

**Meeting Minutes**  
**Electoral Area Services Committee**

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Wednesday, February 17, 2016

1:35 PM

Room 107

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**PRESENT:**

**DIRECTORS:** M Hicks (Chair), D. Martin (for W. McIntyre, Vice-Chair), D. Howe,  
B. Desjardins (Board Chair, ex-officio)

**STAFF:** K. Lorette, General Manager, Planning and Protective Services; R. Sharma,  
Senior Manager, Financial Services; S. Carby, Senior Manager, Protective Services;  
K. Campbell, Senior Manager, Salt Spring Island Administration; R. Gutierrez, Manager,  
Building Inspection; R. Hamilton, Manager, Juan de Fuca Parks & Recreation;  
S. Henderson, Manager, Real Estate (2:00); S. Santarossa, Manager Legislative &  
Corporate Initiatives; M. Saidi, Computer Support Technician; P. Perna, Committee Clerk  
(Recorder)

The meeting was called to order at 1:46 pm.

**1. Approval of Agenda**

MOVED by Director Howe, SECONDED by Alternate Director Martin,  
That the agenda for the February 17, 2016 Electoral Area Services Committee  
meeting be approved as amended to include New Business Item 6.1 and 6.2.  
CARRIED

**2. Adoption of Minutes**

2.1. [16-240](#) Minutes of the January 20, 2016 Electoral Area Services Committee  
Meeting

MOVED by Director Howe, SECONDED by Director Hicks,  
That the minutes of the January 20, 2016 Electoral Area Services Committee  
meeting be adopted as circulated.  
CARRIED

**3. Chair's Remarks**

None.

**4. Presentations/Delegations**

None.

## 5. Committee Business

- 5.1. [16-220](#) Community Works Fund Allocation - Southern Gulf Islands/Salt Spring Island Electoral Areas - Experience the Gulf Islands Concept Plan

**MOVED** by Director Howe, **SECONDED** by Alternate Director Martin,  
That the Electoral Area Services Committee recommends that the Capital Regional District Board:

1. Authorize a contribution of \$25,000 from the Salt Spring Island Electoral Area Community Works Fund and \$35,000 from the Southern Gulf Islands Electoral Area Community Works Fund to undertake the Experience the Gulf Islands Concept Plan.

**CARRIED**

- 5.2. [16-218](#) Procurement of Self Contained Breathing Apparatus (SCBA) for the Pender Islands and South Galiano Island Fire Departments

K. Lorette provided an overview of the report.

**MOVED** by Director Howe, **SECONDED** by Alternate Director Martin,  
That the Electoral Area Services Committee recommends that the Capital Regional District Board:

1. Approve the procurement of a combined purchase of Self Contained Breathing Apparatus for the Pender Islands and South Galiano Island Fire Departments from Rocky Mountain Phoenix in the amount of \$312,739.

**CARRIED**

- 5.3. [16-243](#) Juan De Fuca and Southern Gulf Islands Local Area Parks Bylaw Amendment

R. Sharma provided an overview of the report and the bylaws.

**MOVED** by Director Howe, **SECONDED** by Director Hicks  
That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That the Bylaws listed herein be introduced and read a first and a second time, read a third time and adopted:

- a. Bylaw No. 4064, "Community Parks Participating Electoral Areas By-law No. 1, 1975, Amendment Bylaw No. 3, 2016"
- b. Bylaw No. 4065, "Community Parks Participating Electoral Areas By-law No. 1, 1992, Amendment Bylaw No. 2, 2016"
- c. Bylaw No. 4066, "Community Parks Participating Electoral Areas By-law No. 2, 1998, Amendment Bylaw No. 1, 2016"
- d. Bylaw No. 4067, "Community Parks Participating Electoral Areas By-law No. 1, 1995, Amendment Bylaw No. 2, 2016"
- e. Bylaw No. 4068, "Community Parks Participating Electoral Areas By-law No. 1, 1988, Amendment Bylaw No. 1, 2016"

**CARRIED**

- 5.4. [16-213](#) Request for Gas Tax Funding for Juan De Fuca Recreation Project - Sheringham Point Community Park

R. Hamilton provided an overview of the report.

**MOVED** by Director Hicks, **SECONDED** by Director Howe,  
 That the Electoral Area Services Committee recommend to the Capital Regional District Board:  
 That the Juan de Fuca Electoral Area Parks and Recreation project be funded as an appropriate Gas Tax initiative.  
**CARRIED**

**5.5.**     [16-187](#)     Grants-in-Aid

**MOVED** by Director Howe, **SECONDED** by Alternate Director Martin,  
 That the Electoral Area Services Committee recommends to the Capital Regional District Board:  
 That payments be made for the following grant-in-aid applications:  
 1) Salt Spring Island Grants-in-Aid as approved by Director McIntyre  
 \* Island Pathways                                 **\$2,500**  
 2) Southern Gulf Islands Grants-in-Aid as approved by Director Howe  
 \* Mayne Island Conservancy Society **\$4,500**  
 \* The Galiano Club **\$5,700**  
 \* South Pender Historical Society **\$4,500**  
 3) Saturna Island Grant-in-Aid as approved by Director Howe  
 \* Saturna Island Marine Research and Education Society **\$6,000**  
**CARRIED**

**5.5.1.**   **16-272**     Additional Grant-in-Aid - Southern Gulf Islands

This Grant-in-Aid was discussed and included in the recommendation in item 5.5.

**5.6.**     [16-238](#)     Combining Salt Spring Island Sewer and Liquid Waste Local Area Services Commissions (Ganges, Maliview and Liquid Waste)

K. Campbell provided an overview the report.

**MOVED** by Alternate Director Martin, **SECONDED** by Director Howe,  
 That the Electoral Area Services Committee recommends to the Capital Regional District Board:  
 1. That staff consult with the Ganges Local Sewer Commission, the Highland Water and Sewer Services Commission and the SSI Liquid Waste Disposal Local Service Commission to determine a proposed governance model for managing liquid waste and sludge on Salt Spring Island; and  
 2. That based on the consultation, staff be directed to draft a bylaw to create one Salt Spring Island Sewer and Liquid Waste Local Area Service Commission to administer the Ganges sewer, Maliview Estates sewer and SSI liquid waste disposal services.  
**CARRIED**

**6. New Business**

6.1. Grant Applications Update

R. Sharma advised that through discussions with the Ministry he was able to assess feedback on why the Magic Lake, Kemp Lake, and Ganges Sewer applications were unsuccessful last time. These will be resubmitted this year.

6.2. Meeting Time Change

By consensus of the Committee, the Electoral Area Services Committee meetings will start at 2:00 pm.

**7. Motion to Close the Meeting**

7.1. [16-244](#) Motion to Close the Meeting

**MOVED** by Director Howe, **SECONDED** by Alternate Director Martin,  
That the February 17, 2016 Electoral Area Services Committee meeting be closed in accordance with the Community Charter Part 4, Division 3, Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the district considers that disclosure could reasonably be expected to harm the interest of the district.  
**CARRIED**

The meeting went into closed session at 2:03 pm and returned to open session at 2:17 pm.

**8. Adjournment**

**MOVED** by Director Howe, **SECONDED** by Alternate Director Martin,  
That the February 17, 2016 Electoral Area Services Committee meeting be adjourned at 2:17 pm.  
**CARRIED**

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Chair

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Recorder