

Meeting Minutes

Electoral Area Services Committee

Wednesday, May 17, 2017

2:05 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe via teleconference
Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer;
D. Ovington, Manager, Salt Spring Island Recreation; C. Lowe, Environmental Science Officer,
Environmental Protection; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk
(Recorder)

The meeting was called to order at 2:29 pm.

1. Approval of Agenda

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the agenda for the May 17, 2017 Electoral Area Services Committee meeting
be approved as circulated.
CARRIED**

2. Adoption of Minutes

2.1. [17-422](#) Minutes of the April 19, 2017 Electoral Area Services Committee Meeting

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That minutes of the April 19, 2017 Electoral Area Services Committee meeting be
adopted as circulated.
CARRIED**

3. Chair's Remarks - None.

4. Presentations/Delegations - None.

5. Committee Business

5.1. [17-424](#) Appointment of Officers

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional
District Board:
That for the purpose of Section 200 of the Local Government Act and Section
28(3) of the Offence Act and in accordance with Capital Regional District Bylaw
No. 2681, Stephen Woodcock and Roger Adolf be appointed as Assistant Bylaw
Officers.
CARRIED**

5.2. [17-377](#) Reuse of Salt Spring Island Ganges Wastewater Treatment Plant Effluent to Supplement St. Mary Lake Water Levels

Director McIntyre advised that the report resulted from a request for a test result on what goes out into the ocean from the Salt Spring Island Ganges Wastewater Treatment Plant.

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

That this report be received for information.

CARRIED

5.3. [17-376](#) Wastewater and Marine Environment Program - Gulf Islands and Port Renfrew - 2016 Annual Report

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

That the Gulf Islands and Port Renfrew Wastewater and Marine Environment Program 2016 Annual Report be approved and forwarded to the BC Ministry of Environment.

CARRIED

5.4. [17-413](#) Community Works Fund: Grant Applications

**MOVED by Director Hicks, SECONDED by Director McIntyre,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

That the following Community Works Fund applications be approved:

1. Kemp Lake Waterworks District - Kemp Lake Water Main Extension Project: \$30,000

2. Port Renfrew Water Service - Water Service Extension to Pacheedaht First Nation Gas Station; subject to UBCM approval of internal workforce and expenditures as per Community Works Fund Agreement Schedule C, Section 1.1.2: \$10,000

CARRIED

5.5. [17-414](#) Foreign Purchaser Property Transfer Tax

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the Electoral Area Services Committee receive this report for information.**

CARRIED

5.6. [17-407](#) Grants-in-Aid

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

That the following grant-in-aid applications be approved:

- Willis Point Volunteer Fire Department Association (JDF): \$1,000

- Salish Sea Inter-Island Transportation Society (SSI): \$575

- Southern Gulf Islands Arts Council (SGI): \$3,500

- Salt Spring and Southern Gulf Islands Community Services: \$2,000

- Salt Spring Island Foundation: \$1,500
 - Salish Sea Inter-Island Transportation Society (SGI): \$700
- CARRIED**

6. New Business

K. Lorette provided an update on the water testing on the property on Drake Road on Salt Spring Island.

7. Motion to Close the Meeting

7.1. [17-432](#) Motion to Close the Meeting

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1)(k) negotiations and related discussions respecting the proposed provision of a regional service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the regional district if they were held in public.
CARRIED

The Committee moved to the closed session at 2:37 pm.
The Committee rose from the closed session at 2:40 pm without report.

8. Adjournment

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the May 17, 2017 Electoral Area Services Committee meeting be adjourned at 2:40 pm.
CARRIED

Chair

Recorder