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**Minutes of a Meeting of the Environmental Services Committee
Held Wednesday, October 22, 2014, in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: N. Jensen (Chair), J. Mendum (Vice Chair), D. Blackwell, J. Cullington (for C. Hamilton), V. Derman, B. Desjardins, B. Isitt, W. McIntyre, A. Bryson (Board Chair, ex officio)

Staff: L. Hutcheson, General Manager, Parks and Environmental Services; H. Gibson, Senior Manager, Environmental Partnerships, R. Smith, Senior Manager Environmental Resource Management, Sheila Norton, Deputy Corporate Officer; P. Perna, Committee Clerk (recorder)

Absent: Directors: J. Brownoff

The meeting was called to order at 9:33 a.m.

1. Approval of Agenda

MOVED by Director Derman, **SECONDED** by Alternate Director Cullington,
That the agenda be approved as circulated with the supplementary agenda.

CARRIED

2. Adoption of Minutes

MOVED by Director Blackwell, **SECONDED** by Director Derman,
That the minutes of the October 1, 2014, meeting be adopted as previously circulated.

CARRIED

3. Chair's Remarks: None.

4. Presentations/Delegations: None.

5. Hartland Landfill Environmental Program – 2013 Annual Report (EEP 14-51)

Staff provided an overview of the report.

The Committee discussed the following points:

- Monitoring, assessment, and capital upgrades of the leachate pipeline to ensure its integrity
- Issue of commercial and retail sector waste being landfilled instead of recycled
- Short, medium, and long term planning for the leachate line

MOVED by Director Derman, **SECONDED** by Alternate Director Cullington,
That it be recommended to the Capital Regional District Board:

- 1) That the Hartland Landfill Environmental Program 2013 Annual Report be received for information; and
- 2) That staff be directed to forward staff report EEP 14-51 to the Solid Waste Advisory Committee for information, forward a copy of the final Hartland Landfill Environmental Program 2013 Annual Report to the BC Ministry of Environment and post it on the Capital Regional District website.

CARRIED

6. Millstream Meadows – Geophysical Investigation for Characterization of Deep Fractured Bedrock – Award of Contract 14-1802 (EEP 14-52)

The following points were discussed:

- The steps and timing involved in the process to investigate and clean up the site
- Importance of cleaning up the site for District of Highlands residents who are dependent on ground water

MOVED by Director Mendum, **SECONDED** by Director Blackwell,
That it be recommended to the Capital Regional District Board:

That Contract 14-1802 Millstream Meadows Geophysical Investigation for the Characterization of Fractured Bedrock be awarded to TetraTech EBA Inc., to a maximum amount of \$531,680 (excluding applicable taxes).

CARRIED

7. Departmental K-12 Environmental Education Program Update (EPT 14-48) and Video

H. Gibson provided an overview and video of the Departmental K-12 Environmental Education Program.

The following points were discussed:

- Need emphasis on the urgency of climate change education
- Availability of the curriculum on the CRD website
- Putting the video on the website and promoting the program to the media

MOVED by Director Derman, **SECONDED** by Director Mendum,
That it be recommended to the Capital Regional District Board:

That the K-12 Environmental Education Program update report be received for information.

CARRIED

H. Gibson left the meeting at 10:00 am.

8. 2013 Corporate Carbon Neutrality Update (EEP 14-50)

The following points were discussed:

- Saving costs and reducing greenhouse gas emission by not oversizing vehicles
- Referring to the Saanich program as a model
- Looking at multiple programs including those from other jurisdictions
- Further improvements to the collection and use of landfill gas

MOVED by Director Mendum, **SECONDED** by Alternate Director Cullington,
That it be recommended to the Capital Regional District Board:

That the 2013 Corporate Carbon Neutrality update report be received for information.

CARRIED

9. Update and Previous Minutes from Roundtable on the Environment (minutes unavailable): No updates.

10. Update from Solid Waste Advisory Committee (minutes unavailable)

There were no updates because the Solid Waste Advisory Committee has not met since before summer.

11. Update from Public and Technical Advisory Committee, Integrated Solid Waste Resource Management Plan (minutes unavailable)

The Public and Technical Advisory Committee, at their meeting on October 23, 2014, will look at a memo on gap analysis, i.e. what items need to be addressed before going forward with the draft plan.

12. New Business

- a) Director McIntyre – Salt Spring Island High School reached their goal and raised \$63,000 in funding to install solar panels.
- b) Director Derman – A German company announced they offer a full efficiency solar panel operating in lower light, which is ideal for this latitude.

13. Motion to Close the Meeting

MOVED by Director Desjardins, **SECONDED** by Director Mendum,
That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and (g) litigation or potential litigation affecting the regional district.

CARRIED

The Committee moved to the closed session at 10:14 a.m.
The Committee rose from the closed session at 10:28 a.m. without report.

14. Adjournment

MOVED by Director Derman, **SECONDED** by Board Chair Bryson,
That the meeting be adjourned at 10:28 a.m.

CARRIED

CHAIR

RECORDER