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**Minutes of a Meeting of the Electoral Area Services Committee
Held Wednesday, May 21, 2014, in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: M. Hicks (Chair), W. McIntyre (Vice-Chair), D. Howe
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services Santarossa, K. Lorette, General Manager, Planning and Transportation Services; R. Sharma, Senior Manager, Financial Services; T. Whiting, Senior Manager, Protective Services; N. More, Committee Clerk (recorder)

The meeting was called to order at 1:32 pm.

1. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the agenda be approved with the addition of the supplementary agenda.

CARRIED

2. Adoption of Minutes

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the minutes of the April 16, 2014, meeting be adopted as previously circulated.

CARRIED

Motion to Close the Meeting

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1) (g) litigation or potential litigation affecting the regional district.

CARRIED

The Committee moved to the closed session at 1:32 pm
The Committee rose from the closed session at 1:41 pm without report.

3. Presentations/Delegations

- 1) Vernon Williams re item 5: felt that decibel level maximums should be set for both indoor and outdoor shooting ranges. The delegation provided a written submission, on file at Legislative and Information Services.
- 2) Brian Milne, Neighbours of Salt Spring Island Gun Club, re item 5: recommended that the CRD enforce the present bylaw in the courts and introduce decibel limitations and minimal hours of operation until satisfactory mitigation is in place. The delegation provided a written submission, on file at Legislative and Information Services.
- 3) Greg Harney, Neighbours of Salt Spring Island Gun Club, re item 5: expressed concerns with the report from a legal perspective. He mentioned mitigation efforts, decibel levels, noise meters and minimum hours. He felt enforcement would not be difficult or expensive.

4. Motion to Close the Meeting

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the Committee close the meeting in accordance with the *Community Charter* Part 4,
Division 3, Section 90(1) (i) the receipt of advice that is subject to solicitor-client privilege,
including communications necessary for that purpose.

CARRIED

The Committee moved to the closed session at 1:57 pm.
The Committee rose from the closed session at 2:51 pm without report.

5. Salt Spring Island Noise Suppression Bylaw

T. Whiting gave an overview of the report. The Committee discussed the following points:

- the gun club is a permitted use in accordance with the zoning bylaw of Islands Trust
- not reasonable to use a noise bylaw to rule over a land use matter
- noise bylaw sets the standard for the whole of Salt Spring Island
- noise suppression, mediation measures, maximum decibel readings
- regulation of hours and days would be for Islands Trust to carry out under land use

MOVED by Director McIntyre, **SECONDED** by Director Howe,

- 1) That staff be directed to include the language as outlined in the staff report regarding maximum noise levels in a bylaw amendment for consideration;
- 2) That the hours of operation as proposed in the staff report not be further reduced but rather that the following amendment to Section 3.6 of Bylaw No. 3384 "Noise Suppression Bylaw (Salt Spring Island) No.1, 2006" be included in a bylaw amendment for consideration:
 - a) Amend Section 3.6 to replace the words "or after sunset" with " or after sunset or 7:00 pm, whichever comes earliest"
- 3) That it be recommended to the Capital Regional District Board:
 - a) That Bylaw No. 3855, "Noise Suppression Bylaw (Salt Spring Island) No. 1, 2006, Amendment Bylaw No. 1, 2014", be introduced and read a first and second time; and
 - b) That the Islands Trust be informed that any further land use restrictions with respect to hours and days of the gun range operation are the responsibility of the Islands Trust.

CARRIED

Staff was directed to write to the Islands Trust and provide information.

6. Election Bylaw Amendment – Mail Ballots and Provincial Voters List

S. Santarossa gave an overview of the report.

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That it be recommended to the Capital Regional District Board at its July 9, 2014, meeting:
That Bylaw No. 3959, "Election and Voting Procedures Bylaw, 2008, Amendment Bylaw No. 1, 2014" be introduced and read a first and second time, read a third time, and adopted.

CARRIED

7. Community Works Fund Allocation – Juan de Fuca (JDF) Water Distribution System Bulk Water Dispensing Station

MOVED by Director Hicks, **SECONDED** by Director Howe,
That it be recommended to the Capital Regional District Board:
That the Board authorize an allocation of \$80,000 of Juan de Fuca (JDF) Community Works Fund (CWF) resources for development of a bulk water dispensing station near the end of the Juan de Fuca Water Distribution System in the District of Sooke subject to approval by the Juan de Fuca Water Distribution Commission and the District of Sooke.

CARRIED

8. Grants-in-Aid

The Committee agreed to include the supplementary grant-in-aid request as part of the main motion.

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That it be recommended to the Capital Regional District Board:
That payments be made for the following grants-in-aid:

- a) Juan de Fuca Grant-in-Aid as approved by Director Hicks
- Juan de Fuca Rural Publication Society \$ 2,000
 - Navy League of Canada Sooke Branch \$ 500
 - Sooke Fine Arts Society \$ 2,000
- b) Southern Gulf Islands Grant-in-Aid as approved by Director Howe
- Pender Island Child Care Society \$ 2,500
 - Village Bay Improvement Association \$ 4,000
 - Mayne Island Integrated Water Systems \$ 2,000
- c) Salt Spring Island Grant-in-Aid as approved by Director McIntyre
- Ruckle Heritage Farm Day \$ 1,500
 - Salt Spring Trail and Nature Club \$ 2,400

CARRIED

9. Grants-in-Aid (supplementary)

The following recommendation to the Board was included within the main motion in item 8.

- 1) Southern Gulf Islands Grant-in-Aid as approved by Director Howe
- Mayne Island Integrated Water Systems \$ 2,000

Items 11 and 12 were considered ahead of item 10.

11. **Association of Vancouver Island Coastal Communities (AVICC) Update on Next Phase of the Ferry Economic Study (Verbal)**

This item was withdrawn.

12. **New Business**

a) Correspondence of 7 May 2014 from E. Dancer regarding cat bylaw

T. Whiting reported the CRD animal control bylaws lack any provision to control cats.

MOVED by Director Hicks, **SECONDED** by Director Howe,
That staff be directed to report on the issue of feral cats.

CARRIED

10. **Experience the Gulf Islands 'Memorandum of Understanding' with the Province Next Steps (Verbal):**

R. Lapham and L. Hutcheson provided information:

- funds for the work provided through Gas Tax funding
- staff require direction on how to move the item forward to the Province
- potential to add Vancouver Island to the initiative and link to Juan de Fuca Electoral Area trails
- Salt Spring Island Electoral Area Community Economic Development Commission has joined the initiative
- currently, the Regional Parks service has focused on trails planning, not on regional economic development
- whether the CRD would establish a new service or expand the current one
- CRD Regional Parks Committee adopted a recommendation to circulate the draft plan for review and forward it to the Electoral Area Services Committee for information and comment.

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That staff be directed to investigate establishing a memo of understanding with the appropriate Provincial Ministry.

CARRIED

13. **Adjournment**

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the meeting be adjourned at 3:38 pm.

CARRIED

CHAIR

RECORDER