

## Meeting Minutes

### Emergency Management Committee

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Wednesday, April 13, 2022

9:30 AM

6th Floor Boardroom  
625 Fisgard Street

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Present

Directors: M. Hicks (Chair), G. Holman, P. Brent (for D. Howe)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Carby, Senior Manager, Protective Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

Regrets: Director D. Howe

The meeting was called to order at 9:31 am.

#### 1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED by Alternate Director Brent, SECONDED by Director Holman,  
That the agenda for the April 13, 2022 Emergency Management Committee  
meeting be approved.  
CARRIED**

#### 3. Adoption of Minutes

3.1. 22-235 Minutes of the September 22, 2021 CRD Emergency Management Committee Meeting

**MOVED by Alternate Director Brent, SECONDED by Director Holman,  
That the minutes of the CRD Emergency Management Committee meeting of  
September 22, 2021 be adopted as circulated.  
CARRIED**

#### 4. Chair's Remarks

There were no Chair's remarks.

#### 5. Committee Business

**5.1.** 22-222 Electoral Area Emergency Programs Year in Review

S. Carby presented Item 5.1. for information.

Discussion ensued on the ongoing availability issues BC ambulance service is facing in the electoral areas. S. Carby will remain in regular communications with BC Ambulance regarding service to all electoral areas.

**5.2.** 22-223 Electoral Area FireSmart Program Update

S. Carby presented Item 5.2. for information.

Discussion ensued on the following:

- the policy that Islands Trust is rewriting
- the wildfire response agreement with Wildfire Service within parks
- a status update of the Durrance Close homes previously not included in the Willis Point Fire Service

**5.3.** 22-224 Summer 2021 Drought After Action Report

S. Carby presented Item 5.3. for information.

Discussion ensued on the following:

- increasing the water volume in river systems that support salmon hatcheries
- the challenge of using local sources to supply Salt Spring Island residents with bulk water
- the emergency plans of each water district
- the capacity to enforce water conservation bylaws in all electoral area water districts

**5.4.** 22-226 Emergency Management Software Implementation Update

S. Carby presented Item 5.4. for information.

Discussion ensued on the challenges of the Record Management System used by the electoral area fire departments.

**6. Notice(s) of Motion**

There were no notice(s) of motion.

**7. New Business**

There was no new business.

**8. Adjournment**

**MOVED** by Director Holman, **SECONDED** by Alternate Director Brent,  
That the April 13, 2022 Emergency Management Committee meeting be  
adjourned at 10:18 am.  
**CARRIED**

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CHAIR

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RECORDER