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**Minutes of a Meeting of the Environmental Services Committee
Held Wednesday, October 23, 2013, in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: N. Jensen (Chair), J. Brownoff, J. Cullington (for C. Hamilton), V. Derman, B. Desjardins, D. Fortin, R. Kasper (for W. Milne), S. Olsen (for D. Howe), W. Sifert (for D. Blackwell), A. Bryson (Board Chair, ex officio)

Staff: Robert Lapham, Chief Administrative Officer; J. Hull, Interim Program Director, Core Area Wastewater Treatment Program; L. Hutcheson, General Manager, Parks and Environmental Services; H. Gibson, Senior Manager; Environmental Partnerships; G. Harris, Senior Manager, Environmental Protection; A. Orr, Senior Manager, Corporate Communications; R. Smith, Senior Manager, Environmental Resource Recovery; D. Telford, Senior Manager, Environmental Engineering; T. Watkins, Manager, Solid Waste Operations; S. Santarossa, Corporate Officer; S. Asdal, (recorder)

Absent: J. Mendum

The meeting was called to order at 9:45 am.

1. Approval of Agenda

MOVED by Director Derman, **SECONDED** by Director Desjardins,
That the agenda be approved with the addition of the supplementary agenda and with item 7, Bird Abatement Program for Hartland Landfill – Award of Contract 13-1784, moved to item 6.

CARRIED

2. Adoption of Minutes

MOVED by Director Derman, **SECONDED** by Director Brownoff,
That the minutes of the September 25, 2013, meeting be adopted as previously circulated.

CARRIED

3. Chair's Remarks: The Chair noted it was National Waste Reduction Week and highlighted the ongoing efforts of the CRD to reduce the amount of waste entering Hartland Landfill.

4. Presentations/Delegations

- 1) Dale Littlejohn, Executive Director, Community Energy Association re: Climate & Energy Action Award: presented Chair Jensen, on behalf of the CRD, with the award for Honourable Mention for Public Sector Collaboration for the Ready, Set, Solve, Student Climate Challenge.
- 2) Brenda Antonson re: agenda item 5: spoke of odour produced by Foundation Organics and the impact on residents, plastic contained in the compost and alternative methods for processing waste.
- 3) Kevin M. Fry re: agenda item 5: spoke of odour from Foundation Organics and the impact on residents and requested that the deadline for the landfill ban of kitchen scraps

be postponed to allow further study of all processing options. The delegation provided speaking notes which are on file at Legislative Services.

- 4) Ray Baker re: agenda item 5: noted limited market for compost, impacts of traffic caused by hauling, plastic contained in the compost and expressed support for compost processing at Hartland Landfill.
- 5) Dolores Bell re: agenda item 5: spoke against allowing a composting facility in Central Saanich and expressed the need for a public facility sited away from residential areas.
- 6) Larry Wartels re: agenda item 5: presented a YouTube video and spoke in support of a publicly run compost facility at Hartland Landfill. The delegation provided a link to the video which is on file at Legislative Services.
- 7) Ken Marriette re: agenda item 5: spoke against allowing a private facility in a residential area and expressed the need for more research on processing alternatives.

5. Regional Kitchen Scraps Processing Options (ERM 13-40)

R. Smith provided an overview of the report.

The Committee discussion included the following topics:

- the potential for a processing facility at Hartland Landfill
- the ability to redirect expanded transfer station infrastructure for other purposes
- the mixing of kitchen scraps and yard waste
- the integration of liquid and solid waste processing
- the need for more research on emerging technologies as well as the potential market for compost
- private versus public-private partnership operation

R. Kasper left the meeting at 10:55 am.

With the permission of the Committee, Director Hill spoke to the strong public support of View Royal residents for the kitchen scraps program and urged the Committee to ensure the program continues.

Due to the lack of time, the Committee agreed to postpone further consideration of this item to a future special meeting (time and date to be confirmed).

6. Bird Abatement Program for Hartland Landfill – Award of Contract 13-1784 (ERM 13-41)

MOVED by Director Derman, **SECONDED** by Director Brownoff,
That it be recommended to the Capital Regional District Board:

That Contract 13-1784, Bird Abatement Program for Hartland Landfill, be awarded to Pacific Northwest Raptors Ltd., with up to 2 one-year extensions, for the first year sum of \$97,566.00 (inclusive of GST).

CARRIED

The remaining agenda items were deferred to the special meeting (date and time to be confirmed):

7. **Hartland Landfill Tipping Fee Bylaw Amendment – Kitchen Scraps Tipping Fee for 2014 (ERM 13-39)**
8. **Service Plans Review Process**
9. **Verbal Update from Solid Waste Advisory Committee**
10. **Verbal Update from Public and Technical Advisory Committee, Integrated Solid Waste Resource Management Plan**
11. **Verbal Update from Roundtable on the Environment**
12. **Information Items**
 - a) Capital Capital Region Invasive Species Partnership Minutes – July 30, 2013
13. **Adjournment**

MOVED by Director Brownoff, **SECONDED** by Director Fortin,
That the meeting be adjourned at 1:30 pm and be continued at a date and time to be determined.

