



Making a difference...together

**Minutes of the Highland Water and Sewer Local Services Commission  
and the Fernwood Water Local Service Commission  
Held Wednesday 05 October 2011  
145 Vesuvius Bay Road, Salt Spring Island, BC  
Video Conference**

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**Present:** Highland: Ann Heeley-Ray, Carol Newmeyer, Sharon Bywater  
Fernwood: Eli Trory, Lorrie Hunt  
CRD Electoral Area Director: Garth Hendren  
CRD: Ted Robbins, Senior Manager, Water Management, Scott Mason, Manager,  
Regional Infrastructure, Lorrie Siemens, Recording Secretary  
**Regrets:** Fernwood: Peter Lake

Sharon Bywater called the meeting to order at 11:05 a.m.

**1. Approval of Agenda**

**MOVED** by Carol Newmeyer, **SECONDED** by Eli Trory that the agenda of the Highland Water and Sewer Local Services Commission and the Fernwood Water Local Service Commission meeting of 05 October 2011 be approved as distributed.

**CARRIED**

**2. Highland and Fernwood Water Treatment Plant Award of Contract (Tender Ref. No. 2011-519)**

Staff presented a written report.

Discussion took place on the following topics:

- Ridgeline Mechanical Ltd. bid
- Gas tax funding
- Provincial Emergency Program (PEP) claim

**MOVED** by Ann Heeley-Ray, **SECONDED** by Eli Trory:

That the Highland Water and Sewer Local Services Commission and the Fernwood Water Local Service Commission recommend to the CRD Board that a contract for construction of the water treatment plant (Tender Reference No. 2011-519) be awarded to Brunnell Construction Ltd. in the amount of \$1,347,304.00 including HST, subject to the following:

- a. That an amount of \$160,000.00 from the Community Works Fund for Salt Spring Island is allocated to the project, of which \$72,063.00 is allocated to the Fernwood Water Service, and \$87,937.00 is allocated to the Highland Water and Sewer Service; and
- b. That Highland capital project funding of \$161,263.00 be reallocated to the project upgrade by reducing the budget for distribution upgrades from \$363,000.00 to \$201,737.00.

**CARRIED**

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Ted Robbins thanked Director Hendren for recommending allocation of funding from the community works fund for the project. He also thanked the commission members for attending a meeting on short notice in order to make deadlines for submission to the CRD Board for approval of the contract.

Director Hendren noted the need to fill three current vacancies on the Highland Water and Sewer Local Services Commission. Vacancies consist of two representatives for water and one representative for Salt Spring Island.

**3. Adjournment**

The meeting was adjourned at 11:30 a.m.

DRAFT