

Meeting Minutes
Environmental Services Committee

Wednesday, October 28, 2015

9:30 AM

6th Floor Boardroom

PRESENT

DIRECTORS: J. Brownoff (Chair), D. Blackwell, C. Day (for C. Hamilton), R. Kasper (for M. Tait), W. McIntyre, J. Ranns, C. Stock (for A. Finall), K. Williams (10:50), R. Windsor, G. Young (9:32)
STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; S. Bagh, Senior Manager, Regional and Strategic Planning; G. Harris, Senior Manager, Environmental Protection; R. Sharma, Senior Manager, Financial Services; R. Smith, Senior Manager, Environmental Resource Management; N. More, Committee Clerk (recorder)
ALSO PRESENT: Directors B. Desjardins and V. Derman, Alternate Director L. Hundleby; L. Bailey (Chair), C. Hallsworth, A. Pape-Salmon, Roundtable on the Environment
ABSENT: N. Jensen (Board Chair, ex officio)

The meeting was called to order at 9:31 a.m.

1. Approval of Agenda

**MOVED by Director Day, SECONDED by Director Blackwell,
That the agenda be approved.
CARRIED**

2. Adoption of Minutes

2.1. 15-1179 Adoption of the Minutes of September 30, 2015

**MOVED by Director McIntyre, SECONDED by Director Blackwell,
That the minutes of the September 30, 2015, meeting of the Environmental Services Committee be adopted.
CARRIED**

3. Chair's Remarks

Chair Brownoff remarked on the working group on solid waste management established by the Association of Vancouver Island and Coastal Communities and indicated the final report would be made available to the CRD Board when published.

4. Presentations/Delegations: There were none.

Director Young entered the meeting at 9:32 a.m.

4.1. 15-1175 Presentation: Rob Bernhardt, Canadian Passive House Institute West, Low Energy Buildings

R. Bernhardt provided information on low energy houses and their potential to reduce energy and greenhouse gas emissions without relying on complicated mechanical systems, with the aid of presentation slides. He encouraged local governments to support higher energy efficiency standards in building codes, lead by example, and advocate to senior levels of government and stakeholders.

5. Committee Business

5.1. 15-1148 Service Plans Review Process

L. Hutcheson provided highlights of the report and service plans and staff provided further clarification on the kitchen scraps program and on leachate treatment funding.

**MOVED by Director Blackwell, SECONDED by Director Day,
That the Environmental Committee approve the attached service plans.
CARRIED**

5.2. 15-1149 Renewal of Contract No. 13-1787 - Kitchen Scraps

L. Hutcheson provided highlights of the report and staff provided clarification on cost, volumes, and the anticipated annual cost. The Committee requested that staff provide supplementary information to the Board with the clarification on volumes and annual cost.

On the motion, the Committee discussed the state of overall plans for solid and liquid waste, and the need for an in-region solution in the future.

**MOVED by Director Windsor, SECONDED by Alternate Director Day,
That it be recommended to the Capital Regional District Board:
That staff be authorized to renew Contract No. 13-1787 - Hauling and Processing
Household Kitchen Scraps by one year, to December 31, 2016.
CARRIED**

5.3. 15-1151 Hartland Gas Utilization Infrastructure

L. Hucheson provided highlights of the report. The Committee sought clarification on the scope of the gas utilization report and on the cost of engine replacement versus engine repair. On the motion, the Committee requested that supplemental information be provided to the Board on engine repair versus replacement, and discussed the use of the engine in the future if gas utilization plans changed.

**MOVED by Director Young, SECONDED by Alternate Director Day,
That staff issue the landfill gas engine repair and maintenance Request for
Proposals (RFP); and that staff, in parallel with the engine repair RFP, complete
the 2015 landfill gas utilization study to evaluate long-term gas utilization
alternatives.
CARRIED
OPPOSED Ranns, Kasper**

5.4. 15-1145 Approval for Procurement of Analytical Laboratory Services

**MOVED by Alternate Director Day, SECONDED by Director Windsor,
That staff be directed to proceed with a formal competitive procurement process
for laboratory analytical services for Environmental Services programs
environmental monitoring samples.
CARRIED**

6. Roundtable on the Environment Energy Workshop**6.5. 15-1176** Workshop Presentation: Roundtable on the Environment - Proposed Guiding Framework for a 2050 Energy Strategy

Lynn Bailey, Chair of the Roundtable on the Environment, Cora Hallsworth, and Andrew Pape-Salmon addressed the Committee with a presentation for discussion titled "Draft Framework for a Capital Region Long-Term Energy Strategy". As well, a memorandum was distributed with definitions of terms, on file at Legislative and Information Services.

Director Williams entered the meeting at 10:50 a.m.

6.6. 15-1183 Energy Workshop: Input from CRD Directors and Decision on Next Steps

L. Bailey requested the Committee's approval for direction to staff to do a long-term energy plan, and invited the Committee's clarifying questions and gap analysis based on the presentation. The Committee provided feedback on the framework and discussed topics such as:

- targets
- individual responsibility and incentives
- staff resources
- climate action
- land use patterns
- generalizations versus specific plans
- changes in technology over the long term
- the use of graphic illustration for public engagement on the vision
- jurisdictions, regulations and taxation

The Committee requested that staff meet with the Roundtable on the Environment to provide more in-depth information about current CRD programs. The Committee was invited to provide any further comments after the meeting to forward back to the Roundtable on the Environment. Staff clarified that a report including funding alternatives could be provided if the Committee or Board determined to move forward with an energy strategy.

7. New Business: There was none.

8. Adjournment

MOVED by Alternate Director Stock, **SECONDED** by Director Windsor,
That the meeting be adjourned at 11:37 a.m.
CARRIED

CHAIR

RECORDER