



Notice of Meeting and Meeting Agenda Electoral Area Services Committee

Wednesday, July 15, 2015

1:30 PM

Room 107

Committee Members:

M. Hicks (Chair), W. McIntyre (Vice-Chair), D. Howe

1. Approval of Agenda

2. Adoption of Minutes

2.1. 15-735 Minutes of the June 17, 2015 Electoral Area Services Committee meeting

Recommendation: That the Minutes of the June 17, 2015 Electoral Area Services Committee meeting be adopted as circulated.

3. Chair's Remarks

4. Presentations/Delegations

5. Committee Business

5.1. 15-757 Replacement of Salt Spring Island Bus Fleet

Recommendation: That the Electoral Areas Services Committee recommends to BC Transit to replace the Salt Spring Island fleet with light duty 23 seat Arboc gasoline powered buses.

5.2. 15-734 Grants-in-Aid

Recommendation: That the Electoral Area Services Committee recommends to the Capital Regional District Board:

That payment be made for the following grants-in-aid:

- 1) Juan de Fuca Grants-in-Aid as approved by Director Hicks
- * Sooke Community Choir \$ 500
- * Sooke Fine Arts Society \$ 1,500
- * Juan de Fuca Salmon Restoration Society \$ 1,000

6. New Business

7. Motion to Close the Meeting

7.1. 15-777 Motion to Close the Meeting

Recommendation: That the Electoral Area Services Committee close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district.

8. Adjournment

Capital Regional District

Meeting Minutes

Electoral Area Services Committee

Wednesday, June 17, 2015

1:40 PM

Room 107

Present:

*Directors: M. Hicks (Chair), W. McIntyre (Vice-Chair), D. Howe
Staff: K. Lorette, General Manager, Planning and Protective Services; R. Gutierrez, Manager, Building Inspection; R. Sharma, Senior Manager, Financial Services; R. Smith, Senior Manager, Environmental Resource Management; P. Perna, Committee Clerk (recorder)*

The meeting was called to order at 1:45 p.m.

1. Approval of Agenda

MOVED by Director Howe, SECONDED by Director McIntyre,

That the June 17, 2015 Electoral Area Services Committee agenda be approved as amended with the addition of the supplementary agenda items 5.3 Grant Opportunity: New Horizons for Seniors and 5.4 Request for Community Works Funding (CWF) to repair tennis courts in Port Renfrew.

CARRIED

2. Adoption of Minutes

2.1. 15-658 Minutes of the May 20, 2015 Electoral Area Services Committee Meeting

MOVED by Director McIntyre, SECONDED by Director Howe,

That the minutes of the May 20, 2015 Electoral Area Services Committee meeting be adopted as circulated.

CARRIED

3. Chair's Remarks

None.

4. Presentations/Delegations

None.

5. Committee Business

5.1. 15-598 Islands Trust Industrial Land Use Bylaw Update - Proposed Reconfiguration of Land Use Zoning at Mouat Park on Salt Spring Island

R. Smith provided an overview of the report.

Chair Hicks left the meeting at 1:47 p.m. Vice-Chair W. McIntyre assumed the chair. Chair Hicks returned to the chair at 1:49 p.m.

MOVED by Director McIntyre, SECONDED by Director Howe,

That the Electoral Area Services Committee refer the Islands Trust proposal for reconfiguration of land use zoning of a portion of Mouat Park on Salt Spring Island to the Salt Spring Island Parks and Recreation Commission, the Salt Spring Island Solid Waste Advisory Committee, and the Economic Development Commission for comment.

CARRIED

5.2. 15-665 Grants-in-Aid

MOVED by Director Howe, SECONDED by Director McIntyre,

That it be recommended to the Capital Regional District Board:

That payment be made for the following grants-in-aid:

1) Juan de Fuca Grants-in-Aid as approved by Director Hicks

- Sooke Community Arts Council \$ 500

2) Salt Spring Island Grants-in-Aid as approved by Director McIntyre

- Gulf Islands Secondary School Parents Advisory Council (Athletic Committee) \$1,500

3) Southern Gulf Islands Grants-in-Aid as approved by Director Howe

- Galiano Golf and Country Club \$1,500
- Pender Island Marine Association \$2,200

CARRIED

5.4. 15-686 Request for Community Works Funding (CWF) to repair tennis courts in Port Renfrew.

