

Meeting Minutes

Electoral Area Services Committee

Wednesday, February 15, 2017

2:05 PM

Room 107
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT: Directors: M. Hicks (Chair), W. McIntyre (Vice Chair) (via electronic call - non-voting), D. Howe, B. Desjardins (Board Chair, ex-officio)
Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer; R. Gutierrez, Manager, Building Inspection; K. Campbell, Senior Manager, Salt Spring Island Administration (via conference call); A. Bains, Manager, Information Services; P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 2:22 p.m.

1. Approval of Agenda

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the agenda for the February 15, 2017 Electoral Area Services Committee meeting be approved as amended to include New Business Item 6.1. Amendment to the Capital Regional District Board Procedures Bylaw, 2012.
CARRIED

2. Adoption of Minutes

2.1. [17-145](#) Minutes of the January 18, 2017 Electoral Area Services Committee Meeting

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the minutes of the January 18, 2017 Electoral Area Services Committee meeting be adopted as circulated.
CARRIED

3. Chair's Remarks - None.

4. Presentations/Delegations - None.

5. Committee Business

5.1. [17-93](#) Proposed Amendments to Bylaw No. 3201, "A Bylaw to Assign, Regulate and Display Civic Address Numbers in the Juan de Fuca Electoral Area", Bylaw No. 3231, "A Bylaw to Regulate Building Numbering for the Electoral Area of the Southern Gulf Islands" and Bylaw No. 2083, "A Bylaw to Regulate House Numbering for the Electoral Area of Salt Spring Island"
R. Gutierrez advised of the rationale for putting the fees in place.

K. Lorette advised of the work time required and the process for providing new addresses.

MOVED by Director Howe, **SECONDED** by Director Hicks,

That the Electoral Area Service Committee recommend to the Capital Regional District Board:

1. That the following bylaws be repealed: Bylaw No. 3201, "A Bylaw to Assign, Regulate and Display Civic Address Numbers in the Juan de Fuca Electoral Area"; Bylaw No. 3231, "A Bylaw to Regulate Building Numbering for the Electoral Area of the Southern Gulf Islands"; and Bylaw No. 2083, "A Bylaw to Regulate House Numbering for the Electoral Area of Salt Spring Island".
2. That Bylaw No. 4076, "Civic Addressing Bylaw (Salt Spring Island Electoral Area), No. 1, 2017" be introduced and read a first time, read a second time, read a third time and adopted.
3. That Bylaw No. 4077, "Civic Addressing Bylaw (Southern Gulf Islands Electoral Area), No. 1, 2017" be introduced and read a first time, read a second time, read a third time and adopted.
4. That Bylaw No. 4078, Civic Addressing Bylaw (Juan de Fuca Electoral Area), No. 1, 2017 be introduced and read a first time, read a second time, read a third time and adopted.
5. That Bylaw No. 4160, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 59, 2017" be introduced and read a first time, read a second time, read a third time and adopted.

CARRIED

5.2. [17-80](#)

Shirley Fire Protection District Service Area and Otter Point Fire Protection, Emergency Response Local Service Area

K. Lorette provided an overview of the report.

MOVED by Director Hicks, **SECONDED** by Director Howe,

That the Electoral Area Services Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4161 Shirley Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 2, 2017 as presented in Appendix 3 and outlined in Schedule A be introduced and read a first, second and third time; and
2. That Bylaw No. Bylaw No. 4162, Otter Point Fire Protection and Emergency Response Local Service Establishment Bylaw No. 1, 1992, Amendment Bylaw No. 7, 2017 as presented in Appendix 4 and outlined in Schedule A be introduced and read a first, second and third time.

CARRIED

5.3. [17-122](#)

Request for Gas Tax Funding for Juan De Fuca Recreation Project - Kemp Lake Foreshore Access Infrastructure Improvement

Chair Hicks advised of the use for the gas tax at Kemp Lake.

MOVED by Director Howe, **SECONDED** by Director Hicks,

That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That the Juan de Fuca Electoral Area Parks and Recreation project be funded as an appropriate Gas Tax initiative.

CARRIED

- 5.4. [17-132](#) Community Works Fund Request - Pender Library Heat Pump Project
- MOVED** by Director Howe, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That a contribution of \$22,733 from the Southern Gulf Islands Electoral Area Community Works Fund to the Southern Gulf Islands Public Library Committee for disbursement to the Pender Island Public Library Association be authorized.
CARRIED
- 5.5. [17-114](#) 2017 BC Transit Implementation Plan Memorandum of Understanding and Salt Spring Island Transit Fare Changes
- Director McIntyre provided background information on the changes and discussions with BC Transit.
- MOVED** by Director Howe, **SECONDED** by Director Hicks,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That staff be authorize to enter into the BC Transit Implementation Plan Memorandum of Understanding agreement dated January 30, 2017 to (1) implement the planned expansion for the Route 2 Fulford Ganges; and (2) approve adjustments to the Salt Spring Island BC Transit fare structure effective May 6, 2017 with following changes: (a) the ten ticket fare be lowered to \$20.00; (b) the day pass fare be lowered to \$4.50; and (c) BC Transit implement a new service to allow the purchase of day passes on the Salt Spring Island transit buses.
CARRIED
- 5.6. [17-143](#) Grants-in-Aid
- MOVED** by Director Hicks, **SECONDED** by Director Howe,
The Electoral Area Services Committee recommend that the Capital Regional District Board approve the following grant-in-aid applications:
Juan de Fuca Rural Publication Society (JDF) - \$2,000
CARRIED
- 5.7. [17-77](#) Previous Minutes of Other CRD Committees and Commissions, for Information
- MOVED** by Director Howe, **SECONDED** by Director Hicks,
That the minutes from the Southern Gulf Islands Emergency Program Advisory Commission meetings held on November 29, 2016 be received for information.
CARRIED

6. New Business

6.1. Amendment to the Capital Regional District Board Procedures Bylaw, 2012

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:
That the Capital Regional District Board Procedures Bylaw, 2012, be amended to allow the members of the Electoral Area Services Committee to participate electronically.
CARRIED

7. Adjournment

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the February 15, 2017 Electoral Area Services Committee meeting be adjourned at 2:39 p.m.
CARRIED

Chair

Recorder