



Making a difference...together

ELECTORAL AREA SERVICES COMMITTEE

Notice of Meeting on **Wednesday, October 15, 2014, at 1:30 pm**

Room 107, First Floor, 625 Fisgard Street, Victoria, BC

M. Hicks (Chair)

W. McIntyre (Vice Chair)

D. Howe

SUPPLEMENTARY AGENDA

11. New Business

- a) Community Works Fund (CWF) Allocation: Lyall Harbour Boot Cove Water System – Capital Works
- b) Motion to close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

To ensure quorum, please advise Nancy More at 250-360-3024 if you or your alternate cannot attend.

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**REPORT TO THE ELECTORAL AREA SERVICE COMMITTEE
MEETING OF WEDNESDAY, OCTOBER 15, 2014**

**SUBJECT COMMUNITY WORKS FUND (CWF) ALLOCATION: LYALL HARBOUR
BOOT COVE WATER SYSTEM – CAPITAL WORKS**

ISSUE

Funding is proposed for capital works to the Lyall Harbour Boot Cover Water System from the Southern Gulf Islands portion of the Federal Gas Tax Community Works Fund (SGI-CWF).

BACKGROUND

The Capital Regional District's (CRD) Lyall Harbour Boot Cove Water Service (Saturna Island) is investing in the capital renewal of its drinking water service infrastructure. Specifically, this includes engineering assessment and construction works to enhance the safety and reliability of the Money Lake #1 Dam which provides the water supply, as well as capital works related to the construction and installation of water works equipment such as valves, standpipes, and water treatment building improvements.

The total estimated cost of this capital renewal is \$224,000 over five years. The Saturna Island - Lyall Harbour / Boot Cove Water Local Services Committee (the Committee) and CRD staff are developing the financial plan to fund these capital improvements. To support this work, the SGI Electoral Area Director has proposed a contribution of \$112,000 from the SGI-CWF to cover 50% of the total estimated cost. This proposed contribution meets the CWF Agreement terms as outlined below:

CWF AGREEMENT TERMS	CRITERIA THE PROPOSED PROJECT MEETS
Eligible project category	<i>'drinking water'</i> (Lyall Harbour Boot Cover Water System)
Infrastructure definition	<i>'municipal or regional, publicly or privately owned tangible capital assets in BC primarily for public use or benefit'</i>
Ultimate Recipient	<i>'Local Government'</i> (Lyall Harbour Boot Cove Water Service)

The CWF contribution will be used for grant eligible expenditures as outlined in Schedule C of the UBCM-CRD CWF Agreement.

ALTERNATIVES

That the Electoral Area Services Committee recommend:

1. That a contribution of \$112,000 from the Southern Gulf Islands Electoral Area portion of the Capital Regional District's Federal Gas Tax Community Works Fund (CWF) be authorized for the Lyall Harbour Boot Cove Water System infrastructure renewal projects relating to Money Lake #1 Dam and water system improvements; or
2. That an alternative source of funds be identified for the proposed project.

IMPLICATIONS

The SGI-CWF account balance as of October 8, 2014 is provided in Schedule A; accordingly, resources are available for allocation to the proposed project. In keeping with the requirements of the CWF funding agreement, the project will result in incremental expenditures such that the use of CWF will not replace or displace existing sources of funding. Integrated Water Services staff will be responsible for managing the project.

CONCLUSION

Infrastructure renewal capital works are required to the Money Lake #1 Dam which supplies the water for the Lyall Harbour Boot Cove Water System and other water system improvements. An investment of approximately \$224,000 over five years is required to complete the necessary capital improvements to ensure the system's water supply safety and reliability.

The Saturna Island - Lyall Harbour / Boot Cove Water Local Services Committee (the Committee) and CRD staff are developing the financial plan to fund these capital improvements. To support this work, the SGI Electoral Area Director has proposed a contribution of \$112,000 from the SGI-CWF.


The project fits under the CWF grant eligible category of "drinking water" infrastructure and will result in incremental expenditures without replacing or displacing an existing source of funding.

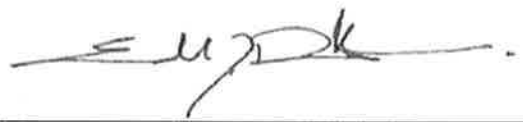
RECOMMENDATION

That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That a contribution of \$112,000 from the Southern Gulf Islands Electoral Area portion of the Capital Regional District's Federal Gas Tax Community Works Fund (CWF) be authorized for the Lyall Harbour Boot Cove Water System infrastructure renewal projects relating to Money Lake #1 Dam and water system improvements.


