



**REPORT TO ENVIRONMENTAL SERVICES COMMITTEE
MEETING OF WEDNESDAY, JUNE 26, 2013**

**SUBJECT MILLSTREAM MEADOWS QUARTERLY ENVIRONMENTAL MONITORING
2013-2014 – AWARD OF CONTRACT EPRO2013-025**

ISSUE

To award the contract for Millstream Meadows Quarterly Environmental Monitoring 2013-2014.

BACKGROUND

The Millstream Meadows site in the District of Highlands was a disposal site for septage and other trucked liquid and solid waste prior to being capped and closed in 1985. The Capital Regional District (CRD) and the provincial government, as responsible parties, initiated site remediation in 2008 after the CRD identified contamination downgradient of the former waste lagoons. The remediation work involved excavating most of the contaminated soils, disposing the material at permitted offsite facilities, backfilling the excavation with clean material and installing a groundwater recovery well. This work has been undertaken with the objective of obtaining a Certificate of Compliance and ultimately selling the property.

Currently, the Millstream Meadows project is still in the remediation phase, which includes ongoing environmental monitoring and sampling activities. A contract for environmental monitoring is required to maintain oversight and compliance with provincial regulations up until the time the site receives a Certificate of Compliance or the site is sold.

The monitoring supports the overall goal to remediate the site contamination and obtain a regulatory instrument to support the sale of the property. Staff are currently reviewing groundwater investigation options in order to delineate site contamination and satisfy regulatory requirements. Working with the the Ministry of Forests, Land and Natural Resources Operations, the lead agency for the Province, CRD staff are progressing through the workplan with the goal of achieving a Certificate of Compliance for the site. This year's work focusses on the detailed site investigation, risk assessment and final remediation plan.

The process for selecting a qualified service provider followed CRD policy and procedure for engaging consultants. Staff advertised a request for proposals (RFP) and eight companies made submissions. RFP submissions included two separate components: a technical proposal and a fee proposal. A team of three CRD staff evaluated all submissions, following the procedures outlined in the RFP. The scores for the technical component were within 15% of each other for four of the eight proponents; therefore, the fee proposal from the four highest technically scored proponents were opened. The proposal from Golder Associates Ltd. scored highest.

ALTERNATIVES

That the Environmental Services Committee recommend to the Board:

1. that Contract EPro2013-025 Millstream Meadows Quarterly Environmental Monitoring 2013-2014 be awarded to Golder Associates Ltd. at a maximum of \$79,083 (excluding taxes) for the period of July 2013 to December 2014, with an option to extend the contract for three one-year periods upon satisfactory performance of the contract work to a maximum of \$229,632.
2. that Contract EPro2013-025 Millstream Meadows Quarterly Environmental Monitoring 2013-2014 be retendered.

ECONOMIC IMPLICATIONS

The monitoring costs fall within the capital budget for the project and are cost-shared with our provincial partner. The maximum cost for providing environmental monitoring services during the contract term (July 2013 to December 2014) is \$79,083. The contract includes an option for extension for three one-year terms, holding the costs firm during the entire contract period. The maximum total cost for environmental monitoring services, including the three one-year extensions, will be \$229,632, dependent upon the successful remediation of the site and subsequent disposal.

ENVIRONMENTAL IMPLICATIONS

The ongoing environmental monitoring and sampling activities of the Millstream Meadows project will continue to ensure that there are no unacceptable risks to human health and the environment associated with the historic contamination of the site.

INTER-GOVERNMENTAL IMPLICATIONS

In accordance with the terms of the Millstream Meadows Remediation Cost Sharing Agreement, the Ministry of Forests, Land and Natural Resources Operations agrees with the recommendation to award the contract to Golder Associates Ltd.

CONCLUSION

The CRD is committed to sustainable management of our current land holdings and addressing liabilities associated with the Millstream Meadows site. Through a competitive process, CRD staff selected Golder Associates Ltd. to conduct environmental monitoring services for the Millstream Meadows site. Golder Associates Ltd. is a qualified company with experience in providing the required services.

RECOMMENDATION

That the Environmental Services Committee recommend to the Board:

That Contract EPro2013-025 Millstream Meadows Quarterly Environmental Monitoring 2013-2014 be awarded to Golder Associates Ltd. at a maximum of \$79,083 (excluding taxes) for the period of July 2013 to December 2014, with an option to extend the contract for three one-year periods upon satisfactory performance of the contract work to a maximum of \$229,632.

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