

Meeting Minutes
Electoral Area Services Committee

Wednesday, January 20, 2016

1:35 PM

Room 107

PRESENT: DIRECTORS: M. Hicks (Chair), W. McIntyre (Vice-Chair), D. Howe, B. Desjardins, Board Chair (ex-officio)

STAFF: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; S. Carby, Senior Manager, Protective Services; K. Campbell, Senior Manager, Salt Spring Island Administration; R. Gutierrez, Manager, Building Inspection; J. Klassen, Manager, Local Area Planning; B. Reems, Corporate Officer, P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 1:37 pm.

1. Approval of Agenda

**MOVED by Director McIntyre, SECONDED by Director Howe,
That the agenda for the January 20, 2016 Electoral Area Services Committee meeting be adopted as amended to include the Supplementary Agenda and New Business Items 6.1 and 6.2.
CARRIED**

2. Adoption of Minutes

2.1. 16-15 Minutes of the November 18, 2015 Electoral Area Services Committee Meeting

**MOVED by Director Howe, SECONDED by Director McIntyre,
That the minutes of the November 18, 2015 Electoral Area Services Committee meeting be adopted as presented.
CARRIED**

3. Chair's Remarks

None.

4. Presentations/Delegations

4.1. 16-86 Delegation - Ms. Darlene Steele, Salt Spring Indoor Pool Association, Re: Registering Community Support for the Building of a Multipurpose Activity Room at the Rainbow Road Pool

Ms. Darlene Steele, Salt Spring Indoor Pool Association, spoke to a request for funding for a multipurpose activity room at the Rainbow Road Indoor Pool, the needs for and benefits of the room, and the request for \$200,000 be considered

in the 2016 budget review. She advised that the Salt Spring Indoor Pool Association is willing to put \$25,000 towards the project.

R. Lapham provided an overview of the budget process.

**MOVED by Director McIntyre, SECONDED by Director Howe,
That the Electoral Area Services Committee receive the delegation; and
That the request for \$200,000 be brought forward to the 2016 and the 2017 budget review processes for the use of building a multipurpose room at the Rainbow Road Indoor Pool.**

CARRIED

5. Committee Business

5.1. 16-90 2016 CRD Board Standing Committee Terms of Reference and Work Programs

K. Lorette provided an overview of the report and explained the items in the dashboard priorities.

Discussion ensued on the following:

- * wildlife management
- * drinking water priorities and costs
- * Magic Lake sewer system and the costs involved

**MOVED by Director Howe, SECONDED by Director McIntyre,
1. That the terms of reference for the 2016 Electoral Area Services Committee as attached in Appendix A be approved; and**

2. That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That the Committee priorities and work program as outlined in the Priorities Dashboard, be confirmed.

CARRIED

5.2. 16-68 Community Works Fund (CWF) Allocation - North Ganges Village Transportation Plan

K. Campbell provided an overview of the report. Director McIntyre advised that the total contribution will be expanded over a four year period.

**MOVED by Director McIntyre, SECONDED by Director Howe,
That the Electoral Area Services Committee recommends that a contribution of \$685,280 from the Salt Spring Island Electoral Area portion of the Capital Regional District's Federal Gas Tax Community Works Fund be authorized for North Ganges Village Transportation Plan infrastructure improvement projects.**

CARRIED

5.3. 16-69 Bylaw No. 4056: Salt Spring Island Arts Contribution Service Establishment Bylaw Amendment

D. Lokken provided an overview of the report and the bylaw.

**MOVED by Director McIntyre, SECONDED by Director Howe,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

That Bylaw No. 4056, "Salt Spring Island Arts Contribution Service Establishment Bylaw No. 1, 2003, Amendment Bylaw No. 1, 2016" be introduced and read a first and second time, read a third time and adopted.

CARRIED

5.4. 16-71

Grants-In-Aid

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the Electoral Area Services Committee recommends to the Capital Regional District Board:

That payments be made for the following grant-in-aid applications:

- 1) Juan de Fuca Grants-in-Aid as approved by Director Hicks
 - * John Muir Elementary School Parent Advisory Council - \$2,333
 - * Saseenos Elementary School Parent Advisory Council - \$2,333
 - * Sooke Elementary School Parent Advisory Council - \$2,334
- 2) Salt Spring Island Grants-in-Aid as approved by Director McIntyre
 - * Transition Salt Spring Society - \$2,000
- 3) Southern Gulf Islands Grants-in-Aid as approved by Director Howe
 - * Galiano Club - \$3,000
 - * Mayne Island Conservancy: Mayne School Biodiversity Project - \$2,000
 - * Mayne Island Conservancy: Connections Conference 2016 - \$2,000
 - * Mayne Island Integrated Water Systems Services - \$2,000
 - * Mayne Island Volunteer Firefighter Assoc. - \$5,000

CARRIED

5.5. 16-37

Previous Minutes of Other CRD Committees and Commissions, for Information

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the minutes from the Southern Gulf Islands Emergency Program Advisory Commission meetings held on May 19 and September 15, 2015 be received for information.

CARRIED

5.6. 16-101

Burgoyne Bay Septage Facility Project - Action Plan Update

K. Campbell advised that a new action plan update has been developed providing a staff recommended fourth option for the Burgoyne Bay Septage Facility Project. This includes staff management of the project at \$230,000, which includes in-house support design and construction management with IWS supporting with the lead on Salt Spring Island.

R. Lapham also provided further details on the history of the project to where we are at today.

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the Electoral Area Services Committee recommend to the CRD Board:
That staff proceed with direct consultant management to complete the Burgoyne Bay Septage Facility Project and terminate the current project consulting services contract with Worley Parsons.

CARRIED

5.7. 16-102

Salt Spring Island Liquid Waste Disposal 2016 Operating and Capital Budget

K. Campbell provided an overview of the report.

Discussion ensued on sewage sludge hauling and composting on Salt Spring Island.

**MOVED by Director McIntyre, SECONDED by Director Howe,
That the Electoral Services Committee recommends that the Capital Regional District Board:**

- 1. Approve the 2016 operating and capital budget for the Salt Spring Island Liquid Waste Disposal Local Service as presented; and**
- 2. Approve the 2016 Parcel Tax of \$52.10 and the tipping fee of \$0.40 per IGal for both septage and sewage sludge; and**
- 3. Balance the 2015 actual revenue and expense on the 2015 transfer to capital reserve fund.**

CARRIED

6. New Business

6.1. Trans Canada Trail and ETGI Project - Verbal Update

Discussion ensued on the following:

- * ensuring the Gulf Islands are part of the Trans Canada Trail
- * July 2017 is projected for the announcement that the Trans Canada Trail is across Canada
- * confirmation that the Gulf Islands will be included in part of the funding
- * grants based on specific proposals and specific to sections of the trail
- * planning for all parties to meet to identify gaps in the trail

6.2. CRTC Galiano Island Cell Tower - Verbal Update

Discussion ensued as follows:

- * there is a proposal to put a new cell tower on Galiano Island
- * Islands Trust are not in support of the cell tower
- * question of submitting a letter of support to the CRTC through the Board
- * confirmation of Director Howe writing a letter on Southern Gulf Island Electoral Area letterhead in support of the cell tower on Galiano Island

7. Adjournment

**MOVED by Director Howe, SECONDED by Director McIntyre,
That the January 20, 2016 Electoral Area Services Committee meeting be adjourned at 2:52 pm.**

CARRIED

Chair

Recorder