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**Minutes of a Meeting of the Environmental Services Committee  
Held Wednesday, April 23, 2014, in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present: Directors:** N. Jensen (Chair), J. Mendum (Vice Chair), D. Blackwell, J. Brownoff, B. Isitt, J. Cullington (10:31 am for C. Hamilton), V. Derman, B. Desjardins, W. McIntyre, A. Bryson (Board Chair, ex officio)  
**Staff:** R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; S. Norton, Deputy Corporate Officer; R. Smith, Senior Manager, Environmental Resource Management; D. Telford, Senior Manager, Environmental Engineering, D. Vanmoerkerke, (recorder)

The meeting was called to order at 9:33 am.

**1. Approval of Agenda**

**MOVED** by Director Brownoff, **SECONDED** by Director Mendum,  
That the agenda be approved.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director Brownoff, **SECONDED** by Director Blackwell,  
That the minutes of the March 26, 2014, meeting be adopted.

**CARRIED**

**3. Chair's Remarks:**

Chair Jensen commented on the number of events that CRD staff will put on, or participate in, throughout the region during the coming months, and thanked staff for their efforts.

**4. Presentations/Delegations** – There were no presentations or delegations.

**5. Solid Waste Advisory Committee – Review of Terms of Reference (ERM 14-16)**

Discussion ensued on the Solid Waste Advisory Committee (SWAC) membership terms of appointment and re-appointments, and recruitment and approval process, and SWAC's input to the draft Integrated Solid Waste and Resource Management Plan (ISWRMP).

**MOVED** by Director Brownoff, **SECONDED** by Director Mendum,  
That the Environmental Services Committee recommend to the Board:  
That the Solid Waste Advisory Committee (SWAC) Terms of Reference be revised, in accordance with the Capital Regional District (CRD) *Procedures Bylaw*, for SWAC to provide input on issues at the request of the Environmental Services Committee and to serve as the Plan Monitoring Advisory Committee for the CRD's Solid Waste Management Plan.

**CARRIED**

**6. Integrated Solid Waste and Resource Management Plan – Financial Management Memorandum (ERM 14-19)**

Chair Jensen spoke to the report. During discussion, the following topics for the ISWRMP workshop were raised:

- consider all waste streams from a visionary approach and how greenhouse gas production can be reduced
- showcase how much waste the CRD has diverted from the landfill
- clarify how much the CRD has invested in managing solid waste
- inform the public of how much waste diversion is covered by the tipping fee
- landfill management, including closing Hartland landfill and related costs
- franchise fees and how they work
- extended product stewardship and getting industry buy in
- environmental and social impacts from managing waste as well as economic impacts
- how to engage the public after the workshop
- revenue opportunities from various technologies and partnerships
- existing partnerships
- what reducing service levels by 21% means
- diversion through provincial regulations
- cost effective models of collection, e.g., contracted-in model, and whether the current model is the most cost efficient
- additional diversion streams, e.g., soft plastics

**MOVED** by Director Isitt, **SECONDED** by Director Mendum,

That the Environmental Services Committee recommend to the Capital Regional District Board:

1. That this report be received for information;
2. That staff be directed to organize a workshop for all Board members in May or June 2014 to review the seven technical memorandums and provide direction on drafting the new Integrated Solid Waste and Resource Management Plan; and
3. That staff distribute a summary of all technical memorandums to Board members prior to the workshop.

**CARRIED**

**7. Interim and Long-Term Options for In-Region Kitchen Scraps Solution (ERM 14-18)**

Chair Jensen spoke to the report. Discussion followed on aspects of various interim and long-term options for processing kitchen scraps. Staff intends to bring forward a recommendation on an interim processing option in May or June.

**MOVED** by Director Mendum, **SECONDED** by Director McIntyre,

That the Environmental Services Committee receive this report for information.

**CARRIED**

**8. Environmental Resource Management Division – 2014 Hartland Capital Projects Update (EEE 14-17)**

**MOVED** by Director Derman, **SECONDED** by Alternate Director Cullington,  
That the Environmental Services Committee receive this report for information.

**CARRIED**

**9. Information Item:**

**a) Capital Region Invasive Species Partnership Meeting Minutes – January 15, 2014**

**MOVED** by Director Blackwell, **SECONDED** by Director Brownoff,  
That the Environmental Services Committee receive this report for information.

**CARRIED**

**b) Correspondence from Chair Nils Jensen, Environmental Services Committee, to School Principals re Capital Regional District Green 365 – My Green High School Plan Award (March 31, 2014)**

Director McIntyre reported on sustainable initiatives undertaken by Gulf Islands Secondary School as a result of participating in the *My Green High School Plan* challenge. Chair Jensen commended staff for the *Green 365* campaign's effect on improving the environment.

**MOVED** by Director Mendum, **SECONDED** by Director McIntyre,  
That the Environmental Services Committee receive this report for information.

**CARRIED**

**10. Update and Previous Minutes from Roundtable on the Environment**

**MOVED** by Director Derman, **SECONDED** by Director Blackwell,  
That the Environmental Services Committee receive this report for information.

**CARRIED**

**11. Update and Previous Minutes from Solid Waste Advisory Committee**

**MOVED** by Alternate Director Cullington, **SECONDED** by Director Isitt,  
That the Environmental Services Committee receive this report for information.

**CARRIED**

**12. Update and Previous Minutes from Public and Technical Advisory Committee, Integrated Solid Waste Resource Management Plan**

**MOVED** by Director Mendum, **SECONDED** by Director Derman,  
That the Environmental Services Committee receive this report for information.

**CARRIED**

**13. New Business:** There was no new business.

**14. Adjournment**

**MOVED** by Board Chair Bryson, **SECONDED** by Director Derman,  
That the meeting be adjourned at 10:54 am.

**CARRIED**

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CHAIR

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COMMITTEE CLERK