



Notice of Meeting and Meeting Agenda Electoral Area Services Committee

Wednesday, November 4, 2015

12:45 PM

Room 651

COMMITTEE MEMBERS:

M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe

1. Approval of Agenda

2. Committee Business

2.1. 15-1216 Electoral Areas - 2016 Budget Revision

Recommendation: That the Electoral Area Services Committee receive this report and recommend to the Capital Regional District Board:

That the requested revision to the SSI Park, Land, Arts and Recreation Programs Capital Plan be approved as presented.

Attachments: [Staff Report - Electoral Area 2016 Budget Revision](#)

3. Motion to Close the Meeting

3.1. 15-1212 Motion to Close the Meeting

Recommendation: That the Committee close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district.

4. Adjournment

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**REPORT TO THE ELECTORAL AREA SERVICES COMMITTEE
MEETING OF WEDNESDAY, NOVEMBER 4, 2015**

SUBJECT Electoral Areas – 2016 Budget Revision

ISSUE

To present revised recommendations for Salt Spring Island Electoral Area Budget for approval by the Electoral Area Services Committee.

BACKGROUND

Budget Approval Process

Under the budget direction provided by the CRD Board of Directors (Board), review and recommendation for approval for all electoral area-only service budgets was delegated to the Electoral Area Services Committee (EASC) including the review of Local Service Commissions. Review and recommendation to the Board of all regional and sub-regional budgets is to be made by the Committee of the Whole (CoW) on November 18. Immediately following the CoW meeting on November 18, all budgets will be forwarded to the CRD Board for preliminary approval.

At the Electoral Area Services Committee on October 21, 2015, the budget was reviewed and two motions were passed to recommend the budget for approval with the following amendments:

- removal of \$29,000 for Deputy Coordinator
- removal of the POD Leader \$8,040
- increase the Juan de Fuca Emergency Coordinator compensation to \$20,000

Subsequent to the meeting, a request to revise the Salt Spring Island (SSI) Park, Land, Arts and Recreation Programs capital plan was submitted by staff for inclusion in the budget presented for preliminary approval at the Nov18 CoW meeting.

Budget Revision

The requested revision is to change the timing on two capital projects already included in the plan. The plan as presented at the October 21, 2015 meeting, included the following capital projects in the service area 1.459 SSI Park, Land, Arts and Recreation Programs:

Year	Description	\$ Amount
2016	Multi-Purpose Room	255,000
2017	Portlock Renovations	50,000

The revised Capital Plan reflecting the request to change the timing of the projects is as follows:

Year	Description	\$ Amount
2016	Portlock Renovations	50,000
2017	Multi-Purpose Room	255,000

ALTERNATIVES

1. That the requested revision to the SSI Park, Land, Arts and Recreation Programs Capital Plan be approved and included in the Financial Plan to be presented to the CoW for preliminary approval on Nov 18.
2. That the requested revision to the SSI Park, Land, Arts and Recreation Programs Capital Plan be approved with amendments.

FINANCIAL IMPLICATIONS

The total capital investment in the five year plan remains unchanged for the Salt Spring Island Park, Land, Arts and Recreation Programs and for Salt Spring Island overall.

CONCLUSION

The 2016 EA-only budgets have been delegated to the EASC by the CRD Board for review and preliminary approval. Regional and sub-regional budgets will be reviewed by the CoW. All budgets will then be forwarded to the CRD Board for preliminary approval on November 18.

The requested revision to the capital plan adjusts the timing of capital program but leaves the five year capital investment plan unchanged.

RECOMMENDATION

That the Electoral Area Services Committee receive this report and recommend to the Capital Regional District Board:

That the requested revision to the SSI Park, Land, Arts and Recreation Programs Capital Plan be approved as presented.

Submitted by:	Rajat Sharma, MBA, CPA, CMA, Senior Manager, Financial Services
Concurrence:	Diana E. Lokken, CPA, CMA, General Manager, Finance and Technology
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

RS:sb