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**Minutes of a Meeting of the Electoral Area Services Committee  
Held Wednesday, April 16, 2014, in Room 107, 625 Fisgard St., Victoria, BC**

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**Present:** **Directors:** M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe  
**Staff:** R. Lapham, Chief Administrative Officer (2:05 pm); D. Lokken, General Manager, Finance and Technology; K. Lorette, General Manager, Planning, Transportation and Protective Services; K. Campbell, Senior Manager, Salt Spring Island Administration; D. Green, Environmental Science Officer; R. Gutierrez, Manager, Building Inspection; T. Whiting, Senior Manager, Protective Services; S. Norton, Deputy Corporate Officer; D. Vanmoerkerke (recorder)

The meeting was called to order at 1:36 pm.

**1. Approval of Agenda**

For the benefit of the delegations, item 6 *Salt Spring Island (SSI) Noise Bylaw Proposed Amendments* was moved after item 3 *Presentations/Delegations*.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the agenda and supplementary agenda be approved as amended.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the minutes of the March 19, 2014, meeting be adopted.

**CARRIED**

**3. Presentations/Delegations:**

As requested, it was

**MOVED** by Director Howe, **SECONDED** by Director McIntyre:  
That the order of speakers be revised in the following order: Robert Hiza, Vern Williams, Brian Milne and Greg Harney.

**CARRIED**

1. Robert Hiza spoke against item 6 stating the proposed bylaw does not address concerns regarding noise level and shooting hours. The delegation provided speaking notes which are on file at Legislative Services.
2. Vern Williams spoke against item 6 raising concerns regarding noise level, shooting hours, enforcement and environmental stewardship. The delegation provided speaking notes which are on file at Legislative Services.
3. Brian Milne, representing Churchill Road neighbours of the Salt Spring Island Rod and Gun Club (Gun Club), spoke against item 6 regarding shooting hours and noise levels. The delegation provided speaking notes which are on file at Legislative Services.

4. Greg Harney representing the Gun Club neighbours as legal counsel, spoke against item 6 and outlined the legal history between the Gun Club and its neighbours, suggested the proposed bylaw is too permissive on a scope of shooting, and suggested reconsidering adding noise levels to the bylaw.

#### **6. Salt Spring Island (SSI) Noise Bylaw Proposed Amendments (30:00)**

T. Whiting spoke to the report. Discussion followed on the merits of postponing making a recommendation on Bylaw No. 3855, "Noise Suppression Bylaw (Salt Spring Island)" No. 1, 2006, Amendment Bylaw No. 1, 2014."

Director McIntyre and staff expressed interest in meeting with the neighbours to evaluate mitigation measures and identified a number of actions that could be taken.

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That Bylaw No. 3855, "Noise Suppression Bylaw (Salt Spring Island)" No. 1, 2006, Amendment Bylaw No. 1, 2014" be referred back to staff to:

- 1) look at results of mitigation measures with the Salt Spring Island Rod and Gun Club (Gun Club);
- 2) get proper noise measurements; and
- 3) review pending court decision.

**CARRIED**

Delegates left the meeting.

#### **4. Verbal Update on the Revision of the Commission/Committee Handbook**

Legislative and Information Services staff are undertaking a large scale review of the Commission handbook. The goal is to have the handbook available when new appointments are made at the end of the year. In the meantime, a team is developing a simplified version to be made available to Commission members, and governance sessions will be held with the Executive Leadership Team and Commission members on Salt Spring and Southern Gulf islands in early May.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the verbal report be received for information.

**CARRIED**

#### **5. Pender Island Building Inspection Office – Lease**

T. Whiting spoke to the report. R. Gutierrez clarified there is one building inspection office in the Southern Gulf Islands, and that the facility is occupied by various CRD services.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That it be recommended to the Capital Regional District Board:

That a lease agreement be approved between Driftwood Properties Ltd and the Capital Regional District for the lease premises located at the Driftwood Centre, Parcel Identifier 018-948-4134, Lot 1, Sections 10 and 15, Pender Island, Cowichan District, Plan VIP59811 for a five year term commencing in 2014 at an average rent of \$19.50 per square foot for year 1 to 3 and \$20.50 for years 4 and 5 plus a proportional share of property taxes and common area costs; with an option for a further renewal.

**CARRIED**

**7. Community Works Fund Allocation – St. Mary Lake Water Quality Study**

D. Green spoke to the report. Director McIntyre commended D. Green for the work he has done with the Salt Spring Island Water Protection Authority.

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That it be recommended to the Capital Regional District Board:

That a contribution of \$35,000 be authorized from the Salt Spring Island Electoral Area portion of the Federal Gas Tax Community Works Fund to conduct the “St. Mary Lake Field Data Acquisition & Analysis Program for 2014.”

**CARRIED**

**8. Community Works Fund Allocation: Magic Lake Estates Water System Upgrade**

D. Lokken spoke to the report.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That it be recommended to the Capital Regional District Board:

That the Board authorize a contribution of \$60,000 from the Southern Gulf Islands portion of Community Works Funds to the Magic Lake Estates Water System Upgrade project.

**CARRIED**

**9. Bylaw No. 3954: A Bylaw to Repeal Three Parks and Recreation Defined Area Bylaws**

D. Lokken spoke to the report. The staff report deals with Southern Gulf Islands parks and recreation services, and staff will work with Electoral Area Directors to consider similar bylaws for Salt Spring Island and Juan de Fuca electoral areas.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That it be recommended to the Capital Regional District Board:

That Bylaw No. 3954, cited as "Bylaw to Repeal Bylaws No. 2390, "Community Recreational Programs Participating Electoral Areas Bylaw No. 1, 1986, Amendment Bylaw No. 2, 1996", 2403, "Community Parks Participating Electoral Areas Bylaw No. 1, 1992, Amendment Bylaw No. 1, 1996" and 2404, "Community Parks Participating Electoral Areas Bylaw No. 1, 1995, Amendment Bylaw No. 1, 1996" be introduced and read a first and second time, read a third time and adopted.

**CARRIED**

**10. Grants-in-Aid**

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That it be recommended to the Capital Regional District Board:  
That payments be made for the following grants-in-aid:

- 1) Juan de Fuca Grant-in-Aid as approved by Director Hicks
  - a. Sooke Lions Club – Canada Day Project: \$ 1,000
  - b. Juan de Fuca Community Land Trust \$ 1,500
  - c. East Sooke Neighbourhoods Association \$ 2,000
- 2) Southern Gulf Islands Grant-in-Aid as approved by Director Howe
  - a. Pender Islands Field Naturalists \$ 650
  - b. Pender Islands Marine Association \$ 3,000
- 3) Salt Spring Island Grant-in-Aid as approved by Director McIntyre
  - a. Salt Spring Island Water Council Society \$ 1,500

**CARRIED**

**11. New Business**

**a) Salt Spring Island Transit System Service Review Terms of Reference**

T. Whiting spoke to the report. Director McIntyre reported that the Salt Spring Island transit system exceeded 100,000 passengers in the 2013/14 fiscal year.

**MOVED** by Director McIntyre, **SECONDED** by Director Howe:  
That the Electoral Area Services Committee:

Approve the Terms of Reference for the Salt Spring Island Transit Service Review.

**CARRIED**

**12. Adjournment**

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the meeting be adjourned at 2:35 pm.

**CARRIED**

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CHAIR

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RECORDER