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**Minutes of a Meeting of the Electoral Area Services Committee  
Held Wednesday, April 17, 2013, in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present:** **Directors:** M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe, A. Bryson (Board Chair, ex officio)  
**Staff:** M. Misek-Evans, Acting General Manager, Planning, Transportation and Protective Services; T. Whiting, Senior Manager, Protective Services; N. More, Committee Clerk (recorder)

The meeting was called to order at 1:30 p.m.

**1. Approval of Agenda**

Add "Consideration of a Transit System for the Southern Gulf Islands" as 8.a., "Update on Salt Spring Island Secondary Suites" as 8.b. and "Carbon Reduction and Island Transportation" as 8.c.

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the agenda be approved as amended.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the minutes of the March 20, 2013, meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks**

**4. Presentations/Delegations**

**5. Potential Relocation of the Salt Spring Island Emergency Operations Centre to the Emergency Services Building (PPS/PS 2013-05)**

M. Misek-Evans spoke to the report. Relocation of the Emergency Operations Centre (EOC) to the proposed emergency services building would allow for efficiencies, more complete integration of emergency program support with local first responders and address concerns related to seismic stability and communications.

The Committee discussed the intended use of the first floor for Search and Rescue and EOC offices, the potential for disabled access to the EOC offices, the improvement district specific to Salt Spring Island and the relevant budget for the lease.

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That staff be directed to meet with Salt Spring Island Fire and Rescue and to enter into discussions for the purpose of negotiating a potential lease in the proposed emergency services building.

**CARRIED**

The Committee directed staff to discuss with Salt Spring Island Fire and Rescue consideration for EOC offices for disabled access to all the leased space.

**6. Application to Union of British Columbia Municipalities (UBCM) for Grant Funding of a Fuel Management Prescription Program on Pender Island (PPS/PS 2013-04)**

M. Misek-Evans spoke to the report. The Committee discussed the proposed emergency route, UBCM grants for wildfire protection planning, and budget authority.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That it be recommended to the Capital Regional District Board:  
That staff be authorized to make application to the Union of British Columbia Municipalities for grant funding for a Fuel Management Prescription for Pender Island to support a secondary emergency access route into Magic Lakes.

**CARRIED**

**7. Grants-in-Aid**

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That it be recommended to the Capital Regional District Board:  
That payment for the following grants-in-aid be approved:

- 1) Juan de Fuca Grants-in-Aid as approved by Director Hicks
  - a. Port Renfrew Chamber of Commerce \$ 150
  - b. Sooke Region Food CHI (Community Health Initiative) \$ 3,500
- 2) Southern Gulf Islands Grants-In-Aid as approved by Director Howe
  - a. Galiano Conservancy Association \$ 3,500
  - b. Mayne Island Early Childhood Society \$ 5,000

**CARRIED**

**8. New Business:**

**a. Consideration of a Southern Gulf Islands Transit System**

On the motion, the Regional Director for the Southern Gulf Islands (SGI) spoke of six initial priorities adopted by the SGI Economic Development Commission in 2012 as a common platform across the SGI for specialized tourism and community development. He focused on the "Experience the Gulf Islands" initiative, which proposed that the land and water connections from the Lower Mainland, Salt Spring Island and Vancouver Island be extended across the Southern Gulf Islands through a series of hiking and biking trails and marine facilities. He spoke of moving SGI visitors across and between the SGI beyond a dependency on ferry and vehicle traffic.

The Committee discussed transportation potential and funding issues, barriers and opportunities for economic development, the Gas Tax Fund, and the Salt Spring Island transportation requisition bylaw.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That staff be directed to prepare terms of reference for a study to investigate  
establishing a transit service on the Southern Gulf Islands and report back to the  
Committee.

**CARRIED**

The Committee asked that the staff report include information on the cost of a feasibility  
study.

**b. Secondary Suites on Salt Spring Island**

A verbal update was provided by M. Misek-Evans. Staff are meeting with Islands Trust  
on the subject.

**c. Carbon Reduction and Island Transportation**

The Committee discussed in broad terms carbon reduction, tourism, vehicular traffic,  
ferry rates, and resilient communities.

**9. Adjournment**

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the meeting be adjourned at 2:43 p.m.

**CARRIED**

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CHAIR

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COMMITTEE CLERK