CARRIED

The Committee meeting reconvened on Wednesday, November 6, 2013 at 1:30 pm.

Present: **Directors:** N. Jensen (Chair), J. Cullington (for C. Hamilton), V. Derman, B. Desjardins, D. Fortin (1:35), D. Howe, J. Mendum, W. Milne, V. Sanders (for J. Brownoff), W. Sifert (for D. Blackwell), A. Bryson (Board Chair, ex officio)
Staff: Robert Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; H. Gibson, Senior Manager, Environmental Partnerships; G. Harris, Senior Manager, Environmental Protection; A. Orr, Senior Manager, Corporate Communications; R. Smith, Senior Manager, Environmental Resource Recovery; D. Telford, Senior Manager, Environmental Engineering; T. Watkins, Manager, Solid Waste Operations; S. Asdal, (recorder)

5. Regional Kitchen Scraps Processing Options (ERM 13-40)

L. Hutcheson advised that staff will be presenting reports to the Committee in November regarding possible linkages between the region's solid waste and liquid waste management systems and site servicing for the Resource Recovery Centre.

Director Fortin entered the meeting at 1:35 pm.

The Committee discussed the implications of not upgrading and expanding the transfer station, the increased volumes of kitchen scraps expected at Hartland in 2014 and the costs of hauling material to the Cowichan Valley Regional District processing facility.

MOVED by Director Bryson, **SECONDED** by Director Milne,

That it be recommended to the Capital Regional District Board:

That the kitchen scraps transfer station operation at Hartland landfill be upgraded and expanded, with an \$85,000 capital budget funded by the Environmental Resource Management sustainability fund as a 2013 capital budget amendment, to ensure access for all interested municipal and private haulers within the region.

CARRIED
Directors Derman and Milne **OPPOSED**

The Committee discussed potential municipalities which may be utilizing the transfer station for kitchen scraps management in 2014.

MOVED by Director Bryson, **SECONDED** by Director Mendum,

That it be recommended to the Capital Regional District Board:

That Capital Regional District staff undertake a Tender process to evaluate options for hauling and processing of kitchen scraps from the expanded Hartland transfer station.

CARRIED

MOVED by Director Bryson, **SECONDED** by Director Milne,

That it be recommended to the Capital Regional District Board:

That the 20% kitchen scraps surcharge be delayed until the kitchen scraps planning process is completed.

CARRIED

Director Milne left the meeting at 2:24 pm.

6. Hartland Landfill Tipping Fee Bylaw Amendment – Kitchen Scraps Tipping Fee for 2014 (ERM 13-39)

MOVED by Director Derman, **SECONDED** by Director Desjardins,
As a result of the decision to delay the 20% kitchen scraps surcharge, the item will be considered at a later date.

CARRIED

7. Service Plans Review Process

R. Lapham provided an overview of the service plans process.

Environmental Resource Management

R. Smith spoke to the service plan. The Committee discussed waste diversion goals for 2015.

Environmental Partnerships

H. Gibson spoke to the service plan. The Committee discussed the process for identifying contaminants to target in the Regional Source Control Program and the goal of pharmaceutical labeling to encourage the return of unused medication to pharmacies.

Environmental Protection

G. Harris spoke to the service plan highlighting that new Federal wastewater regulations will require additional wastewater sampling.

Environmental Engineering

D. Telford spoke to the service plan. The Committee discussed the Inflow and Infiltration Program and the timeline for implementation.

Water Quality

L. Hutcheson spoke to the service plan and confirmed that the Environmental Partnerships and Water Quality service plans will be provided to the Regional Water Supply Commission.

MOVED by Director Derman, **SECONDED** by Director Desjardins,
That the service plans be approved.

CARRIED

8. Verbal Update from Solid Waste Advisory Committee

Director Mendum reported that the Committee did not meet in October and will next meet in November.

9. Verbal Update from Public and Technical Advisory Committee, Integrated Solid Waste Resource Management Plan

Director Mendum reported that the Committee is currently reviewing the planning and policy process and will next review financial management and solid waste planning issues.

MOVED by Director Mendum, **SECONDED** by Derman Director,
That the update be received for information.

CARRIED

10. Verbal Update from Roundtable on the Environment (RTE)

Chair Jensen provided an update on the October 23 facilitated workshop between the RTE, Environmental Services Committee and Planning, Transportation and Protective Services Committee noting the mandate and vision of the RTE was explored. The consultant's report will be provided to the RTE for review.

11. Information Items:

b) Capital Region Invasive Species Partnership Minutes – July 30, 2013

MOVED by Director Derman, **SECONDED** by Director Mendum,
That the minutes be received for information:

CARRIED

12. New Business: There was no new business.

13. Adjournment

MOVED by Director Mendum, **SECONDED** by Director Desjardins,
That the meeting be adjourned at 2:48 pm.

CARRIED

CHAIR

RECORDER