

Notice of Meeting and Meeting Agenda Environmental Services Committee

Wednesday, October 28, 2015

9:30 AM

6th Floor Boardroom

J. Brownoff (Chair), M. Tait (Vice Chair), D. Blackwell, A. Finall, C. Hamilton,
W. McIntyre, J. Ranns, K. Williams, R. Windsor, G. Young, N. Jensen (Board
Chair, ex officio)

1. Approval of Agenda

2. Adoption of Minutes

2.1. 15-1179 Adoption of the Minutes of September 30, 2015

Recommendation: That the minutes of the September 30, 2015, meeting of the Environmental Services Committee be adopted.

Attachments: [2015-09-30 Minutes ESC](#)

3. Chair's Remarks

4. Presentations/Delegations

4.1. 15-1175 Presentation: Rob Bernhardt, Canadian Passive House Institute West, Low Energy Buildings

Attachments: [Presentation: Low Energy Buildings, CanPHI West](#)

5. Committee Business

5.1. 15-1148 Service Plans Review Process

Recommendation: That the Environmental Committee approve the attached service plans.

Attachments: [Staff Report: Service Plans Review Process](#)
[Appendix A: 2015-09-02 Report to Finance Committee](#)
[Appendix B: Environmental Services Department Service Plans](#)

5.2. 15-1149 Renewal of Contract No. 13-1787 - Kitchen Scraps

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:
That staff be authorized to renew Contract No. 13-1787 - Hauling and Processing Household Kitchen Scraps by one year, to December 31, 2016.

Attachments: [Staff Report: Renewal of Contract 13-1787, Kitchen Scraps](#)

5.3. 15-1151 Hartland Gas Utilization Infrastructure

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:
That staff issue the landfill gas engine repair and maintenance Request for Proposals (RFP); and that staff, in parallel with the engine repair RFP, complete the 2015 landfill gas utilization study to evaluate long-term gas utilization alternatives.

Attachments: [Staff Report: Hartland Gas Utilization Infrastructure](#)
[Appendix A: Report Re: Major Repairs to Hartland Gas Engine](#)
[Appendix B: Landfill Gas Engine Repair Request for Proposals](#)

5.4. 15-1145 Approval for Procurement of Analytical Laboratory Services

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:
That staff be directed to proceed with a formal competitive procurement process for laboratory analytical services for Environmental Services programs environmental monitoring samples.

Attachments: [Staff Report: Procurement of Analytical Lab Services](#)

6. Roundtable on the Environment Energy Workshop

6.1. 15-1176 Workshop Presentation: Roundtable on the Environment - Proposed Guiding Framework for a 2050 Energy Strategy

Attachments: [Workshop Presentation: RTE 2050 Energy Strategy Framework](#)

6.2. 15-1183 Energy Workshop: Input from CRD Directors and Decision on Next Steps

7. New Business

8. Adjournment

Next Meeting: November 25, 2015

To ensure quorum, please advise Nancy More (250-360-3024) if you or your alternate CANNOT attend.