

**Meeting Minutes**  
**Environmental Services Committee**

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Wednesday, July 27, 2016

9:30 AM

6th Floor Boardroom

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PRESENT

DIRECTORS: V. Derman (Chair), R. Windsor (Vice Chair), C. Day (for C. Hamilton), R. Kasper, W. McIntyre, J. Ranns (9:38), V. Sanders (for R. Atwell), K. Williams, B. Desjardins (Board Chair, ex officio, 9:53)

STAFF: L. Hutcheson, General Manager, Parks and Environmental Services; J. Frederick, Manager, Project Engineering, Environmental Engineering; T. Watkins, Manager, Solid Waste Operations, Environmental Resource Management; N. More, Committee Clerk (Recorder)

ALSO PRESENT: A. Bird, Geographic Survey of Canada

ABSENT: Director D. Blackwell

The meeting was called to order at 9:30 a.m.

**1. Approval of Agenda**

**MOVED by Director Williams, SECONDED by Alternate Director Day,  
That the agenda be approved as circulated.**

**CARRIED**

**2. Adoption of Minutes**

- 2.1. [16-801](#) Approval of the Minutes of the June 22, 2016, Meeting of the Environmental Services Committee

**MOVED by Director Williams, SECONDED by Director Kasper,  
That the minutes of the June 22, 2016, meeting of the Environmental Services  
Committee be adopted as circulated.**

**CARRIED**

**3. Chair's Remarks**

None.

**4. Presentations/Delegations**

- 4.1. [16-838](#) Presentation: Alison Bird, Earthquake Seismologist, Geographic Survey of Canada, Earthquakes of Coastal British Columbia

Chair Derman introduced A. Bird and remarked that what affects the natural and built environment in the region, including earthquakes, was of interest to the Committee.

**MOVED by Director Kasper, SECONDED by Director McIntyre,  
That the time for the presentation be extended beyond ten minutes.**

**CARRIED**

A. Bird informed the Committee about earthquakes and tsunamis and what to expect of such activity in the area. Her talk was illustrated with presentation slides. Topics included tectonics, the Devil's Mountain fault, the composite hazard map for Victoria, and the likelihood and effects of a Cascadia fault megathrust earthquake.

Director Ranns entered the meeting at 9:38 a.m.  
Board Chair Desjardins entered the meeting at 9:53 a.m.

The Committee sought clarification on earthquake and tsunami facts related to the region.

**This Presentation was received.**

## 5. Committee Business

- 5.1. [16-833](#) Award of Contract 15-1838B - Maintenance Contract for the Hartland Landfill Gas Power Generation System
- L. Hutcheson provided highlights of the report. The Committee sought clarification on the warranty on the gas power generation system as it related to the details of the contract.

**MOVED by Director Windsor, SECONDED by Director Kasper,  
That the Environmental Services Committee recommend to the Capital Regional District Board:**

**That Contract 15-1838B, Regular Maintenance to the Hartland Landfill Gas Power Generation System, be awarded to Finning Canada on a time-and-materials basis at the proposed rates outlined in Appendix A, for a period of two years starting August 18, 2016, and to be paid from the Environmental Resource Management budget.**

**CARRIED**

- 5.2. [16-818](#) Hartland Landfilling Operations Contract - Tender Process

L. Hutcheson provided highlights of the report. The Committee sought clarification on details of the draft contract.

**MOVED by Alternate Director Day, SECONDED by Director Kasper,  
That the Environmental Services Committee recommend to the Capital Regional District Board:**

**That the tender process and documents for the contract for Hartland Landfilling Operations 2017 to 2020 be approved.**

**CARRIED**

## 6. Correspondence

- 6.1. [16-834](#) Letter from Salt Spring Island Watershed Protection Area to Chair Derman re Solid Waste Management Plan for Salt Spring Island - Requesting Update (July 4, 2016)

The Regional Director for Salt Spring Island remarked on the subject of the letter and requested staff include composting in the update they provide to the

Salt Spring Island Watershed Protection Authority Steering Committee.

**MOVED** by Director McIntyre, **SECONDED** by Alternate Director Day,  
That the letter from Salt Spring Island Watershed Protection Area to Chair  
Derman re Solid Waste Management Plan for Salt Spring Island - Requesting  
Update (July 4, 2016) be received for information.

**CARRIED**

**7. New Business**

None.

**8. Adjournment**

**MOVED** by Director Windsor, **SECONDED** by Alternate Director Day,  
That the meeting be adjourned at 10:18 a.m.

**CARRIED**

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**CHAIR**

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**RECORDER**