Rajat Sharma, MBA, CPA, CMA
Senior Manager, Financial Services


Diana E. Lokken, CPA, CMA
General Manager, Finance & Technology Dept.
Concurrence


Ted Robbins, B.Sc., C. Tech.
General Manager, Integrated Water Services
Concurrence


Robert Lapham, MCIP, RPP
Chief Administrative Officer
Concurrence

RS:sb

Attachment: 1

SCHEDULE A

**Southern Gulf Islands Community Works Funds:
Board-Approved Projects as at October 8, 2014**

SOUTHERN GULF ISLANDS COMMUNITY WORKS FUNDS								
CWF PROJECT CATEGORY (GL:215093)	DESCRIPTION	APPROVAL DATE (M/Y)	AMOUNT APPROVED	ALLOCATED TO PROJECT	AVAILABLE FOR ALLOCATION	UNSPENT PORTION OF ALLOCATED FUNDS (As of 12/13)	COMPLETED PROJECT SURPLUSES RETURNED TO EA	BALANCE UNASSIGNED TO PROJECTS
Public Transit/Active Transportation								
Community Energy Systems								
PI Community Hall	Energy efficiency retrofit - scope analysis	Aug-11	\$ 11,000	\$ 11,000	\$ -	\$ -		
PI Community Hall	Energy efficiency retrofit	Mar-12	\$ 132,000	\$ 132,000	\$ -	\$ -		
Disaster Mitigation								
Gardom Pond lower dam	For emergency repairs to Gardom Pond	Oct-14	\$ 50,000	\$ -	\$ 50,000	\$ -		
Water and Wastewater								
Water Meters	For the purchase of water metering equipment to be installed in a number of SGI water services on the SGI.	May-08	\$ 265,700	\$ 265,700	\$ -	\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
Infrastructure Inventory	Water and sewer infrastructure inventory , inclusive of a complete island-wide standpipe inventory.	Aug-11	\$ 150,000	\$ 93,228	\$ 56,772	\$ -		
						\$ 9,926		
						\$ 19,740		
						\$ 7,884		
						\$ 7,884		
						\$ -		
						\$ -		
Pender Islands Fire Hall No. 1	Water supply infrastructure upgrade for the Pender Islands Fire Hall No. 1	Apr-14	\$ 75,000	\$ 75,000	\$ -			
Lyll Harbour/Boat Cove	For the Lyall Harbour/Boat Cove water system project	Aug-12	\$ 120,000	\$ 120,000	\$ -	\$ -		
Lyll Harbour/Boat Cove	For the Lyall Harbour/Boat Cove water system project	Mar-13	\$ 20,000	\$ 20,000	\$ -	\$ -		
North Galiano Fire Hall Well	A well for potable water supply	Dec-13	\$ 18,000	\$ 18,000	\$ -	\$ 18,000		
Magic Lake Estates	For the Magic Lake Estates water system project	May-14	\$ 60,000	\$ -	\$ 60,000	\$ -		
Magic Lake Estates Septic System Upgrade	For phase 1 of the MLE septic system upgrade	Oct-14	\$ 60,000	\$ -	\$ 60,000	\$ -		
Solid Waste management								
Capacity Building								
Cycling/Pedestrian Trail Plan	Cycling and pedestrian trail plan for SGI	Dec-12	\$ 60,000	\$ 60,000	\$ -	\$ 37,637		
Economic Development Plan	For preparation of an economic development plan (identified but has not proceeded yet)	TBC	\$ -	\$ -	\$ -	\$ -		
Community Quality of Life and Needs Assessment Inventory	To undertake a Community Quality of Life and Needs Assessment Inventory	Jul-13	\$ 15,000	\$ 244	\$ -	-\$ 14,756		
SGI Food System and Agriculture Strategy	For development of a food system and agriculture strategy by Sept 31, 2014	Aug-13	\$ 66,000	\$ 66,000	\$ -	\$ 65,000		
Agreement 1 - Funds Approved for Projects and Remaining Balance			\$ 1,102,700	\$ 861,172	\$ 226,772	\$ 226,315	\$ 23,667	\$ 109,392
Agreement 2 - Funds allocated based on 2011 Census (25.0% of \$5,427,435)								\$ 1,358,184
Total Estimated CWF for SGI (2014-2024)								\$ 1,467,576