

Meeting Minutes

Electoral Area Services Committee

Wednesday, November 15, 2017

2:05 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe, S. Price (Board Chair, ex-officio)
Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer;
E. Gorman, Acting Corporate Officer; P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 2:08 pm.

1. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the agenda for the November 15, 2017 Electoral Area Services Committee
meeting be approved as circulated.
CARRIED

2. Adoption of Minutes

- 2.1. [17-858](#) Minutes of the October 18, 2017 Electoral Area Services Committee Meeting

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the minutes of the October 18, 2017 Electoral Area Services Committee
meeting be adopted as circulated.
CARRIED

- 2.2. [17-859](#) Minutes of the November 1, 2017 Special Electoral Area Services Committee Meeting

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the minutes of the November 1, 2017 Special Electoral Area Services
Committee meeting be adopted as circulated.
CARRIED

3. Chair's Remarks

The Chair welcomed newly elected Board Chair, Steve Price to the Electoral Area Services Committee.

4. Presentations/Delegations - None.

5. Committee Business

- 5.1. [17-789](#) Age-Friendly Communities Program: Grant Application
- N. Chan provided an overview of the report.
- Discussion ensued on the clarification of age-Friendly.
- MOVED by Director Howe, SECONDED by Director McIntyre,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That the Capital Regional District Board authorize the submission of an application to the UBCM Age-Friendly Communities grant Program for the North Pender Community Bus project and that the Board support this project.
CARRIED**
- 5.2. [17-773](#) Bylaw 4214: Capital Reserve Fund for the Salt Spring Island Community Transit Service
- N. Chan provided an overview of the report.
- MOVED by Director McIntyre, SECONDED by Director Howe,
That the Electoral Area Services Committee recommend to the CRD Board:
That Bylaw No. 4214, "Salt Spring Island Community Transit Service Capital Reserve Fund Bylaw No. 1, 2017" be introduced and read a first and second time, read a third time, and adopted.
CARRIED**
- 5.3. [17-771](#) Community Works Fund Applications
- MOVED by Director Howe, SECONDED by Director McIntyre,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That the following Community Works Fund applications be approved:
1. Southern Gulf Islands (SGI) Administration, SGI Corporate Asset Management Plan: \$60,000
2. Saturna Island Lions Club, Saturna Lions Community Shuttle Program Bus Purchase: \$25,000
CARRIED**
- 5.4. [17-772](#) Community Works Fund - Financial Summary and Process Update
- N. Chan provided an overview of the report.
- Discussion ensued on the following:
- providing clarification to Emergency Services on Community Works Funds versus Capital Funds for a specific service
 - clarification of the Community Works Fund Agreement being 2014-2024
 - the notification process for available grants
 - grants available for designated-as-rural communities
- MOVED by Director Howe, SECONDED by Director McIntyre,
That the Electoral Area Services recommend to the Capital Regional District Board:
That this report be received for information.
CARRIED**

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That the Electoral Area Services recommend to the Capital Regional District Board:

That the Capital Regional District Board Chair write a letter to the Premier in support of the Electoral Areas of Juan de Fuca, Salt Spring Island and the Southern Gulf Islands being designated as rural areas.

CARRIED

5.5. [17-710](#)

Grants-in-Aid

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That the following grant-in-aid applications be approved:

- 1. Island Arts Centre Society - ArtSpring: \$3,000.00
- 2. South Pender Historical Society: \$1,600.00
- 3. Moving Around Pender (For payment in January 2018): \$3,836.00
- 4. Moving Around Pender (For payment in January 2018): \$4,907.72

CARRIED

6. New Business - None.

7. Adjournment

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the November 15, 2017 Electoral Area Services Committee meeting be adjourned at 2:37 pm.

CARRIED

Chair

Recorder