

Meeting Minutes

Electoral Area Services Committee

Wednesday, July 11, 2018

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: W. McIntyre (Chair), D. Howe (Vice Chair), M. Hicks
Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer; K. Morley, General Manager, Corporate Services; S. Carby, Senior Manager, Protective Services; K. Campbell, Senior Manager, Salt Spring Island Administration; C. Cowan, Manager, Electoral Area Fire and Emergency Programs; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 10:00 am.

1. Approval of Agenda

**MOVED by Director Hicks, SECONDED by Director Howe,
That the agenda for the July 11, 2018 Electoral Area Services Committee meeting
be approved as circulated.
CARRIED**

2. Adoption of Minutes

- 2.1. [18-424](#) Minutes of the June 13, 2018 Electoral Area Services Committee Meeting

**MOVED by Director Howe, SECONDED by Director Hicks,
That the Minutes of the June 13, 2018 Electoral Area Services Committee Meeting
be adopted as circulated.
CARRIED**

3. Chair's Remarks

The Chair provided an overview of an upcoming meeting with Minister Selina Robinson, Minister of Municipal Affairs and Housing, to discuss housing, governance, the Building Code, rural designation, and the Islands Trust Act.

4. Presentations/Delegations - None.

5. Committee Business

- 5.1. [18-405](#) BC Rural Dividend Program 2018 Intake

N. Chan provided an overview of the report.

Discussion ensued on grant coordination and grant funding access.

That the Electoral Area Services Committee recommend to the Capital Regional District Board:

1) That the Capital Regional District Board authorize the submission of an application to the BC Rural Dividend Program for Engineering Design of the Southern Gulf Islands Regional Trails and that the Board support this project through its duration.

AND

2) That the Capital Regional District Board authorize the submission of an application to the BC Rural Dividend Program for Port Renfrew and Pacheedaht First Nation Wi-Fi Hot Spots and that the Board support this project through its duration.

AND

3) That the Capital Regional District Board authorize the submission of an application to the BC Rural Dividend Program for Development of a Shared Services Business Model for SSI - Phase 2 Feasibility Study and that the Board support this project through its duration.

(NWA)

5.2. [18-356](#) CRD Southern Gulf Islands Electoral Area Broadband Internet Connectivity

Discussion ensued on the following:

- qualifying for grant funding after rural definition is clarified
- regulations required for the Federal Government to assist with broadband access

MOVED by Director Howe, SECONDED by Director Hicks,

That the subject of CRD Southern Gulf Islands Electoral Area Broadband Internet Connectivity be deferred until the issue of rural definition can be clarified.

CARRIED

5.3. [18-411](#) Southern Gulf Islands Community Economic Sustainability Commission request for New Transportation Commission

K. Morley provided an overview of the report.

MOVED by Director Howe, SECONDED by Director Hicks,

That the Electoral Area Services Committee recommend to the Capital Regional District Board:

The EASC defer consideration of creating a Transportation Commission pending the outcome of staff discussions with BC Transit on establishing a transportation service for the SGI.

CARRIED

5.4. [18-422](#) Electoral Area Volunteer Fire Departments Playbook - Service Level Update

C. Cowan provided an overview of the report.

MOVED by Director Howe, SECONDED by Director Hicks,

That the report on Electoral Area Volunteer Fire Departments Playbook - Service Level Update be received for information.

CARRIED

5.5. [18-421](#) Appointment of Officers

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Joseph Milkowski and Barry McLean, be appointed as Assistant Bylaw Officers.
CARRIED

5.6. [18-407](#) Grants-in-Aid

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That the following grant-in-aid applications be approved:
1. Galiano Conservancy Association: \$2,000
2. Mayne Island Housing Society: \$5,000
3. East Sooke Neighbourhoods Association: \$2,000
4. Mayne Island Pathways and Trails Association: \$4,119.12
5. Wild Wise: \$500
CARRIED

5.7. [18-391](#) Previous Minutes of Other Committees and Commissions for Information

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the following minutes be received for information:
Magic Lake Estates Water and Sewer Committee Minutes - May 8, 2018
CARRIED

6. Motion with Notice**6.1. [18-414](#) Motion with Notice: UBCM Resolution regarding Rural Eligibility (Director McIntyre)**

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That the attached late resolution be submitted to UBCM for consideration at this fall's AGM.
CARRIED

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That the Capital Regional District Board write a letter to the Federal Government requesting that the three Electoral Areas be declared as rural for the purposes of economic development funding.
CARRIED

6.2. [18-416](#) Motion from Southern Gulf Islands Electoral Area Community Economic Sustainability Commission

K. Morley provided an overview of the recommendation.

**MOVED by Director Howe, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

That the Southern Gulf Islands Electoral Area Community Economic Sustainability Commission (SGI CESC) request that CRD staff investigate the governance model used in the Comox Valley Regional District as it relates to the Hornby Island Community Economic Enhancement Corporation and report back to the SGI CESC.

CARRIED

7. New Business

7.1. [18-430](#) Cedars of Tuam Concept Designs for Connecting to New Well

**MOVED by Chair McIntyre, SECONDED by Director Hicks,
That the Electoral Area Service Committee recommends to the CRD Board that:
The Five Year Financial Plan be amended to include the Cedars of Tuam Concept Design for Connecting to New Well and that \$10,503 be allocated from the Capital Reserve Fund in 2018 to fund the project.**

CARRIED

8. Adjournment

**MOVED by Director Howe, SECONDED by Director Hicks,
That the July 11, 2018 Electoral Area Services Committee meeting be adjourned at 11:15 am.**

CARRIED

Chair

Recorder