The committee agreed to place item 5.4 before item 5.3.

Chair Hicks provided an introduction and R. Sharma provided an overview of the report.

MOVED by Director Howe, SECONDED by Director McIntyre,

That it be recommended to the Capital Regional District Board:

That the Capital Regional District Board authorize a contribution of \$8,000 from the Juan de Fuca Community Works Fund to pay for the repair of the tennis court.

CARRIED

5.3. 15-685 Grant Opportunity: New Horizons for Seniors

R. Sharma provided an overview of the report.

MOVED by Director Howe, SECONDED by Director McIntyre,

That the Electoral Area Services Committee receive this report regarding Grant Opportunity: New Horizons for Seniors for information.

CARRIED

6. New Business

None.

7. Adjournment

MOVED by Director Hicks, SECONDED by Director McIntyre,

That the June 17, 2015 Electoral Area Services Committee meeting be adjourned at 2:02 p.m.

CARRIED

Next Meeting: July 15, 2015 1:30 p.m.

CHAIR

RECORDER



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**REPORT TO ELECTORAL AREA SERVICES COMMITTEE
MEETING OF WEDNESDAY, JULY 15, 2015**

SUBJECT Replacement of Salt Spring Island Bus Fleet

ISSUE

To consider BC Transit's recommended bus procurement options to replace the Salt Spring Island fleet.

BACKGROUND

The Salt Spring Island existing 20-passenger Ford Polar vehicles are at the end of their useful life and slated to be replaced. In selecting replacement vehicles considerations are given to the physical constraints at Fulford Harbour (29 ft. maximum length for turn-around) and Vesuvius Bay Ferry Terminals, the rural nature and condition of many of Salt Spring Island roads, and current maintenance capacity. BC Transit has proposed two bus options to the Salt Spring Island Transportation Commission at their June 22, 2015 meeting. Based on the following comparison the SSITC recommended that BC Transit replace of the Salt Spring Island bus fleet with gasoline Light Duty (23 seats) Arboc buses.

Light Duty	Medium Duty
<ul style="list-style-type: none"> • Low floor or high floor accessible • Capacity for two wheelchair positions • 5 year planned lifecycle • Less than 35 feet in length • 2,000 maximum annual operating hours • 60,000 max annual kms (300,000 km life) • Arboc gasoline 23 (23 seated) passenger • Supported by local maintenance provider on island • Lease fee approximately \$4,300 per month per bus (total cost) • Operating contractor is responsible for operations and maintenance in regards to providing transit servicing • Currently budgeted for within the three year budget projection 	<ul style="list-style-type: none"> • Low floor / accessible • Minimum of one wheelchair position • 8 – 10 year planned lifecycle • 35 feet or less in length • 2,500 maximum annual operating hours • 75,000 maximum annual kms • Medium duty low floor diesel ~40 (24 seated) • To do repairs on-island these buses require new servicing maintenance provider equipped to support fleet maintenance staff, workshop, hoist and tooling • To do repairs off-island travel costs would be ~\$23K per year, additional bus required to support fleet • No tow truck on-island to support in event of breakdowns • Lease fee approximately \$4,800 per month per bus (total cost) • Operating contractor is responsible for operations and maintenance in regards to providing transit servicing • Annual ongoing cost variance compared to light duty bus is 31.8% more.

ALTERNATIVES

1. That the Electoral Area Services Committee recommends to BC Transit to replace the Salt Spring Island fleet with light duty 23 seat Arboc gasoline powered buses.
2. That the Electoral Area Services Committee recommends to BC Transit to replace the Salt Spring Island fleet with medium duty low floor diesel ~ 40 (24 seated) power buses.
3. That the Electoral Area Services Committee refer the matter back to staff for further information.

IMPLICATIONS

1. The light duty 23 seat Arboc gasoline powered buses are currently budgeted for within the three year budget projection. Operating contractor is responsible for operations and maintenance in regards to providing transit servicing. All maintenance can be supported by an on island provider.
2. Currently there are no on island service providers to service a medium duty bus. Having repairs done off island would cost approximately \$23,000 per year, and the service would require an additional bus to support fleet. The annual ongoing cost variance compared to light duty bus is approximately 31.8% more.

RECOMMENDATION(S)

That the Electoral Areas Services Committee recommends to BC Transit to replace the Salt Spring Island fleet with light duty 23 seat Arboc gasoline powered buses.

