



625 Fisgard St.,  
Victoria, BC V8W 1R7

**Capital Regional District**  
**Notice of Meeting and Meeting Agenda Exempt Staff**  
**Compensation Review Advisory Committee**

Wednesday, September 11, 2019

11:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

S. Brice (Chair), J. Ranns (Vice-Chair), C. Plant, M. Hicks, D. Blackwell

**1. Territorial Acknowledgement**

**2. Approval of Agenda**

**3. Adoption of Minutes**

**3.1 Minutes of the June 5, 2019 Meeting**

**Recommendation:** That the minutes of the June 5, 2019 meeting be adopted as circulated.

Minutes: June 5, 2019

**4. Chair's Remarks**

**5. Presentations/Delegations**

**6. Committee Business**

**7. New Business**

**8. Motion to Close the Meeting**

**8.1. Motion to Close the Meeting**

**Recommendation:** That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1),(c) labour relations or other employee relations.

**9. Adjournment**

Next Meeting: At the call of the Chair



# Capital Regional District Meeting Minutes

625 Fisgard St.,  
Victoria, BC V8W 1R7

## Exempt Compensation Review Advisory Committee

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Wednesday, June 5, 2019

12:00 PM

CRD Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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Present: S. Brice (Chair), J. Ranns, C. Plant, D. Blackwell  
Staff: R. Lapham, N. Chan, C. Neilson, K. Morley (meeting recorder)  
Consultant: J. Case  
Regrets: M. Hicks

The meeting was called to order at 12:01 p.m.

### **Election of Advisory Committee Vice-Chair**

MOVED by Chair Plant, SECONDED by Director Blackwell  
That Director Ranns be appointed as Vice Chair of the Advisory Committee  
CARRIED

### **1. Approval of the Agenda**

MOVED by Chair Plant, SECONDED by Director Blackwell  
That the agenda as presented be approved.  
CARRIED

**2. Adoption of minutes** – There were none.

**3. Chair's Remarks** – There were none.

**4. Presentations/Delegations** – There were none.

**5. Consent Agenda** – There were no items.

### **6. Administration Reports**

#### **6.1. Terms of Reference**

R. Lapham introduced the terms of reference.

MOVED by Director Blackwell, SECONDED by Chair Plant,  
That the Exempt Staff Compensation Review Advisory Committee receive the terms of  
reference for information.  
CARRIED

### **7. Correspondence**

#### **7.1. Correspondence: Executive, Managerial and Professional Association (MPA)**

R. Lapham introduced the correspondence.

MOVED by Chair Plant, SECONDED by Director Blackwell,  
That the Correspondence be received and that a response be sent that the Committee will seek  
MPA's participation as appropriate.  
CARRIED

**8. New Business** – There was none.

**9. Motion to Close the Meeting**

**9.1. Motion to Close the Meeting**

MOVED by Director Blackwell, SECONDED by Director Ranns,  
That the meeting be closed in accordance with the Community Charter, Section 90 (1) (c)  
labour relations or other employee relations.  
CARRIED

The Advisory Committee moved to the closed session at 12:07 pm.  
The Advisory Committee rose from the closed session at 1:14 without report.

**10. Adjournment**

MOVED by Chair Plant, SECONDED by Director Blackwell,  
That the meeting be adjourned at 1:14 pm.  
CARRIED

\_\_\_\_\_  
Chair

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Recorder