

Meeting Minutes
Electoral Area Services Committee

Wednesday, September 16, 2015

1:30 PM

Room 107

PRESENT:

DIRECTORS: M Hicks (Chair), W. McIntyre (Vice-Chair), P. LeBlond (for D. Howe), N. Jensen (Board Chair, ex-officio)

STAFF: K. Lorette, General Manager, Planning and Protective Services; S. Carby, Senior Manager, Protective Services; R. Sharma, Senior Manager, Financial Services; G. Harris, Senior Manager, Environmental Protection; C. Lowe, Environmental Science Officer, Environmental Protection; S. Henderson, Manager, Real Estate; K. Campbell, Senior Manager, Salt Spring Island Administration; A. Bains, Manager, Information Services; P. Perna, Committee Clerk (Recorder)

OTHERS PRESENT: Alternate Director Darryl Martin (Salt Spring Island Electoral Area)

ABSENT: Director D. Howe

The meeting was called to order at 1:30 p.m.

1. Approval of Agenda

**MOVED by Director McIntyre, SECONDED by Alternate Director LeBlond,
That the Agenda for the September 16, 2015 Electoral Area Services Committee
be approved as circulated.**

CARRIED

2. Adoption of Minutes

2.1. 15-970 Minutes of the July 15, 2015 Electoral Area Services Committee Meeting

**MOVED by Director McIntyre, SECONDED by Alternate Director LeBlond,
That the minutes of the July 15, 2015 Electoral Area Services Committee meeting
be adopted as circulated.**

CARRIED

3. Chair's Remarks

None.

4. Presentations/Delegations

4.1. 15-839 Mr. Barnaby Guthrie Re: Authorization to Register a Tartan for Salt Spring Island

Barnaby Guthrie introduced a scarf, which he designed and wishes to register with the Registry of Tartans and is requesting a letter of authorization from the Committee. Upon completion, a certificate will be issued showing registration of the tartan for Salt Spring Island.

MOVED by Director McIntyre, **SECONDED** by Alternate Director LeBlond,
That the Electoral Area Services Committee recommend to the Capital Regional
District Board:

That authorization to register a Tartan for Salt Spring Island be approved.

CARRIED

5. Committee Business

5.1. 15-966 Appointment of Officers

K. Lorette provided an overview of the report.

MOVED by Alternate Director LeBlond, **SECONDED** by Director McIntyre,
That the Electoral Area Services committee, for the purpose of Section 200 of the
Local Government Act and Section 28(3) of the Offence Act, recommend that the
Capital Regional District Board appoint Melissa Sands, Ryan Johnston, Shayne
Gorman, Bobby Bains and Andrew Freer as Assistant Bylaw Officers.

CARRIED

5.2. 15-959 Wastewater and Marine Environment Program - Gulf Islands and Port Renfrew 2014 Annual Report

*C. Lowe provided an overview of the report adding there is a correction in the staff report
under Environmental Implications in the first paragraph, "...exceedances of provincial
and federal regulatory limits were observed for the effluents discharged", should be
corrected as "...exceedances of provincial regulatory limits..." because there are no
federal regulatory limits.*

*Clarification was provided on the terminology, sampling and monitoring, and surface
water.*

MOVED by Director McIntyre, **SECONDED** by Alternate Director LeBlond,
That the Electoral Area Services Committee recommend to the Capital Regional
District Board:

1. That the Gulf Islands and Port Renfrew Wastewater and Marine Environment
Program 2014 Annual Report be approved; and

2. That staff be directed to forward the final report to the BC Ministry of
Environment and all participating stakeholders, and post it on the Capital
Regional District website.

CARRIED

5.3. 15-957 Community Works Fund (CWF) Request - Willis Point Well Upgrade

R. Sharma provided an overview of the report.

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
The Electoral Area Services Committee receives this report and recommends to
the Capital Regional District Board:

That the Capital Regional District Board authorize a contribution of \$15,000 from
the Juan de Fuca Electoral Area Community Works Fund to Willis Point Well
Upgrade.

CARRIED

5.4. 15-954 Grants-in-Aid

MOVED by Director McIntyre, **SECONDED** by Alternate Director LeBlond,
That the Electoral Area Services Committee recommends to the Capital Regional
District Board:

That payment be made for the following grant-in-aid applications:

1) Salt Spring Island as approved by Director McIntyre

* SSI Housing Society - \$3,000

2) Southern Gulf Islands Grants-in-Aid as approved by Director Howe

* Galiano Preschool Society - \$1,500

* Mayne Island Bus Society - \$2,800

CARRIED

5.5. 15-830 Previous Minutes of Other CRD Committees and Commissions, for Information

MOVED by Alternate Director LeBlond, **SECONDED** by Director McIntyre,
That the minutes of the following meetings be received for information:

1) Southern Gulf Islands Emergency Program Advisory Commission, January 20
and March 17, 2015

CARRIED

6. New Business**6.1 Salt Spring Island Incorporation Study**

Director McIntyre provided an update on the Salt Spring Island Incorporation Study as follows:

** the costs and the draft report must be finalized by September 30th*

** a referendum is required upon recommendation of the Minister*

** the entire study must be completed by March 31, 2016*

** all of the Salt Spring Island Incorporation Study Committee meetings are open to the public with the exception of any items excluded by the Community Charter*

** the website, which provides information from all the studies to date, is available at www.ssiincorporationstudy.com*

7. Motion to Close the Meeting**7.1. 15-982 Motion to Close the Meeting**

MOVED by Director McIntyre, **SECONDED** by Alternate Director LeBlond,
That at 2:00 p.m., the September 16, 2015 Electoral Area Services Committee
meeting be closed in accordance with the Community Charter Part 4, Division 3,
Section 90(1)(e) the acquisition, disposition or expropriation of land or
improvements, if the committee considers that disclosure could reasonably be
expected to harm the interest of the regional district.

CARRIED

8. Adjournment

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the September 16, 2015 Electoral Area Services Committee meeting be
adjourned at 2:14 p.m.
CARRIED

Next Meeting: October 21, 2015

CHAIR

RECORDER