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**Minutes of a Meeting of the Environmental Services Committee  
Held June 26, 2013, in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present:** **Directors:** N. Jensen (Chair), J. Mendum (Vice Chair), D. Blackwell, J. Brownoff, J. Cullington (for C. Hamilton), V. Derman, B. Desjardins, D. Howe, W. Milne (10:20), A. Bryson (Board Chair, ex officio)  
**Staff:** L. Hutcheson, General Manager, Parks and Environmental Services; G. Harris, Senior Manager, Environmental Protection; R. Smith, Senior Manager, Environmental Resource Recovery; Sonia Santarossa, Corporate Officer; S. Asdal, (recorder)

**Absent:** D. Fortin

The meeting was called to order at 9:31 am.

**1. Approval of Agenda**

**MOVED** by Director Brownoff, **SECONDED** by Director Derman,  
That the agenda be approved with the addition of Verbal Update from Public and Technical Advisory Committee under Item 11.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director Brownoff, **SECONDED** by Alternate Director Cullington,  
That the minutes of the April 24, 2013, meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks:** There were none.

**4. Presentations/Delegations:** There were none.

**5. Roundtable on the Environment Update from Chair Moffat and Members**

David Moffat, Chair of the Roundtable on the Environment (RTE), provided an update highlighting new membership and the RTE's priority areas of solid waste management, green space and invasive species and the Regional Sustainability Strategy. He advised that the RTE is seeking an opportunity to engage with the Environmental Services Committee to explore the ESC's vision and priorities for the RTE. The Committee discussed the following topics:

- the RTE's focus on the Regional Sustainable Strategy
- representation on the RTE
- a facilitated meeting process with the RTE and possible attendees

**MOVED** by Director Brownoff, **SECONDED** by Board Chair Bryson,  
That staff be directed to report back to the Committee recommending a process for a facilitated workshop.

**CARRIED**

**6. Hartland Landfill – Installation of Gas and Leachate Pipes – Award of Contract 13-1764 (EEE 13-19)**

Chair Jensen introduced the report.

**MOVED** by Director Blackwell, **SECONDED** by Director Howe,  
That it be recommended to the Capital Regional District Board:  
That Contract 13-1764 Hartland Landfill – Phase 2, Cell 2 – 171m Lift Horizontal Gas Wells  
and Gas & Leachate Collectors – Phase 1 be awarded to Excel Contracting Ltd. in the  
amount of \$375,312.00, including GST.

**CARRIED**

**7. Bylaw No. 3899 – Amendment to Bylaw No. 1857, Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 52, 2013 (EEE 13-17)**

Chair Jensen introduced the report. The Committee discussed existing recycling programs and possible methods to enhance waste diversion.

**MOVED** by Alternate Director Cullington, **SECONDED** by Director Derman,  
That it be recommended to the Capital Regional District Board:  
Bylaw No. 3899, Capital Regional District Ticket Information Authorization Bylaw, 1990,  
Amendment Bylaw No. 52, 2013 be introduced and read a first and second time, read a  
third time and adopted.

**CARRIED**

**8. Regional Kitchen Scraps Strategy Update (ERM 13-20)**

L. Hutcheson spoke to the report advising that there is an emerging issue of capacity shortfall for organics processing.

Board Chair Bryson declared a potential conflict of interest as his son has a business arrangement with Michell Farms and left the meeting at 10:13 am.

The Committee discussed the following topics:

- the use of processed organics on agricultural land
- municipal organics programs and processing methods
- the possibility of the CRD establishing interim processing capacity

**MOVED** by Director Derman, **SECONDED** by Director Blackwell,  
That the report be received for information.

**CARRIED**

Director Milne entered the meeting at 10:20 am.

Board Chair Bryson returned to the meeting at 10:21 am.

**9. Millstream Meadows Quarterly Environmental Monitoring 2013-2014 – Award of Contract EPro2013-025 (EEP 13-18)**

Chair Jensen introduced the report. The committee discussed the long term strategy for the site which includes an ongoing remediation phase with the objective of obtaining a Certificate of Compliance to support the sale of the property.

**MOVED** by Director Mendum, **SECONDED** by Director Desjardins,

That it be recommended to the Capital Regional District Board:

That Contract EPro2013-025 Millstream Meadows Quarterly Environmental Monitoring 2013-2014 be awarded to Golder Associates Ltd. at a maximum of \$79,083 (excluding taxes) for the period of July 2013 to December 2014, with an option to extend the contract for three one-year periods upon satisfactory performance of the contract work to a maximum of \$229,632.

**CARRIED**

**10. General Manager's Report (EHQ 13-23)**

Chair Jensen introduced the report. The Committee discussed the Green 365 Campaign, the integration of messaging from various environmental programs, community outreach and the Solar Without Borders program.

**MOVED** by Director Derman, **SECONDED** by Director Brownoff,

That the report be received for information.

**CARRIED**

**11. a) Verbal Update from Solid Waste Advisory Committee**

Director Mendum reported that the Solid Waste Advisory Committee (SWAC) met in June and received an update regarding the green cone sale and a request to nominate a member from SWAC to serve on the Public and Technical Advisory Committee. The nomination of Larry Resnick was endorsed. The next meeting of SWAC will be in September.

**b) Verbal Update from Public and Technical Advisory Committee**

Director Mendum reported that the Public and Technical Advisory Committee (PTAC) last met in April and is awaiting the completion of a residuals report to be reviewed at PTAC's next meeting in September. The Committee discussed SWAC's and PTAC's level of involvement regarding the issue of land application of biosolids.

**MOVED** by Alternate Director Cullington, **SECONDED** by Director Howe,

That the verbal updates be received for information.

**CARRIED**

Director Desjardins left the meeting at 10:38 am.

12. **Capital Region Invasive Species Partnership Minutes – February 5 and April 17, 2013**

Chair Jensen introduced the report.

**MOVED** by Director Mendum, **SECONDED** by Director Blackwell,  
That the Capital Region Invasive Species Partnership minutes be received for information.

**CARRIED**

13. **New Business:** There was no new business.

14. **Motion to Close the Meeting**

**MOVED** by Director Brownoff, **SECONDED** by Board Chair Bryson,  
That the Committee close the meeting in accordance with the *Community Charter* Part 4,  
Division 3, Section 90(1)(j) information that is prohibited, or information that if it were  
presented in a document would be prohibited, from disclosure under section 21 of the  
Freedom of Information and Protection of Privacy Act.

**CARRIED**

The Committee moved to the closed session at 10:40 am.

The Committee rose from the closed session at 11:20 am without report.

15. **Adjournment**

**MOVED** by Alternate Director Cullington, **SECONDED** by Director Howe,  
That the meeting be adjourned at 11:20 am.

**CARRIED**

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CHAIR

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RECORDER