:** [Staff Report: MFA 2023 Fall Issue; CRD Security Issuing Bylaws](#)
[Appendix A: Bylaw No. 4562 Security Issuing Bylaw](#)
[Appendix B: Bylaw No. 4563 Security Issuing Bylaw](#)
- 6.4. [23-389](#) Bylaw No. 4559: Temporary Borrowing (Regional Parks Land Acquisition) Bylaw No. 1, 2023
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4559, "Temporary Borrowing (Regional Parks Land Acquisition) Bylaw No. 1, 2023", be introduced and read a first, second and third time; and
2. That Bylaw No. 4559 be adopted.
- Attachments:** [Staff Report: Bylaw No. 4559: Temp. Borrowing \(Reg. Parks Land Acq.\)](#)
[Appendix A: Bylaw No. 4559](#)

- 6.5.** [23-388](#) Bylaw No. 4557: Capital Regional District Recreation Services and Facilities Fees and Charges 2023-2024
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4557, "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 17, 2023", be introduced and read a first, second, and third time;
 2. That Bylaw No. 4557 be adopted.
- Attachments:** [Staff Report: Bylaw No. 4557 CRD Rec. Svcs. Fees & Charges](#)
[Appendix A: Bylaw No. 4557](#)
[Appendix B: List of Revisions](#)
- 6.6.** [23-415](#) Modernizing the Bylaws of the Royal Theatre and McPherson Playhouse Services - Bylaw No. 4560 and 4561
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4560, Royal Theatre Local Service Area Establishment Bylaw No. 1, 1998, Amendment Bylaw No. 1, 2023, be read a first, second, and third time.
 2. That Bylaw No. 4561, McPherson Playhouse Local Service Area Establishment Bylaw No. 1, 1999, Amendment Bylaw No. 1, 2023, be read a first, second, and third time.
 3. That staff be directed to commence a council consent approval process with the relevant participants of each amending bylaw (Bylaw No. 4560 - Oak Bay, Saanich, Victoria; Bylaw No. 4561 - Victoria).
- Attachments:** [Staff Report: Modernizing Bylaws Royal and McPherson](#)
[Appendix A: Bylaw No. 4560 Royal](#)
[Appendix B: Est. Bylaw No. 2587 Royal \[Redlined\]](#)
[Appendix C: Bylaw No. 4561 McPherson](#)
[Appendix D: Est. Bylaw No. 2685 McPherson \[Redlined\]](#)
- 6.7.** [23-405](#) Capital Region Emergency Service Telecommunications Inc. (CREST) Service Agreement
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That the March 9, 2022 Board resolution pertaining to the approved Service Agreement be rescinded;
 2. That the Chief Administrative Officer be authorized to enter into a further revised Service Agreement to provide emergency communications services, as attached at Appendix C; and,
 3. That Staff be directed to amend the Financial Plan to reflect the increased service agreement payments for 2022 to 2027.
- Attachments:** [Staff Report: CREST Service Agreement](#)
[Appendix A: Staff Report 8 Dec 2021 Board CREST](#)
[Appendix B: Staff Report 9 Mar 2022 Board CREST](#)
[Appendix C: Service Agreement 2022-27- tracked changes](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is September 6, 2023.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.