

## Meeting Minutes

### Electoral Area Services Committee

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Wednesday, June 21, 2017

2:05 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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PRESENT: Directors: M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe  
Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer;  
C. Culham, Senior Manager, Regional Housing; K. Campbell, Senior Manager, Salt Spring Island  
Administration; R. Gutierrez, Manager, Building Inspection; M. Cranwell, Building/Plumbing Inspector;  
P. Kitson, Manager, Major Capital Projects, Regional Housing; B. Reems, Corporate Officer;  
E. Gorman, Deputy Corporate Officer (Recorder)

The meeting was called to order at 2:30 pm.

#### 1. Approval of Agenda

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the agenda for the June 21, 2017 Electoral Area Services Committee  
meeting be approved as circulated.  
**CARRIED**

#### 2. Adoption of Minutes

- 2.1. [17-450](#) Minutes of the May 17, 2017 Electoral Area Services Committee Meeting

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the minutes of the May 17, 2017 Electoral Area Services Committee meeting  
be adopted as circulated.  
**CARRIED**

#### 3. Chair's Remarks - None.

#### 4. Presentations/Delegations - None.

#### 5. Committee Business

- 5.1. [17-454](#) Appointment of Officers

**MOVED** by Director McIntyre, **SECONDED** by Director Howe  
That the Electoral Area Services Committee recommend to the Capital Regional  
District Board:  
That for the purpose of Section 264(1)(b) of the Community Charter and Section  
28(3) of the Offence Act and in accordance with Capital Regional District Bylaw  
No. 2681, Clifford Oram and Stephen Bater be appointed as Assistant Bylaw  
Officers.  
**CARRIED**

5.2. [17-460](#) Consideration to Approve the Experience the Gulf Islands Concept Plan

K. Lorette provided an overview of the report and the "Experience the Gulf Islands" concept plan. Mr. Ed Andrusiak, ETGI Concept Plan, Project Manager, was also in attendance for discussion of this item.

Discussion ensued on the following:

- community trails planning and updating
- construction time
- priorities for cyclists
- water transportation plan and pilot project

**MOVED by Director Howe, SECONDED by Director McIntyre,  
That the Electoral Area Services Committee recommends to the Capital Regional District Board:**

**That the Experience the Gulf Islands Concept Plan be approved.**

**CARRIED**

5.3. [17-477](#) Community Works Fund Applications

**MOVED by Director Howe, SECONDED by Director McIntyre,  
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

**That the following Community Works Fund applications be approved:**

- Southern Gulf Island: Chamber of Commerce, Visitor Centre and Kiosks, Southern Gulf Islands: \$24,600
- Salt Spring Island: CRD Service, Hydrology Study, Phase 2, Drake Road Housing Development, Salt Spring Island: \$15,000
- Juan de Fuca: Sheringham Point Lighthouse Preservation Society, Chip Sealing of Access Road: \$12,000

**CARRIED**

5.4. [17-247](#) Grants in Aid

**MOVED by Director Howe, SECONDED by Director McIntyre,  
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

**That the following grant-in-aid applications be approved:**

- Galiano Community Food Program: \$4,220.00
- Galiano Conservancy Association: \$1,500.00
- Galiano Conservancy Association: \$1,500.00
- Galiano Golf and Country Club: \$640.00
- Moving Around Pender: \$1,412.00
- North Galiano Community Association: \$2,116.77
- Saturna Island Marine Research Education Society: \$1,973.48
- South Pender Historical Society: \$2,595.22
- TELANET Centre for Innovation and Peace: \$10,000.00

**CARRIED**

5.5. [17-487](#) Previous Minutes of Other CRD Committees and Commissions, for Information

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the minutes from the Southern Gulf Islands Emergency Program Advisory  
Commission meeting held on March 15, 2017 be received for information.  
**CARRIED**

**6. New Business - None.**

**7. Adjournment**

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the June 21, 2017 Electoral Area Services Committee meeting be adjourned  
at 2:46 pm.  
**CARRIED**

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Chair

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Recorder