Concurrence:	Karla Campbell, Senior Manager Salt Spring Island Electoral Area
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

KC/kc

**REPORT TO ELECTORAL AREA SERVICES COMMITTEE
MEETING OF WEDNESDAY, JULY 15, 2015**

SUBJECT Grants-in-Aid

ISSUE

To approve the grant-in-aid applications for the Electoral Areas.

BACKGROUND

The Supplementary Letters Patent for grants-in-aid require that Capital Regional District (CRD) Board approval be obtained before any payments for grants-in-aid are made on behalf of one or more member electoral areas to any organization deemed by the Board of the CRD to be contributing to the general interests and advantage of the area. This service covers the Electoral Areas.

Before exercising the powers described above, the Supplementary Letters Patent require that the Board obtain the written approval of the Director of each Electoral Area to the proposed grant-in-aid for such Electoral Area.

FINANCIAL IMPLICATIONS

These grant-in-aid applications are within the budgeted amount requisitioned for the current year.

RECOMMENDATION

That the Electoral Area Services Committee recommends to the Capital Regional District Board:

That payment be made for the following grants-in-aid:

- 1) Juan de Fuca Grants-in-Aid as approved by Director Hicks
 - Sooke Community Choir \$ 500
 - Sooke Fine Arts Society \$ 1,500
 - Juan de Fuca Salmon Restoration Society \$ 1,000

Submitted By:	Diana E. Lokken, CPA, CMA, General Manager, Finance and Technology
Concurrence:	Larisa Hutcheson, PEng, Acting Chief Administrative Officer

DL:sb

Attachments: 3 Applications



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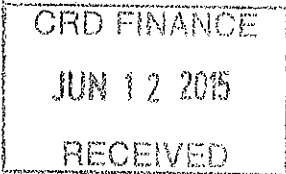
GRANT IN AID REQUEST FORM (Vendor 900)

TO: MANAGER, ACCOUNTING SERVICES
FINANCE & TECHNOLOGY DEPARTMENT

DATE: 03/06/2015
(dd/mm/yy)

SUBJECT: REQUEST FOR GRANT IN AID

Electoral Area: Juan de Fuca



Organization for which the Grant in Aid is requested:

Sooke Community Choir

Amount Approved: \$ 500.00

Tax Code:

Account Assignment:

B/A	G/L	Cost Centre
1001	544000	100082 – JDF _____ 100083 – SSI _____ 100085 – SGI _____

Requested by: [Signature]
Director's Signature

Print Name

Date Received (dd/mm/yy)

FINANCE ONLY

Request received and acted upon by:

Signature: _____

Print Name: _____

CRD GRANT-IN-AID APPLICATION FORM

Application Submitted By

Name and Address of Applicant: SOOKE COMMUNITY CHOIR
9/2305 henlyn dr
Sooke bc v9Z0N5

Contact(s): SALLY TITCHKOSKY 642 3566 —
(name) (phone) (fax)

SallyT@shaw.ca
Email address

Contact(s): PHOEBE DUNBAR 642 4342 —
(name) (phone) (fax)

phoebetwin@Telus.net
Email address

Application Summary

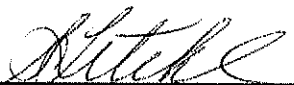
Project or purpose for which you require assistance:

To support and assist the Sooke Community Choir to purchase concert portable lights for community groups to use.

Amount of grant requested \$ 500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- NOT being made on behalf of an industrial, commercial, or business undertaking
- NOT available for the personal benefit of any individual, proprietor, member or shareholder


(signature of authorized signatory)

President
(title)

SALLY TITCHKOSKY
(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

To promote choral music to enrich our
Sooke regions arts and culture
To promote the Sooke Community choir to
engage singers of all ages to sing & play music.
To support youth to join the choir with
youth sponsorships and choral workshops

2. Describe the geographic area that receives services or benefits from your organization.

Our choral services are presented at concerts and
special events throughout our region - Sooke and Shirley.
Schools, memorials, Armistice services, concerts.

3. Is your organization voluntary and non-profit? NO YES

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

No members, directors, or officers
are compensated for voluntary work.

