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**Minutes of a Meeting of the Environmental Services Committee
Held Wednesday, March 26, 2014, in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: N. Jensen (Chair), J. Mendum (Vice Chair), D. Blackwell, J. Brownoff (9:36), B. Isitt, J. Cullington (for C. Hamilton), V. Derman, B. Desjardins, A. Bryson (Board Chair, ex officio)

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; S. Santarossa, Corporate Officer; R. Smith, Senior Manager, Environmental Resource Management; D. Vanmoerkerke, (recorder)

Absent: Director MacIntyre

The meeting was called to order at 9:30 am.

1. Approval of Agenda

MOVED by Director Derman, **SECONDED** by Director Desjardins,
That the agenda be approved as circulated.

CARRIED

2. Adoption of Minutes

MOVED by Director Blackwell, **SECONDED** by Director Derman,
That the minutes of the February 26, 2014, meeting be adopted as previously circulated.

CARRIED

3. Chair's Remarks: None

4. Presentations/Delegations: None

5. 2014 Environmental Services Committee Terms of Reference

At its meeting on February 26, 2014, the Committee directed staff to amend the terms of reference. During discussion, the following points were raised:

- Solid Waste Advisory Committee (SWAC) will be reviewing their terms of reference at their next meeting
- review of the SWAC terms of reference will be dependent on the results of the request for proposal process for the proposed resource recovery centre as it relates to the management of residual biosolids
- chronology of the reporting relationship of the Roundtable on the Environment and whether it should report directly through other standing committees

MOVED by Alternate Director Cullington, **SECONDED** by Director Derman,

- a) That it be recommended to the Capital Regional District Board that the revised terms of reference for the 2014 Environmental Services Committee as attached in Attachment 1 be approved; and
- b) That the Roundtable on the Environment be asked to review and update its terms of reference.

CARRIED

6. Integrated Solid Waste and Resource Management Plan – Stage 2 Update (EEP 14-12)

L. Hutcheson provided an overview of the report. During discussion, it was suggested the proposed workshop address waste recovery technologies, integration of liquid and solid waste streams, and how other jurisdictions handle similar issues.

MOVED by Director Brownoff, **SECONDED** by Director Blackwell,
That the Environmental Services Committee receive this report for information.

CARRIED

7. Metro Vancouver Waste Flow Management Strategy – Request for Board Support (ERM 14-11)

Chair Jensen spoke to Metro Vancouver's request for support of its waste flow management strategy. L. Hutcheson advised there are implications to diverting waste to other jurisdictions, and clarified that the CRD's tipping fee is higher than other jurisdictions that do not fund the cost of their diversion programs from tipping fees or jurisdictions that have no diversion programs in place.

The Committee discussed the following points:

- benefits to regulating exported waste
- concerns about moving waste to other jurisdictions
- implications of waste flow management

MOVED by Board Chair Bryson, **SECONDED** by Director Isitt,
That the Environmental Services Committee recommend to the Board:

- a) that Metro Vancouver's waste flow management strategy be endorsed and a letter supportive of Greater Vancouver Sewerage and Drainage District Recyclable Material Regulatory Bylaw No. 280 be sent to the Minister of Environment under the Chair's signature; and
- b) that staff be directed to prepare a staff report on the implications of waste flow management in the Capital Regional District.

MOVED by Director Desjardins, **SECONDED** by Director Derman,
That staff recommendation a) be separated from staff recommendation b).

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Blackwell,
That consideration of the following motion be postponed until staff have reported on the implications of waste flow management in the Capital Regional District:

- a) That Metro Vancouver's waste flow management strategy be endorsed and a letter supportive of Greater Vancouver Sewerage and Drainage District Recyclable Material Regulatory Bylaw No. 280 be sent to the Minister of Environment under the Chair's signature.

CARRIED

MOVED by Board Chair Bryson, **SECONDED** by Director Isitt,
That it be recommended to the Capital Regional District Board:

- b) That staff be directed to prepare a staff report on the implications of waste flow management in the Capital Regional District.

CARRIED

8. Hauling and Processing Household Kitchen Scraps – Award of Contract 13-1787 – Supplemental Report (ERM 14-13)

R. Smith provided an overview of the supplemental report, and clarified that the increase in the proposed tipping fee (\$33/tonne):

- is to cover costs associated with processing segregated food waste,
- is only for tonnage received by the CRD (i.e., there would be no volume or timeline commitments), and
- represents approximately 25 percent of the entire contract cost.

Staff offered to revisit the work that was done with the processors/haulers on the definitions of kitchen scraps and spoiled foods to see if clarification is required.

