

Meeting Minutes

Electoral Area Services Committee

Wednesday, April 19, 2017

2:05 PM

Room 107
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe via teleconference
Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer;
K. Campbell, Senior Manager, Salt Spring Island Administration; R. Gutierrez, Manager, Building
Inspection; D. Green, Environmental Science Officer, Environmental Protection; R. Ferre, Grants
Management Coordinator; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk
(Recorder)

The meeting was called to order at 2:08 pm.

1. Approval of Agenda

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the agenda for the April 19, 2017 Electoral Area Services Committee
meeting be approved as circulated.
CARRIED**

2. Adoption of Minutes

- 2.1. [17-327](#) Minutes of the March 15, 2017 Electoral Area Services Committee Meeting

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the minutes of the March 15, 2017 Electoral Area Services Committee
meeting be adopted as circulated.
CARRIED**

3. Chair's Remarks - None.

4. Presentations/Delegations - None.

5. Committee Business

- 5.1. [17-285](#) Salt Spring Island Stormwater Quality Establishing Bylaw Amendment -
Bylaw No. 4178

D. Green provided an overview of the report.

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional
District Board:**

That Bylaw No. 4178, cited as "A Bylaw to Amend the Salt Spring Island Stormwater Quality Management Extended Service Establishment Bylaw No. 1, 1996", be introduced and read a first and second time and read a third time and adopted.

CARRIED

5.2. [17-322](#) Fernwood Dock Repair Program

K. Campbell provided an overview of the report.

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommends that the Fernwood dock facility design and construction upgrades be included in the 2017 Southern Gulf Island Harbour (SGIH) dock facility upgrade scope of services; and further that tender review and award of the Fernwood dock facility upgrade be based on recommendation by the SGIH Commission to the Capital Regional District Board.
CARRIED

5.3. [17-282](#) Community Works Fund - Financial Update and Grant Application Toolkit

N. Chan provided an overview of the report.

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That this report be received for information.
CARRIED

5.4. [17-283](#) Grants-in-Aid

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
The Electoral Area Services Committee recommend to the Capital Regional District Board:
That the following grant-in-aid applications be approved:
Royal Canadian Legion Branch 54 Sooke: \$1,000
Sooke Community Choir Society: \$500
Sooke Fine Arts Society: \$1,000
Heartwood Folk School Society: \$5,000
North Galiano Fire Protection Society: \$10,000
Pender Island Marine Association: \$6,100
SGI Community Resource Centre: \$2,000
Juan de Fuca Salmon Restoration Society: \$1,000
CARRIED

5.5. [17-274](#) Previous Minutes of Other CRD Committees and Commissions, for Information

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the minutes from the Southern Gulf Islands Emergency Program Advisory Commission meetings held on January 18, 2017 be received for information.
CARRIED

6. New Business - None.

7. Motion to Close the Meeting

7.1. [17-329](#) Motion to Close the Meeting

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the meeting be closed in accordance with the Community Charter Part 4,
Division 3, 90(1), (e), the acquisition, disposition or expropriation of land or
improvements, if the board considers that disclosure could reasonably be
expected to harm the interests of the regional district.
CARRIED

8. Adjournment

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the April 19, 2017 Electoral Area Services Committee meeting be adjourned
at 2:40 pm.
CARRIED

Chair

Recorder