

**Meeting Minutes**  
**Environmental Services Committee**

---

Wednesday, June 24, 2015

9:30 AM

6th Floor Boardroom

---

PRESENT

DIRECTORS: J. Brownoff (Chair), M. Tait (Vice Chair), L. Szpak (for D. Blackwell), A. Finall (9:33), C. Day (for C. Hamilton), W. McIntyre, J. Ranns (9:40), K. Williams, C. Jensen (for R. Windsor), C. Coleman (for G. Young)

STAFF: L. Hutcheson, General Manager, Parks and Environmental Services; G. Harris, Senior Manager, Environmental Protection; N. More, Committee Clerk (recorder)

ALSO PRESENT: Director V. Derman; Alternate Director V. Sanders; J. Cooper, Elevate Consulting; L. Bailey (Chair), A. Pape-Salmon (Vice-Chair), S. Cairns, B. Juchau, C. Hallsworth, CRD Roundtable on the Environment

ABSENT: Director N. Jensen (Board Chair, ex officio)

The meeting was called to order at 9:31 a.m.

**1. Approval of Agenda**

**MOVED by Director Williams, SECONDED by Director Tait,  
That the agenda be approved.  
CARRIED**

**2. Adoption of Minutes**

**2.1. 15-696** Adoption of Minutes of May 27, 2015

**MOVED by Director Tait, SECONDED by Director Williams,  
That the minutes of May 27, 2015, be adopted.  
CARRIED**

**3. Chair's Remarks**

*Chair Brownoff remarked that energy is a critical issue best addressed at the regional level. She remarked on the global learning conference in Vancouver on energy she and other CRD Directors had attended. She was confident an inspirational energy plan can be developed for the region.*

**4. Presentations/Delegations: There were none.**

**5. Committee Business**

**5.1. 15-687** Roundtable on the Environment Energy Workshop

*J. Cooper presented the workshop agenda in and members of the Roundtable on the Environment spoke to the presentation slides. J. Cooper facilitated a workshop session*

*with the CRD Directors and Alternate Directors and the members of the Roundtable on the Environment who were present, in order to develop a vision of energy in the capital region over the next 35 years.*

*L. Bailey, the Chair of the Roundtable on the Environment, reported that the Roundtable will take the comments from the workshop and craft elements of a strategy, such as visions, goals, opportunities and challenges, and report back to the Committee on both short and long term transformational strategies and actions. The Roundtable would like to consult with key stakeholders like municipal and provincial energy experts and report back to the Committee with another workshop format in the fall with results and to talk about how to go forward. She recommended on behalf of the Roundtable that the CRD energy best practices listed in the draft climate action blueprint be updated, so the blueprint could feed into the fall workshop.*

*L. Hutcheson clarified that staff could support an update of energy best practices in a more limited capacity prior to the fall RTE workshop, and that they will be considered as staff advance the blueprint development beginning later this year.*

**MOVED by Alternate Director Coleman, SECONDED by Director Tait,  
That staff be directed to update the CRD energy best practices that are in the  
draft climate action blueprint.**

**CARRIED**

**5.2. 15-295**

Capital Regional District Facilities - Energy Management (Referred to Environmental Services Committee from Finance Committee)

*L. Hutcheson provided an overview of the report. L. Hutcheson clarified that the report is focused on facilities and buildings, and when the service plan is brought back for review, the focus can be on buildings and the fleet.*

**MOVED by Director Tait, SECONDED by Alternate Director Day  
That the report be received for information.**

**CARRIED**

**6. New Business**

*There was no new business.*

**7. Adjournment**

**MOVED by Alternate Director Coleman, SECONDED by Director Tait,  
That the meeting be adjourned at 11:10 a.m.**

**CARRIED**

---

CHAIR

---

RECORDER