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**Minutes of a Meeting of the Environmental Services Committee  
Held February 27, 2013, in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present: Directors:** N. Jensen (Chair), J. Mendum (Vice Chair), D. Blackwell, J. Brownoff, V. Derman, B. Desjardins, D. Fortin (9:54), C. Hamilton, R. Kaspar (for W. Milne), D. Masselink (for D. Howe), A. Bryson (Board Chair, ex officio)  
**Staff:** R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; R. Smith, Senior Manager, Environmental Resource Management; N. More, Committee Clerk (recorder)

The meeting was called to order at 9:31 a.m.

**1. Approval of Agenda**

**MOVED** by Director Brownoff, **SECONDED** by Director Desjardins,  
That the agenda be approved as circulated.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director Derman, **SECONDED** by Director Desjardins,  
That the minutes of the November 28, 2012, meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks**—The Chair thanked the outgoing Chair and remarked on a meeting he had with L. Hutcheson to review key areas. He summarized the environmental services work done in 2012 to keep the region sustainable and mentioned awards that had been won. He remarked on what had been accomplished and that there was more to be done. He assigned himself to the Roundtable on the Environment as the Committee's representative.

**4. Presentations/Delegations**—There were no delegations.

**5. 2013 Environmental Sustainability Committee Terms of Reference**

L. Hutcheson spoke to the report and the terms of reference. She highlighted that effective February 20, 2013, the CRD merged the Regional Parks and Community Services department and the Environmental Sustainability department into a single department called Parks and Environmental Services. Therefore, the Environmental Sustainability Committee could be re-named the Environmental Services Committee.

L. Hutcheson highlighted a change in the purpose of the Committee, which includes:

- Policy matters pertaining to liquid waste management, i.e. beneficial use of biosolids, regional source control and energy recovery from sewage and treated effluent

The Committee discussed coordination of the different liquid waste management plans at the policy level, impacts, and discussion with relevant commissions.

**MOVED** by Director Blackwell, **SECONDED** by Director Desjardins,  
That the 2013 Environmental Sustainability Committee terms of reference as attached in  
Appendix A be approved with the name changed to Environmental Services Committee.

**CARRIED**

**6. Update on the Packaging and Printed Paper Extended Producer Responsibility Program (ERM 13-04)**

The Chair introduced the report, which spoke of the stewardship plan submitted to the British Columbia (BC) Ministry of the Environment by Multi-Materials BC. The Committee discussed the collection of glass containers for recycling, which the Committee preferred would remain as a curbside pickup rather than asking citizens to drop off at a depot. The Committee discussed trucking of recyclable waste and that the CRD has a two-stream system, one of fibre and one of containers which includes glass and plastic.

Director Fortin entered the meeting.

The Committee continued to discuss effects of the stewardship plan on current service levels.

**MOVED** by Director Brownoff, **SECONDED** by Director Derman,  
That it be recommended to the Capital Regional District Board:  
That the Chair of the Capital Regional District Board write to the Minister of Environment stating that removing non-refundable glass from the CRD curbside program would be in direct opposition to the UBCM policy paper which states that existing levels of service be maintained or exceeded for those local governments that have established programs in place.

**CARRIED**

The Committee discussed that the economic realities of a collection system has a basis in ease of use for the users.

**MOVED** by Director Derman, **SECONDED** by Director Brownoff,  
That the report be received for information.

**CARRIED**

**7. Award of Contract—Wastewater, Groundwater and Surface Water Analytical Service Provider (EEP 13-01)**

**MOVED** by Director Derman, **SECONDED** by Director Blackwell,  
That it be recommended to the Capital Regional District Board:  
That Contract EPRO2012-006 Wastewater, Groundwater and Surface Water Analytical Service Provider be awarded to Maxxam Analytics at a maximum of \$979,389 (excluding HST) for three years with an option to extend for two years upon satisfactory performance of the contract work.

**CARRIED**

**8. Hartland Landfill Tipping Fee and Regulation Bylaw No. 3881 (ERM 13-02)**

The Committee discussed the previous decision to separate contaminated wallboard from regular wallboard and the degree of awareness amongst haulers of the difference in procedure and fee.

**MOVED** by Director Derman, **SECONDED** by Director Brownoff,  
That it be recommended to the Capital Regional District Board:

That Bylaw No. 3881, Hartland Landfill Tipping Fee and Regulation Bylaw No. 6, 2013, be introduced and read a first and second time, be read a third time and be advertised.

**CARRIED**

**9. Hartland Landfill Operational Service Options (ERM 13-03)**

L. Hutcheson spoke to the report and summarized that the contract reflects a balance of economic and operational efficiencies with effective risk management at the Hartland site by linking the contract payment structure to performance and maximization of landfill air space. The Committee discussed economic implications, CRD oversight, and clarity for the contract proponent.

**MOVED** by Director Desjardins, **SECONDED** by Director Brownoff,  
That it be recommended to the Capital Regional District Board:

That staff tender the landfill equipment services work using a contract payment structure linked to performance and maximization of landfill air space.

**CARRIED**

**10. Verbal Update from Solid Waste Advisory Committee**

Director Mendum reported there has been no meeting since November 2012 and the next meeting will be in March 2013.

**MOVED** by Director Mendum, **SECONDED** by Director Derman,  
That the report be received for information.

**CARRIED**

**11. Verbal Update from Public and Technical Advisory Committee—Integrated Solid Waste and Resource Management Plan**

Director Mendum reported that the Public and Technical Advisory Committee have been meeting and focusing on working through options and that staff had set up an electronic forum to accommodate the needs of the Committee between meetings.

**MOVED** by Director Mendum, **SECONDED** by Director Desjardins,  
That the report be received for information.

**CARRIED**

**12. New Business—There was no new business.**

**13. Motion to Close the Meeting**

**MOVED** by Director Bryson, **SECONDED** by Director Brownoff,  
That the Committee close the meeting in accordance with the *Community Charter* Part 4,  
Division 3, Section 90(1)(a) personal information about an identifiable individual who holds  
or is being considered for a position as an officer, employee or agent of the municipality or  
another position appointed by the municipality

**CARRIED**

The Committee moved to the closed session at time 10:24 a.m.  
The Committee rose from the closed session at 10:30 a.m. with no report.

**14. Rise and Report**

There was none.

**15. Adjournment**

**MOVED** by Director Derman, **SECONDED** by Director Desjardins,  
That the meeting be adjourned at 10:30 a.m.

**CARRIED**

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CHAIR

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COMMITTEE CLERK