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**Minutes of a Meeting of the Environmental Services Committee  
Held Wednesday, February 26, 2014, in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present: Directors:** N. Jensen (Chair), J. Mendum (Vice Chair, 9:39), D. Blackwell, J. Brownoff, C. Coleman (for B. Isitt), J. Cullington (for C. Hamilton), V. Derman, B. Desjardins, W. McIntyre, A. Bryson (Board Chair, ex officio)

**Staff:** Robert Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; G. Harris, Senior Manager, Environmental Protection; A. Orr, Senior Manager, Corporate Communications; R. Smith, Senior Manager, Environmental Resource Recovery; S. Asdal, (recorder)

The meeting was called to order at 9:31 am.

**1. Approval of Agenda**

**MOVED** by Director Derman, **SECONDED** by Director Desjardins,  
That the agenda be approved as circulated.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director Brownoff, **SECONDED** by Director Desjardins,  
That the minutes of the November 27, 2013, meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks:**

The Chair commented on the CRD's Green 365 campaign, the current "green in the kitchen" focus and the free sustainable cooking course recently provided in collaboration with London Chef to 24 residents.

**4. Presentations/Delegations**

1) Progress Report to Partners on Inter-Regional Collaboration for Watershed Sustainability – Presentation by Kim Stephens, The Partnership for Water Sustainability in BC

K. Stephens gave a presentation summarizing the progress report. The Committee discussion included the following topics:

- utilizing the Inter-Regional Education Initiative's website to display ongoing restoration work in the region
- creating special perimeter areas around watersheds to ensure protection
- L. Hutcheson confirmed that Committee members and representatives from Islands Trust will be invited to the March 28 Inter-Regional Collaboration session

## 5. Environmental Services Committee – Terms of Reference

**MOVED** by Alternate Director Cullington, **SECONDED** by Alternate Director Coleman,  
That the 2014 Environmental Services Committee Terms of Reference be approved.

On the motion the Committee discussed the need for stormwater to be addressed in the terms of reference.

**MOVED** by Director Bryson, **SECONDED** by Alternate Director Cullington,  
That the main motion be amended to include that the Environmental Services Committee Terms of Reference be amended to include the following function under 1.0 Purpose: "Integrated watershed management planning".

**CARRIED**

The Committee discussed the following points:

- emergency planning and response
- the need to reference the Solid Waste Advisory Committee and Public and Technical Advisory Committee in the Terms of Reference

**MOVED** by Director Desjardins, **SECONDED** by Director Derman,  
That the Terms of Reference as amended be referred to staff to include the Solid Waste Advisory Committee and Public and Technical Advisory Committee in the Terms of Reference, and that the Terms of Reference return to the Environmental Services Committee in March for consideration.

**CARRIED**

## 6. Integrated Watershed Management Implementation Update (EEP 14-01)

L. Hutcheson provided an overview of the report.

**MOVED** by Director Derman, **SECONDED** by Director Desjardins,  
That the Environmental Services Committee receive this report for information and recommend that staff continue to work on an integrated watershed management approach to protect the region's watersheds and receiving environment.

**CARRIED**

## 7. Hauling and Processing Household Kitchen Scraps – Award of Contract 13-1787 (ERM 14-03)

L. Hutcheson provided an overview of the report.

The Committee discussed the following points:

- the status of the Sustainability Fund
- greenhouse gas implications of hauling kitchen scraps for processing verses landfill disposal and gas utilization

- exploring other options, including gasification, as an alternative to composting
- the role of compost in soil replenishment and water conservation
- the importance of providing clear direction to staff to develop an in-region, long-term plan for kitchen scraps processing
- costs associated with the interim hauling and processing plan
- providing public education to ensure appropriate materials are composted

**MOVED** by Director Blackwell, **SECONDED** by Director Derman,  
That the report be referred to staff to report back at the March meeting on how cost recovery will be implemented.

**CARRIED**

The Committee discussed the Solid Waste Management Plan review and approval timeline.

**MOVED** by Director Derman, **SECONDED** by Director Desjardins,  
That the report be referred to the Solid Waste Advisory Committee for comment, and that the report return to the Environmental Services Committee in March for consideration.

**CARRIED**

The Committee discussed that staff will need to include the following information in the report: funding models for 2014 and 2015, greenhouse gas implications, how the Sustainability Fund will be replenished, as well as the minutes of the Public and Technical Advisory Committee.

**8. Millstream Meadows Remediation Project Update and Monitoring Results (August 2012-August 2013) (EEP 14-02)**

**MOVED** by Director Mendum, **SECONDED** by Director Brownoff,  
That the report be received for information.

**CARRIED**

**9. Roundtable on the Environment Update (EHQ 14-04)**

L. Hutcheson reported that the Roundtable on the Environment is continuing to work on a strategic framework which includes the principles that will guide their work as well as their environmental sustainability goals for the region.

**MOVED** by Director Derman, **SECONDED** by Director Brownoff,  
That the update be received for information.

**CARRIED**

**10. Update from Solid Waste Advisory Committee**

Director Mendum advised that the Committee met on February 13 and received the report on solid and liquid waste integration opportunities, discussed the terms of reference and expressed their interest in having the opportunity to help inform decisions, when appropriate, of the Environmental Services Committee.

**MOVED** by Director Mendum, **SECONDED** by Director Brownoff,  
That the update be received for information.

**CARRIED**

**11. Update from Public and Technical Advisory Committee, Integrated Solid Waste Resource Management Plan**

Director Mendum advised that the Committee last met in November and will next meet in March. The Committee is currently working on the financial sustainability component of the Solid Waste Management Plan.

**MOVED** by Director Mendum, **SECONDED** by Director Derman,  
That the update be received for information.

**CARRIED**

**12. Information Items**

- a) Multi-Material BC New Advisory Committee – Call for Expressions of Interest – Deadline: Wednesday, March 12
- b) Capital Region Invasive Species Partnership Minutes – September 18 and December 4, 2013
- c) E-mail exchange between CRD Board Chair Bryson and Shelley Webber, Association of Vancouver Island and Coastal Communities (AVICC) re: Stand Alone Meeting on the Topic of Solid Waste Management on Vancouver Island (December 2013)
- d) Letter from Edwin Grieve, Chair, Comox Valley Regional District re: Island-wide Meeting re: Waste Management (November 26, 2013)
- e) Letter from Nils Jensen to Mayor Bryson, Central Saanich re Composting Kitchen Waste and Securing an Appropriate Location for Processing (February 14, 2014) in Response to Letter of January 20

**MOVED** by Director Derman, **SECONDED** by Director Blackwell,  
That the items be received for information.

**CARRIED**

**13. New Business:** There was no new business.

**14. Motion to Close the Meeting**

**MOVED** by Director Blackwell, **SECONDED** by Alternate Director Coleman,  
That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose and (k) negotiations and related

discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the regional district if they were held in public.

**CARRIED**

The Committee moved to the closed session at 11:33 am.  
The Committee rose from the closed session at 12:01 pm without report.

**15. Adjournment**

**MOVED** by Director Derman, **SECONDED** by Alternate Director Coleman,  
That the meeting be adjourned at 12:01 pm.

**CARRIED**

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CHAIR

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RECORDER