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**Minutes of a Meeting of the Electoral Area Services Committee
Held Wednesday, February 19, 2014, in Room 107, 625 Fisgard St., Victoria, BC**

Present: Directors: M. Hicks (Chair), W. McIntyre (Vice Chair) and S. Olsen (for D. Howe)
Staff: D. Lokken, General Manager, Finance and Technology; T. Whiting, Acting General Manager, Planning and Protective Services; R. Gutierrez, Manager, Building Inspection; Sue Hallat, Manager, Aboriginal Initiatives; S. Santarossa, Corporate Officer; and S. Asdal (recorder)

Also Present: A. Bryson (ex-officio)

The meeting was called to order at 1:42 pm.

1. **MOVED** by Director McIntyre, **SECONDED** by Alternate Director Olsen,

That Item 8, Salt Spring Island Noise Bylaw (Verbal Update), be moved to Item 4 and the agenda be approved as amended with the addition of the supplementary agenda.

CARRIED

2. **Adoption of Minutes**

MOVED by Director McIntyre, **SECONDED** by Alternate Director Olsen,

That the minutes of the February 19, 2014, meeting be adopted as previously circulated.

3. **Presentations/Delegations**

1) Brian Milne, re agenda item 8: spoke of the need for the CRD to provide a residential environment for residents living in close proximity to the Salt Spring Island Rod and Gun Club and expressed concern regarding the validity of the Environmental Noise Assessment. The delegation provided speaking notes which are on file at Legislative Services.

4. **Salt Spring Island Noise Bylaw (Verbal Update)**

T. Whiting reported that Director McIntyre and staff met with a group of the neighbours and with representatives of the Gun Club. The Club has indicated they will be providing an update on mitigation measures. Staff are currently reviewing the use of decibel levels in noise bylaws across different jurisdictions.

MOVED by Director McIntyre, **SECONDED** by Alternate Director Olsen,
That the update be received for information.

CARRIED

5. **Referral Request Beecher Bay First Nation Proposed Addition to Reserve**

S. Hallatt provided an overview of the report.

MOVED by Alternate Director Olsen, **SECONDED** by Director McIntyre,

That it be recommended to the Capital Regional District Board:

That staff be directed to draft a letter of response to Aboriginal Affairs and Northern Development citing 'no objection' to the proposed Addition to Beecher Bay First Nation Reserve.

CARRIED

6. Mail Ballot Voting & Provincial Voters List

S. Santarossa provided an overview of the report.

The Committee discussion included the following topics:

- potential costs to implement mail ballot voting
- the difficulty of maintaining an updated CRD voters database
- the importance of making voting more accessible
- implications to school districts if mail ballot voting is not implemented

Director Bryson left the meeting at 2:20 pm.

MOVED by Director McIntyre, **SECONDED** by Alternate Director Olsen,

That it be recommended to the Capital Regional District Board:

- a) That staff work with the Islands Trust and the School Districts to obtain their commitment to implement mail ballot voting in the electoral areas for the 2014 Local Government Election; and
- b) That staff amend the Elections Bylaw to allow for mail ballot voting and to permit the use of the Provincial Voters List to register resident electors only for use in General Local Elections and other voting opportunities.

CARRIED

7. Electronic Participation at Local Service Area Committee and Commission Meetings

S. Santarossa provided an overview of the report.

The Committee discussion included the following topics:

- Not requiring a quorum to be physically present in the room
- cost savings associated with electronic participation
- challenges of having more than one member participate via electronic means
- limiting the reasons to allow members to participate electronically

MOVED by Director McIntyre, **SECONDED** by Alternate Director Olsen,
That it be recommended to the Governance Committee:

That staff be directed to prepare an amendment to Bylaw No. 3828, "CRD Board Procedures Bylaw, 2012" to allow for electronic participation at local service area committee and commission meetings subject to the following conditions:

- a) The member presiding must not participate electronically;
- b) Only one member may participate via electronic means at a meeting;
- c) If more than one member wishes to participate via electronic means then the member will be chosen by lot;
- d) The member must advise the Corporate Officer or designate at least 24 hours in advance of the meeting; and
- e) Electronic participation will only be permitted where technical capabilities currently exist.

CARRIED

8. Procurement of a Fire Truck for the North Galiano Island Fire Protection and Emergency Response Service

D. Lokken provided an overview of the report.

MOVED by Alternate Director Olsen, **SECONDED** by Director McIntyre,
That it be recommended to the Capital Regional District Board:

That the procurement of a fire truck for the North Galiano Island Fire Protection and Emergency Response Service from Hub Fire Engines & Equipment Ltd. for the price of \$249,631.20 (including taxes) be approved.

CARRIED

9. Correspondence – Western Economic Diversification Canada re: Federal Government Response to Capital Regional District Rural Designation Request

Director McIntyre provided an overview of the correspondence. The Committee acknowledged the work to date by staff on this issue and that moving forward it will be addressed from a political perspective.

MOVED by Alternate Director Olsen, **SECONDED** by Director McIntyre,
That the correspondence be received for information.

CARRIED

10. Correspondence: UBCM Member Release re: Special Committee on BC Ferries

Director McIntyre provided an overview of the correspondence and reported that a Salt Spring Island Action Alliance has been formed to address the issues regarding BC Ferries service cuts and fare increases. Submissions will be posted on the Alliance's website which will soon go live.

11. **New Business:**

a) **Request for Patron Participation Entertainment Endorsement New Food Primary (FP) Licence Application at Kemp Lake Music Café – 7875 West Coast Road**

MOVED by Alternate Director Olsen, **SECONDED** by Director McIntyre,
That it be recommended to the Capital Regional District Board:
That the CRD Board provide a resolution that it does not wish to provide comments or recommendations to the Liquor Control and Licensing Branch with regard to the application for a Patron Participation Entertainment Endorsement New Food Primary (FP) Licence for Kemp Lake Music Café.

CARRIED

12. **Motion to Close the Meeting**

MOVED by Alternate Director Olsen, **SECONDED** by Director McIntyre,
That the Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1) (g) litigation or potential litigation affecting the regional district.

CARRIED

The Committee moved to the closed session at 3:06 pm.
The Committee rose from the closed session at 3:20 pm without report.

13. **Adjournment**

MOVED by Alternate Director Olsen, **SECONDED** by Director McIntyre,
That the meeting be adjourned at 3:20 pm.

CARRIED

CHAIR

RECORDER