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

- incorporated in 1992 as a non profit society
- been in existence as a community
choir for over 25 years.
- our choir currently has over 60² members.
- Another 30+ volunteer to assist the choir
in all its productions In 2015 we performed for

Project / Proposal Profile

1. Assistance is being requested for:

✓ capital project and / or equipment

special event

other purpose (_____)

3 light stands, 9 Fresnel lights
1 lighting board

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

For every music production we have to rent portable stage lights, as does the Sooke Philharmonic Society. With our funding target of \$ 5000 we will have our lights to use at the Sooke Community hall to enhance this venue for the performing arts.

3. Please describe how this proposal will benefit the community.

The choir will own these lights. They will be available for other community groups to use - they are easy to transfer, store and use.

For the region's community halls and schools when we perform from East Sooke, to Port Renfrew - the lights will be a bonus for both our performers and audiences.

Funding and Financial Information

- Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - project budget,
 - grants / funding from other sources,
 - funding contributed by applicant through fund raising activities or other sources of revenue and,
 - financial statement that itemizes total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

- Have you applied for a grant / funding from another source(s)? NO YES

If yes, complete the following chart. If no, please explain Our 'lights'

funding plan includes those groups listed below and concert revenue from the choir's 2015 performances.

Name of Grant or Funding Agency	\$ Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Sooke Arts Council	250	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sooke Lions	500	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Dist. of Sooke	3000	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
CRD grant in aid	500	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
choir revenue	750	<input checked="" type="radio"/>		

- Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?

NO YES..... If yes, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used

4. Does your organization:

Offer direct financial assistance to individuals or families? Yes No

Provide services that fall within the mandate of either a senior government or a local service agency? Yes No

Provide an opportunity for individuals to make direct Contributions to the project (e.g., fundraising for the project)? Yes No

Or, is your organization:

part of a Provincial or National fund raising campaign? Yes No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the *Grant-In-Aid - Application Completion Guide* regarding the following:

1. Acknowledgement → on our website - funders and sponsors
2. Reporting - included on our printed concert programs
- posters and other promotional materials

↳ To our regional director, Mike Hicks

Please remember to attach:

1. Project budget . *see below*
2. Financial statement for your organization
see attached

Project Budget

Portable Lighting System - Quote from Pro Lighting
Sound Co. VICTORIA

3 stands, portable, free standing

9 fresnel lights . 3 per stand

1 lighting controller board

\$ 5000 quote



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CRD FINANCE
JUN 12 2015
RECEIVED

GRANT IN AID REQUEST FORM (Vendor 900)

TO: MANAGER, ACCOUNTING SERVICES
FINANCE & TECHNOLOGY DEPARTMENT

DATE: 09/06/2015
(dd/mm/yy)

SUBJECT: REQUEST FOR GRANT IN AID

Electoral Area: Juan de Fuca

Organization for which the Grant in Aid is requested:

Cooke Fine Arts Society

Amount Approved: \$ 1,500.00

Tax Code: PO

Account Assignment:

B/A	G/L	Cost Centre
1001	544000	100082 – JDF _____ 100083 – SSI _____ 100085 – SGI _____

Requested by: [Signature]
Director's Signature

Print Name

Date Received (dd/mm/yy)

FINANCE ONLY

Request received and acted upon by:

Signature: _____

Print Name: _____

CRD GRANT-IN-AID APPLICATION FORM

Application Submitted By

Name and Address of Applicant: Sooke Fine Arts Society

PO Box 471

Sooke, BC V9Z 1H4

Contact(s): Catherine Keogan 250-642-7256 _____
(name) (phone) (fax)

sfas@sookefinearts.com
Email address

Contact(s): _____
(name) (phone) (fax)

Email address

Application Summary

Project or purpose for which you require assistance:

Sooke Fine Arts Show

Amount of grant requested \$ 1,500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- **NOT** being made on behalf of an industrial, commercial, or business undertaking
- **NOT** available for the personal benefit of any individual, proprietor, member or shareholder

(signature of authorized signatory)

Executive Director

(title)

Catherine Keogan
(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

The Sooke Fine Arts Show is an important regional arts event, playing a significant role in the arts, culture and heritage of BC's coastal island region. Attracting over 8,500 visitors a year, the show engages individuals of all ages in the arts and fosters interest and future skill development. Children and youth are given hands-on opportunities to learn, create and perform; kids 12 and under are granted free admission at all times, to encourage their exposure to and engagement with art, and make the show accessible to families. Seniors receive a discount on admission and enjoy two afternoons of fine tea and scones with their peers in the gallery. In addition to nearly 400 works of original island art, the show offers 40 live music performances and 35 live art demonstrations over 11 days, at no extra cost. It is a unique offering in a rural community with limited access to cultural events.

