

Meeting Minutes

Electoral Area Services Committee

Wednesday, November 2, 2016

11:00 AM

Room 107

Special Meeting

PRESENT:

Directors: M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe

Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer; T. Robbins, General Manager, Integrated Water Services; R. Sharma, Senior Manager, Financial Services; S. Carby, Senior Manager, Protective Services; K. Campbell, Senior Manager, Salt Spring Island Administration; A. Genero, Manager, Accounting Services; J. Klassen, Manager, Service Delivery, Southern Gulf Islands Electoral Area; I. Lawrence, Manager Local Area Planning, Juan de Fuca; R. Gutierrez, Manager, Building Inspection; A. Bains, Manager, Information Services; P. Dayton, Senior Financial Analyst; P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 11:43 am.

1. Approval of Agenda

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the agenda for the November 2, 2016 Special Electoral Area Services
Committee meeting be approved as amended to include item 4.1 under New
Business.
CARRIED

2. Presentations/Delegations - None

3. Committee Business

3.1. [16-1039](#) Electoral Areas - 2017 Budget Review

P. Dayton spoke to a presentation describing the increases and expenses for each electoral area as well as the combined expenses for the three electoral areas.

Discussion ensued on the following:

- * enforcement on the soil bylaw
- * Salt Spring Island noise control budget for enforcement
- * stormwater budget in relation to Jordon River including creeks and rivers
- * looking at the stormwater budget to see if it should be included in another area rather than the electoral areas
- * allocating monies for repairs to docks

The following amendments to the Electoral Area Services Committee 2017 Budget, prior to submission to the Capital Regional District Board, were requested:

- * to review the soil bylaw
- * to review Stormwater Quality Management to see if it can be moved to the Environmental Services or Regional Parks budget

**MOVED by Director Howe, SECONDED by Director McIntyre,
That the Electoral Area Services Committee receive this report and recommend to the Capital Regional District Board:**

That the 2017 Electoral Area-only budgets be preliminary approved with amendments to review the soil bylaw and Stormwater Quality Management budgets for opportunities for reduction.

CARRIED

4. New Business

4.1. [16-1082](#) Clean Water Wastewater Plant Grant Program - Verbal Report

T. Robbins provided a verbal report of grants available for Clean Water Wastewater projects. He advised that the ratepayers share in the funding and requested that the committee recommend staff submit a grant application for Magic Lake Estates Sewer and Anderson Cove up to a value of \$800,000.

**MOVED by Director Howe, SECONDED by Director McIntyre,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

That staff submit a grant application requesting funds up to \$800,000 for Magic Lake Estate Sewer and Anderson Cove in the Juan de Fuca Water Distribution Area for the Clean Water Wastewater fund.

CARRIED

5. Adjournment

**MOVED by Director Howe, SECONDED by Director McIntyre,
That the November 2, 2016 Special Electoral Area Services Committee meeting be adjourned at 12:48 pm.**

CARRIED

Chair

Recorder