Discussion followed on:

- the merits of awarding the contract as an interim solution
- potential impacts of not awarding the contract and delaying the ban of kitchen scraps from Hartland landfill
- concerns about shipping waste out of the region
- Solid Waste Advisory Committee's recommendation to develop a plan for an in-region solution

MOVED by Board Chair Bryson, **SECONDED** by Alternate Director Cullington,
That the Environmental Services Committee recommend to the Board:

- a) That Contract 13-1787, Hauling and Receiving/Processing Household Kitchen Scraps, be awarded to Emterra Environmental, from April 2014 to December 2015, for the total tendered price of up to \$4,796,064;
- b) That the tipping fee for kitchen scraps be set at \$140 per tonne to recover the contracted costs of hauling and processing of kitchen scraps;
- c) That Bylaw No. 3917, Hartland Tipping Fee and Regulation Bylaw No. 6, 2013, Amendment Bylaw No. 1, 2014, be introduced and read a first and second time, be read a third time and be advertised; and
- d) That staff develop and bring forward a plan for an in-region solution for processing kitchen scraps as soon as practicable.

MOVED by Director Blackwell, **SECONDED** by Alternate Director Cullington,
That the motion be divided to consider item d) separately from the rest of the motion.

CARRIED

Directors Brownoff and Derman left the meeting at 11:38 am.

MOVED by Board Chair Bryson, **SECONDED** by Alternate Director Cullington,
That the Environmental Services Committee recommend to the Board:

- a) That Contract 13-1787, Hauling and Receiving/Processing Household Kitchen Scraps, be awarded to Emterra Environmental, from April 2014 to December 2015, for the total tendered price of up to \$4,796,064;
- b) That the tipping fee for kitchen scraps be set at \$140 per tonne to recover the contracted costs of hauling and processing of kitchen scraps; and
- c) That Bylaw No. 3917, Hartland Tipping Fee and Regulation Bylaw No. 6, 2013, Amendment Bylaw No. 1, 2014, be introduced and read a first and second time, be read a third time and be advertised.

DEFEATED

Directors Blackwell, Desjardins, Isitt and Alternate Director Cullington OPPOSED

Director Derman returned at 11:39 am.

MOVED by Director Bryson, **SECONDED** by Alternate Director Cullington,
That the Environmental Services Committee recommend to the Board:

- d) That staff develop and bring forward a plan for an in-region solution for processing kitchen scraps as soon as practicable.

CARRIED

9. Hartland Landfill – Installation of Gas and Leachate Pipes – Award of Contract 14-1787 (EEE 14-08)

MOVED by Board Chair Bryson, **SECONDED** by Director Derman,

That it be recommended to the Capital Regional District Board:

That Contract 14-1786, Hartland Landfill – Phase 2, Cell 2 – 171m Lift Horizontal Gas Wells and Header and Leachate Collectors – Phase 2, be awarded to Excel Contracting Ltd. in the amount of \$266,490, including applicable taxes.

CARRIED

10. Resource Recovery Centre – Community Engagement Process (EHQ 14-09)

MOVED by Director Blackwell, **SECONDED** by Alternate Director Cullington,

That the Environmental Services Committee receive this report for information.

CARRIED

11. Information Item

a) General Manager's Report

L. Hutcheson provided an overview of the report. A brief discussion ensued on the complexities of the land transfer agreement and request for proposal for the Resource Recovery Centre.

Director Brownoff returned at 11:44 am.

MOVED by Alternate Director Cullington, **SECONDED** by Director Blackwell,
That the Environmental Services Committee receive this report for information.

CARRIED

12. Update from Roundtable on the Environment Update

Discussion was deferred until after the Roundtable on the Environment's next meeting on April 4, 2014.

13. Update from Solid Waste Advisory Committee

Director Mendum advised that the Solid Waste Advisory Committee met on March 13, 2014, to review issues relating to the hauling and processing of kitchen scraps award of contract.

MOVED by Director Mendum, **SECONDED** by Director Derman,
That the update be received for information.

CARRIED

14. Update from Public and Technical Advisory Committee, Integrated Solid Waste Resource Management Plan

Copies of the Public and Technical Advisory Committee (PTAC), Integrated Solid Waste Resource Management Plan (ISWRMP) minutes from the meeting held on November 28, 2013, were distributed. Director Mendum advised that PTAC will meet on March 27, 2014, to review topics 6 and 7 and completion of Stage 2 of the ISWRMP

MOVED by Director Mendum, **SECONDED** by Director Derman,
That the update be received for information.

CARRIED

15. New Business: There was no new business.

16. Adjournment

MOVED by Director Derman, **SECONDED** by Board Chair Bryson,
That the meeting be adjourned at 11:48 am.

CARRIED

CHAIR

RECORDER