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Note that the minutes are not official until adopted.

Minutes of a Meeting of the Environmental Services Committee

Held Wednesday, October 01, 2014, in the Board Room, 625 Fisgard St., Victoria, BC

Present: Directors: N. Jensen (Chair), J. Mendum (Vice Chair; 11:41), D. Blackwell, J. Brownoff, J. Cullington (for C. Hamilton), V. Derman, B. Desjardins, B. Isitt, W. McIntyre, A. Bryson (Board Chair, ex officio)

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; H. Gibson, Senior Manager, Environmental Partnerships; G. Harris, Senior Manager, Environmental Protection; R. Smith, Senior Manager, Environmental Resource Management; D. Telford, Senior Manager, Environmental Engineering; N. More, Committee Clerk (recorder)

Also Present: Alternate Director L. Hundleby; C. Stewart, Stewart McDannold Stuart

The meeting was called to order at 11:30 a.m.

1. Approval of Agenda

MOVED by Director Blackwell, **SECONDED** by Director Derman,
That the agenda be approved as with the supplementary agenda.

CARRIED

2. Adoption of Minutes of June 25

MOVED by Director Derman, **SECONDED** by Alternate Director Cullington,
That the minutes of the June 25, 2014, meeting be adopted as previously circulated.

CARRIED

3. Adoption of Minutes of June 24

MOVED by Director Desjardins, **SECONDED** by Director Derman,
That the minutes of the June 24, 2014, Integrated Solid Waste Resource Management Plan Workshop be adopted as previously circulated.

CARRIED

4. Chair's Remarks: There were none.

5. Presentations/Delegations

- 1) Hally Hofmeyr and Rodger Gregory re: agenda item 7: spoke in favour of dealing with kitchen scraps at source through a comprehensive backyard composting program as part of a long term "composting at source" solution for waste management in the region. The delegation provided a written submission on file at Legislative and Information Services.

6. Service Plans Review Process (EHQ 14-42)

Director Mendum entered the meeting at 11:41 a.m.

L. Hutcheson provided an overview of the report. The Committee discussed the following points:

- status of goal to have prescription drug containers labelled with information on the Medications Return program
- remaining open to opportunities for an integrated approach to waste management
- waste diversion levels in commercial sectors
- ability to promote mitigation within the region and provide statistics
- CRD Inflow and Infiltration program will be reported on in the service plans presented to the Core Area Liquid Waste Management Committee
- regional thermal energy recovery opportunities and methods

MOVED by Director Derman, **SECONDED** by Director Mendum,
That the Service Plans be approved as presented.

CARRIED

7. Regional Kitchen Scraps Processing Capacity (ERM 14-41)

On the motion, the Committee discussed the following points:

- language in the Request for Proposal (RFP) around timelines, and private or public sector involvement
- collaborative approach to the RFP process with stakeholders and municipalities
- language to allow for integrating kitchen scraps and other parts of the regional waste stream
- concern for the future of the market
- RFP to be developed with language that makes no assumption as to technology, site or approach.
- recognize regional requirements but also consider the unique needs of Salt Spring Island, Southern Gulf Islands and Juan de Fuca Electoral Areas
- processes to capture beneficial use of organic matter for agriculture or methane gas for energy; anaerobic and aerobic composting

Directors Isitt and Desjardins left the meeting at 12:20 p.m. and Alternate Director Hundleby entered the meeting at 12:21 p.m.

- return on investment and environmental and social implications.
- the importance of farming when considering energy use, similar to considerations given for water use
- Capturing gas from the landfill means the compost gets buried, affecting the opportunity for land use. Thus, the matrix of the RFP will weigh off the gas/compost balance.
- if compost produced for land use, the RFP should reflect the need to make sure the product is not mixed with liquid waste

MOVED by Director Isitt, **SECONDED** by Director Mendum,
That the proposed work plan be endorsed and staff be directed to issue an Expression of Interest.

CARRIED

8. Information Item

- a) **Letter to CRD Board Chair Alastair Bryson from Regional District of Fraser-Fort George re Changes to Provincial Recycling Regulation (July 23, 2014)**

Chair Jensen provided an overview of the correspondence.

MOVED by Director Bryson, **SECONDED** by Director Blackwell,
That the correspondence be received for information.

CARRIED

9. Update and Previous Minutes from Roundtable on the Environment

MOVED by Alternate Director Cullington, **SECONDED** by Director Mendum,
That the update and previous minutes from the Roundtable on the Environment be received for information.

CARRIED

10. New Business: There was no new business.

11. Motion to Close the Meeting

MOVED by Director Derman, **SECONDED** by Director Blackwell,
That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

The Committee moved to the closed session at 12:30 p.m.

The Committee rose from the closed session at 1:30 p.m. without report.

12. Adjournment

MOVED by Board Chair Bryson, **SECONDED** by Director Derman,
That the meeting be adjourned at 1:30 p.m.

CARRIED

CHAIR

RECORDER