2. Describe the geographic area that receives services or benefits from your organization.

The show features 400 works by BC island artists; more than 80% of the 600 submitting artists live within the CRD. More than 3/4 of the show's 8500 visitors are also from the CRD. The show also features a youth art gallery with 100 works by local students from Sooke and Langford. All of the 300 volunteers are CRD residents.

3. Is your organization voluntary and non-profit? NO YES

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

The Sooke Fine Arts Society employs a full-time executive director and a part-time assistant with wages and benefits projected at \$70,063 for 2015. Volunteers and board members are not remunerated, but their efforts are recognized with awards, small gifts, lunches, a volunteer celebration after the show, and occasional gatherings during the year.

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

The Sooke Fine Arts Show is entering its 29th year of existence, the last 9 under the operation of the Sooke Fine Arts Society, which was formed in 2006. It currently counts 75 members, including a board of nine directors, and more than 300 Sooke Region volunteers who give an estimated 10,000 hours of their time each year to planning, setting up and operating the show.

Project / Proposal Profile

1. Assistance is being requested for:

capital project and / or equipment

special event

other purpose (Gallery lighting - electrical contracting and equipment)

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

The Sooke Fine Arts Show occupies a temporary 16,000-square-foot gallery built within the SEAPARC Leisure Complex's hockey arena. More than 375 works of art are individually lit to showcase them to best effect. Thanks to a grant by the Victoria Foundation, the show's halogen lights are being converted to LED in 2015 to reduce waste heat and electrical consumption, improving visitor comfort, environmental impact and heat damage to some works of art. Lighting is also needed for a small gift shop, featuring smaller works for sale by show artists, and the stage which features live music and artist talks daily. Professional gallery and stage lighting contribute greatly to the gallery's ambience and high-quality presentation and an outstanding guest experience.

An electrical contractor, Sooke Harbour Electric, is hired to obtain the permits and connect the electrical panel, and Paul Croy Stage Lighting Co. sets up stage lighting for the duration of the show. Both contractors offer considerable gift-in-kind reductions on their services (more than \$2000). The Sooke Fine Arts Show requests assistance in defraying \$1500 of the remainder of the total \$5600 in fees, supplies and permits needed for gallery lighting.

3. Please describe how this proposal will benefit the community.

The Sooke Fine Arts Show increases community spirit and pride through the participation of 300 volunteers in producing a world-class art event in a small, rural community. It creates increased exposure and recognition for the Sooke region that fosters immediate and future economic development, with a spin-off effect estimated at more than \$500,000. It offers tremendous nation-wide and international marketing and promotional opportunities for artists within the CRD, and proven positive financial benefits for tourism, hospital and retail sectors in the region. After consistently delivering quality, family-friendly and accessible programming for three decades, the Show's long history and reputation have also allowed the Society to develop new, off-season programs to increase the availability of public art and arts-related events, youth programs and volunteer opportunities. These include an annual food & art benefit to raise funds for the Youth Art Scholarship and Sooke Food Bank; regular art events such as workshops and presentations, artist studio tours, and social activities to engage people with art in a friendly and relaxed setting. The Society has also begun a series of public murals for community beautification through collaboration between show artists and local students. All of these are a direct result of the show's impacts.

Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - o project budget,
 - o grants / funding from other sources,
 - o funding contributed by applicant through fund raising activities or other sources of revenue and,
 - o financial statement that itemizes total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
2. Have you applied for a grant / funding from another source(s)? NO YES
If yes, complete the following chart. *If no*, please explain _____

Name of Grant or Funding Agency	\$ Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Canadian Heritage	\$ 34,200.00	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
BC Gaming	\$ 5,000.00	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
District of Sooke	\$ 7,000.00	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Victoria Foundation	\$ 13,500.00	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?
 NO YES..... *If yes*, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used
2014	\$ 2,000.00	Electrical contracting - 2014 Sooke Fine Arts Show
2013	\$ 2,000.00	Electrical contracting - 2013 Sooke Fine Arts Show
2012	\$ 2,999.00	Electrical contracting - 2012 Sooke Fine Arts Show

