

Meeting Minutes

Electoral Area Services Committee

Wednesday, January 10, 2018

10:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: W. McIntyre (Chair), B. Maberley (for D. Howe (Vice Chair)), M. Hicks, S. Price (Board Chair, ex-officio)

Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer; K. Campbell, Senior Manager, Salt Spring Island Administration; M. Barnes, Manager, Health and Capital Planning Strategies; R. Gutierrez, Manager, Building Inspection; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 10:06 am.

1. Approval of Agenda

**MOVED by Director Hicks, SECONDED by Alternate Director Maberley,
That the agenda for the January 10, 2018 Electoral Area Services Committee
meeting be approved as circulated.**

CARRIED

2. Adoption of Minutes

- 2.1. [18-007](#) Minutes of the November 15, 2017 Electoral Area Services Committee Meeting

**MOVED by Director Hicks, SECONDED by Alternate Director Maberley,
That the minutes of the November 15, 2017 Electoral Area Services Committee
meeting be adopted as circulated.**

CARRIED

3. Chair's Remarks

The Chair provided his thanks to Director Hicks for his dedication, skills and leadership during his long-term as Chair of the Electoral Area Services Committee. He remarked on the successes in the Electoral Areas and spoke to a video on the Salt Spring Island Rural Business Accelerator program.

4. Presentations/Delegations - None.

5. Committee Business

5.1. [18-025](#) Building Permits Issued and Completed in 2017 by Electoral Area with Construction Value

MOVED by Director Hicks, **SECONDED** by Alternate Director Maberley,
That the Building Permits Issued and Completed in 2017 by Electoral Area with Construction Value staff report be received for information only.
CARRIED

5.2. [18-015](#) BC Rural Dividend Program - Proposed Application

MOVED by Chair McIntyre, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
1. That the Capital Regional District authorize the submission of an application to the BC Rural Dividend Program for the Salt Spring Island Feasibility Study to Research Shared Business Services Models; and
2. That the Board support this project through its duration.
CARRIED

5.3. [17-914](#) Previous Minutes of Other CRD Committees and Commissions, for information

MOVED by Director Hicks, **SECONDED** by Alternate Director Maberley,
That the minutes from the Southern Gulf Islands Emergency Program Advisory Commission meeting held on September 20, 2017 be received for information.
CARRIED

6. New Business - None.

7. Adjournment

MOVED by Director Hicks, **SECONDED** by Alternate Director Maberley,
That the January 10, 2018 Electoral Area Services Committee meeting be adjourned at 10:13 am.
CARRIED

Chair

Recorder