

Meeting Minutes
Emergency Management Committee

Monday, March 13, 2023

1:00 PM

**6th Floor Boardroom
625 Fisgard Street**

PRESENT

Directors: P. Brent (Chair) (EP), G. Holman, A. Wickheim

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; N. Elliott, Acting General Manager, Parks and Environmental Services (for L. Hutcheson); I. Jesney, Acting General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Carby, Senior Manager, Protective Services; J. Reimer, Manager, Electoral Area Fire and Emergency Programs; A. Poste, Corporate Emergency Coordinator; S. Orr, Senior Committee Clerk; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: L. Hutcheson

The meeting was called to order at 1:00 pm.

1. Territorial Acknowledgement

Acting Chair Holman provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Director Wickheim, SECONDED by Director Brent,
That the agenda for the March 13, 2023 Emergency Management Committee
meeting be approved.
CARRIED**

3. Adoption of Minutes

3.1. 23-139 Minutes of the April 13, 2022 CRD Emergency Management Committee Meeting

**MOVED by Director Wickheim, SECONDED by Director Brent,
That the minutes of the CRD Emergency Management Committee meeting of
April 13, 2022 be adopted as circulated.
CARRIED**

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

- 5.1. 23-206 Presentation: Conor Corbett, Diamond Head Consulting Ltd. Re: Community Wildfire Resiliency Plans
- C. Corbett presented the Community Wildfire Resiliency Plan.
- Discussion ensued on the following:
- the scope of recommendations
 - the overlap of emergency programs
 - sourcing of building fire suppression equipment

6. Committee Business

- 6.1. 23-201 Bylaw No. 3447, "Capital Regional District Emergency Management Bylaw No. 1, 2007"
- K. Lorette presented Item 6.1 for information.
- 6.2. 23-202 Electoral Areas Community Wildfire Resiliency Plan Update
- J. Reimer presented Item 6.2. for information.
- Discussion ensued regarding an inter-electoral area collaboration.
- 6.3. 23-203 Fall 2022 Dam Exercise After Action Report
- S. Carby presented Item 6.3. for information.
- Discussion ensued on the following:
- response time improvements since completing the exercise
 - improving communication to the public
- 6.4. 23-204 2023 CRD Emergency Procedures for Board Members
- S. Carby presented Item 6.4. for information.
- 6.5. 23-205 Emergency Program Act Modernization Update
- S. Carby presented Item 6.5. for information.
- Discussion ensued on the following:
- enhanced coordination of resource deployment
 - retaining autonomy

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Wickheim, **SECONDED** by Director Brent,
That the March 13, 2023 Emergency Management Committee meeting be
adjourned at 2:12 pm.
CARRIED

CHAIR

RECORDER