4. Does your organization:

Offer direct financial assistance to individuals or families? Yes No

Provide services that fall within the mandate of either
a senior government or a local service agency? Yes No

Provide an opportunity for individuals to make direct
Contributions to the project (e.g., fundraising for the project)? Yes No

Or, is your organization:

part of a Provincial or National fund raising campaign? Yes No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the *Grant-In-Aid - Application Completion Guide* regarding the following:

1. Acknowledgement

2. Reporting



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GRANT IN AID REQUEST FORM (Vendor 900)

TO: MANAGER, ACCOUNTING SERVICES
FINANCE & TECHNOLOGY DEPARTMENT

DATE: 23/06/15
(dd/mm/yy)

SUBJECT: REQUEST FOR GRANT IN AID

Electoral Area: Juan de Fuca

Organization for which the Grant in Aid is requested:

Juan de Fuca Salmon Restoration Society

Amount Approved: \$ 1000.00

Tax Code:

Account Assignment:

B/A

G/L

Cost Centre

Requested by: 
Director's Signature

Print Name

Date Received (dd/mm)yy

FINANCE ONLY

Request received and acted upon by:

Signature: _____

Print Name: _____

CRD GRANT-IN-AID APPLICATION FORM

Application Submitted By

Name and Address of Applicant: Juan de Fuca Salmon Restoration Society
2895 Sooke River Road
Sooke BC V9Z 0Y1

Contact(s): Elida Peers 250-642-4200 642-4245
(name) (phone) (fax)
admin@jdfchartersssalmon.com
Email address

Contact(s): Ray Vowles 250-642-5487 _____
(name) (phone) (fax)
rjvowles@telus.net
Email address

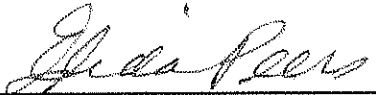
Application Summary

Project or purpose for which you require assistance:
development of website

Amount of grant requested \$ 1,000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- **NOT being made on behalf of an industrial, commercial, or business undertaking**
- **NOT available for the personal benefit of any individual, proprietor, member or shareholder**


(signature of authorized signatory)

Secretary Treasurer & administrator
(title)

Elida Peers
(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?
 - a) education and development of awareness of the importance of salmon habitat
 - b) enhancement of salmon habitat

2. Describe the geographic area that receives services or benefits from your organization.

organization operates within region East Sooke to San Juan River Valley and benefit is provided to students and visitors from right around the entire world

3. Is your organization voluntary and non-profit? NO YES

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

absolutely none

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

elected board of directors numbers 11
volunteers number in the dozens
incorporated BC Societies Act January 2003
registered as charity by Revenue Canada in August 2010

Project / Proposal Profile

1. Assistance is being requested for:

capital project and / or equipment

special event

other purpose (development of website _____)

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

as above

3. Please describe how this proposal will benefit the community.

Successful operation of the Charters River Salmon Interpretive Centre will provide education and awareness and understanding to all, and particularly to youth, of the importance of a healthy environment for the future of Pacific salmon. Knowledge will stimulate action in today's youth, leading to increased focus on positive environment for the future of salmon. Website promotion will assist in the society's ability to produce this result.

Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - o project budget,
 - o grants / funding from other sources,
 - o funding contributed by applicant through fund raising activities or other sources of revenue and,
 - o financial statement that itemizes total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant / funding from another source(s)? NO YES

If yes, complete the following chart. *If no*, please explain _____

Name of Grant or Funding Agency	\$ Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?
 - NO YES..... *If yes*, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used
2012	\$ 3,000.00	signage

4. Does your organization:

Offer direct financial assistance to individuals or families? Yes No

Provide services that fall within the mandate of either a senior government or a local service agency? Yes No

Provide an opportunity for individuals to make direct Contributions to the project (e.g., fundraising for the project)? Yes No

Or, is your organization:

part of a Provincial or National fund raising campaign? Yes No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the *Grant-In-Aid - Application Completion Guide* regarding the following:

1. Acknowledgement

2. Reporting

JUAN DE FUCA SALMON RESTORATION SOCIETY

PROJECT BUDGET – GRANT APPLICATION RE WEBSITE DEVELOPMENT - JUNE 2015

PROJECT - \$2,000.00

Cash costs re development of website	\$1,000.00
In kind provided by Juan de Fuca Salmon Restoration Society volunteers	\$1,000.00
Total	\$2,000.00