

## Meeting Minutes

### Electoral Area Services Committee

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Wednesday, September 20, 2017

2:00 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: W. McIntyre (Vice Chair), D. Howe, W. Vowles (for M. Hicks), B. Desjardins (Board Chair, ex-officio)  
Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer; K. Campbell, Senior Manager, Salt Spring Island Administration; I. Lawrence, Manager Local Area Planning, Juan de Fuca; M. Cranwell, Building/Plumbing Inspector; B. Reems, Corporate Officer; P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 2:19 pm.

#### 1. Approval of Agenda

The agenda was amended to add new business item 6.1. Status of Commissions on Southern Gulf Islands and Salt Spring Island - Verbal Report.

**MOVED by Director Howe, SECONDED by Alternate Director Vowles,  
That the agenda for the September 20, 2017 Electoral Area Services Committee meeting be approved as amended.**

**CARRIED**

#### 2. Adoption of Minutes

2.1. [17-684](#) Minutes of the June 21, 2017 Electoral Area Services Committee Meeting

**MOVED by Alternate Director Vowles, SECONDED by Director Howe,  
That the minutes of the June 21, 2017 Electoral Area Services Committee meeting be adopted as circulated.**

**CARRIED**

#### 3. Chair's Remarks

The Chair remarked on a new website on Salt Spring Island entitled "Opportunity Salt Spring" and the short video on this website called the "Rural Accelerator Program".

#### 4. Presentations/Delegations - None.

#### 5. Committee Business

5.1. [17-627](#) Community Works Fund Applications

**MOVED by Director Howe, SECONDED by Alternate Director Vowles**  
**That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

**That the following Community Works Fund applications be approved:**

- 1. Juan de Fuca Parks and Recreation, Port Renfrew Tourism Trail: \$12,500.00**
- 2. Mayne Island Community Bus Society, Mayne Island Community Bus Purchase: \$25,000.00**
- 3. Epicentre Family Cooperative Society, The Epicentre Family Playground: \$12,000.00**

**CARRIED**

**5.2. [17-613](#) Grants in Aid**

**MOVED by Alternate Director Vowles, SECONDED by Director Howe,**  
**That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

**That the following grant-in-aid applications be approved:**

- 1. Mayne Island Integrated Water Systems Society: \$2,000.00**
- 2. Galiano Seed Library: \$3,400.00**
- 3. Central Community Hall Society: \$5,000.00**

**CARRIED**

**5.3. [17-645](#) Feasibility Study Reserve Fund**

This report was postponed to the next Electoral Area Services Committee.

**6. New Business**

**6.1. 17-749 Status of Commissions on Southern Gulf Islands and Salt Spring Island.**

B. Reems provided a verbal report on a reviewing the governance structure on commissions and utilities on the Southern Gulf Islands and Salt Spring Island to see where efficiencies can be gained in moving to a consolidated approach or continuing with the current governance structure.

**MOVED by Director Howe, SECONDED by Alternate Director Vowles,**  
**That staff be directed to work on and report back to the Electoral Area Services Committee on the implications of consolidating some of the local area service and utility committees within the Southern Gulf Islands and Salt Spring Island electoral areas.**

**CARRIED**

**7. Motion to Close the Meeting**

**7.1. [17-686](#) Motion to Close the Meeting**

**MOVED by Director Howe, SECONDED by Alternate Director Vowles,**  
**That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district.**

**CARRIED**

The Committee moved to the closed session at 2:17 pm.

The Committee rose from the closed session at 2:27 pm without report.

## 8. Adjournment

**MOVED by Director Howe, SECONDED by Alternate Director Vowles,  
That the September 20, 2017 Electoral Area Services Committee meeting be  
adjourned at 2:27 pm.  
CARRIED**

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Chair

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Recorder