

Meeting Minutes

Electoral Area Services Committee

Wednesday, February 14, 2018

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: W. McIntyre (Chair), D. Howe (Vice Chair), M. Hicks, S. Price (Board Chair, ex-officio)
Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer;
T. Robbins, General Manager, Integrated Water Services; G. Harris, Senior Manager, Environmental
Protection; K. Campbell, Senior Manager, Salt Spring Island Administration; K. Morley, General
Manager, Corporate Services; J. Klassen, Manager, Service Delivery, Southern Gulf Islands Electoral
Area; N. Elliott, Climate Cation Program Coordinator, Environmental Protection; P. Perna, Committee
Clerk (Recorder)

The meeting was called to order at 10:00 am.

1. Approval of Agenda

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the agenda for the February 14, 2018 Electoral Area Services Committee
meeting be approved as circulated.
CARRIED

2. Adoption of Minutes

2.1. [18-094](#) Minutes of the January 10, 2018 Electoral Area Services Committee
Meeting

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the minutes of the January 10, 2018 Electoral Area Services Committee
meeting be adopted as circulated.
CARRIED

3. Chair's Remarks - None.

4. Presentations/Delegations - None.

5. Committee Business

- 5.1. [18-079](#) 2018 Board Standing and Select Committees - Terms of Reference
- MOVED by Director Hicks, SECONDED by Director Howe,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That the Terms of Reference for the 2018 Electoral Area Services Committee, as attached in Appendix A, be approved.
CARRIED**
- 5.2. [18-083](#) Community Works Fund Balance Summary
- Discussion ensued on the approval levels and the process of having the Chief Financial Officer directly approve future Community Works Funds.
- MOVED by Director Howe, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
The this report be received for information.
CARRIED**
- 5.3. [18-044](#) Grants-in-Aid
- MOVED by Director Hicks, SECONDED by Director Howe,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That the following grant-in-aid applications be approved:
1. Galiano Island Community Transport Society: \$5000.00
2. Sooke Canada Day Society (Sooke Lions): \$1000.00
3. Pender Islands Seniors Housing Society: \$5000.00
4. Pender Animal Welfare Society: \$6000.00
CARRIED**
- 5.4. [18-043](#) 2017 Energy Step Code Program Update
- K. Lorette provided an overview of the report, which was discussed at the February 7, 2018 Environmental Services Committee meeting.
- Discussion ensued on reasons to reject the step code program in the electoral areas.
- G. Harris advised that the process of the Energy Step Code Program is to gather information from the provincial program to share with municipalities and the electoral areas to see whether they want to adopt the program or not.
- MOVED by Director Hicks, SECONDED by Director Howe,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That the three Electoral Areas not adopt the Step Code program at this time.
CARRIED**
- 5.5. [18-045](#) Previous Minutes of Other CRD Committees and Commissions, for information

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the minutes from the Southern Gulf Islands Emergency Program Advisory
Commission meeting held on November 15, 2017 be received for information.
CARRIED

6. Correspondence

6.1. [18-051](#) Federal Broadband Announcement - For Discussion

Discussion ensued on the following:

- the location of the service
- which company will deliver the service
- upcoming presentations to the islands for more information

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional
District Board:
That the Strathcona Regional District be asked to include all four of the Southern
Gulf Islands, adding Galiano Island and Mayne Island.
CARRIED

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional
District Board:
That the Capital Regional District Information Technology department look at
options for the "last mile" connection as it relates to the Southern Gulf Islands.
CARRIED

**6.2. [18-078](#) Letter from Director Hicks to Premier Horgan re Tsunami Siren Alert
System**

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the correspondence be received for information.
CARRIED

7. New Business - None.

8. Adjournment

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the February 14, 2018 Electoral Area Services Committee meeting be
adjourned at 10:50 am.
CARRIED

Chair

Recorder