

Meeting Minutes

Electoral Area Services Committee

Wednesday, May 9, 2018

10:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: W. McIntyre (Chair), D. Howe (Vice Chair), M. Hicks, S. Price (Board Chair, ex-officio)
Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer;
K. Morley, General Manager, Corporate Services; C. Nielson, Senior Manager, Human Resources;
C. Culham, Senior Manager, Regional Housing; K. Campbell, Senior Manager, Salt Spring Island
Administration; R. Gutierrez, Manager, Building Inspection; J. Reilly, Manager, Housing Planning and
Programs; P. Perna, Committee Clerk (Recorder)
Others: J. Gauthier, JC Consulting Services Ltd.

The meeting was called to order at 10:11 am.

1. Approval of Agenda

**MOVED by Director Howe, SECONDED by Director Hicks,
That the agenda for the May 9, 2018 Electoral Area Services Committee meeting
be approved as circulated.
CARRIED**

2. Adoption of Minutes

- 2.1. [18-300](#) Minutes of the April 11, 2018 Electoral Area Services Committee Meeting

**MOVED by Director Hicks, SECONDED by Director Howe,
That the minutes of the April 11, 2018 Electoral Area Services Committee meeting
be adopted as circulated.
CARRIED**

3. Chair's Remarks

The Chair remarked on the 10th Anniversary celebration of the Transit System on Salt Spring Island. BC Transit is organizing this event with various dignitaries attending. He advised that based on 2017 statistics, for a community population of 10,400, they have recorded 105,000 bus trips, which makes this the most successful rural system in the province.

4. Presentations/Delegations - None.

5. Committee Business

5.1. [18-291](#) Southern Gulf Islands Housing Needs Assessment

K. Lorette provided an overview of the report.

Discussion ensued on the following:

- definitions of affordable housing at 30% of household gross income
- homes that are used only for vacation properties

**MOVED by Director Howe, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional
District Board:**

**That the Southern Gulf Islands Housing Needs Assessment (Appendix A) be
received for information.**

CARRIED

5.2. [18-246](#) Appointment of Officers

**MOVED by Director Howe, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional
District Board:**

**That for the purpose of Section 233 of the Local Government Act and Section
28(3) of the Offence Act and in accordance with Capital Regional District Bylaw
No. 2681, Darcy Alder, Jody Bedwell, Robert Carrie and Robert Halkett be
appointed as Assistant Bylaw Officers.**

CARRIED

5.3. [18-309](#) Capital Regional District Electoral Area Directors' Remuneration - Verbal Update

C. Nielson spoke to the report and recommendation made from the May 2, 2018 Finance Committee meeting.

Discussion ensued on the following:

- the Capital Regional District policy for remuneration
- the loss of tax exemption for certain expenses
- a net pay adjustment for the next municipal term to equal the net pay before the tax exemption was removed

**MOVED by Director Hicks, SECONDED by Director Howe,
That the Electoral Area Services Committee recommend that the report to the
May 2, 2018 Finance Committee regarding Capital Regional District Electoral
Area Directors' Remuneration be received for information.**

CARRIED

5.4. [18-287](#) Grants-in-Aid

**MOVED by Director Howe, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional
District Board:**

That the following grant-in-aid applications be approved:

- 1. Harmony Project Sooke: \$500**
- 2. Mayne Island Conservancy Society: \$3,700**

CARRIED

5.5. [18-293](#) Previous Minutes of Other Committees and Commissions for Information

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the following minutes be received for information:

1. Magic Lake Estates Water and Sewer Committee Minutes - March 13, 2018
2. Southern Gulf Islands Emergency Program Advisory Commission Minutes - January 17, 2018

CARRIED

6. New Business - None.

7. Adjournment

MOVED by Director Howe, **SECONDED** by Chair McIntyre,
That the May 9, 2018 Electoral Area Services Committee meeting be adjourned at 10:51 am.

CARRIED

Chair

Recorder