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**REPORT TO ELECTORAL AREA SERVICES COMMITTEE
MEETING OF WEDNESDAY, 16 MAY 2012**

SUBJECT **AMENDMENTS TO THE SOUTHERN GULF ISLANDS (SGI) HARBOUR COMMISSION
REGULATION BYLAW NO. 2844**

ISSUE

The SGI Harbour Commission regulation bylaw requires amendment in order to: update moorage fees; implement SGI Harbour Commission recommendations regarding definitions in the bylaw; and add the dock at Lyall Harbour.

BACKGROUND

The SGI Small Craft Harbour Service was established in 1998; it includes nine (9) Capital Regional District (CRD) owned docks and three (3) docks managed under contract. The long range planning for sustainable dock facilities operations identifies the need for regular fee increases to cover operational expenses and to maintain moorage rates in line with other docks in BC.

At its March 13, 2012 meeting, the SGI Harbours Commission endorsed the proposed bylaw amendment which:

- Updates the definition of “dinghy” and adds “short term zone” to the “Definitions” section;
- Includes a 10% increase in fee revenue (as approved by the Commission at its October 4, 2011 meeting);
- Reduces the minimum moorage time (i.e.: courtesy time) at which fees are charged from four (4) hours to two (2) hours;
- Includes the dock at Saturna Island - Lyall Harbour which continues to be federally owned but operated by the CRD under a management agreement with the federal Department of Fisheries and Oceans (DFO).

The SGI Electoral Area Director is also supportive of the proposed bylaw amendment.

ALTERNATIVES

- 1) That Bylaw No. 3814 cited as, "Capital Regional District Southern Gulf Islands Small Craft Harbours Regulation Bylaw No. 1, 2000, Amendment Bylaw No. 7, 2012" be introduced and read a first and second time, and read a third time.
- 2) That the proposed bylaw amendment be further reviewed.

IMPLICATIONS

Financial:

The financial aspects of the proposed amendment are consistent with the commission approved long-term planning and intend to cover increasing operational expenses.

Social:

Changes in the proposed bylaw will help enhance quality service to the boating public by ensuring that motor craft definitions are accurate and clear in relation to the fee schedule, and that dock access is efficiently managed.

Intergovernmental:

Inclusion of the federally-owned and CRD-operated Saturna Island - Lyall Harbour is required given the management agreement established between the CRD and the federal Department of Fisheries and Oceans (DFO).

SUMMARY/CONCLUSIONS

The proposed amendment to the SGI Small Craft Harbours regulation bylaw includes the following changes: a fee increase of 10%, updates to the “Definitions” section, reduction in the moorage courtesy time, and addition of Saturna Island - Lyall Harbour.

The fee-related changes align with the long range sustainability planning for the SGI harbour facilities. The definition changes and the reduction in the moorage courtesy time are required to enhance daily management of the docks for optimal service to the boating public. Inclusion of Saturna Island - Lyall Harbour aligns with an agreement between the CRD and DFO for the CRD to own and operate the dock.

The SGI Small Craft Harbours Commission and the SGI Electoral Area Director have endorsed the proposed amendment to the SGI Small Craft Harbours regulation bylaw.

RECOMMENDATION

That the Electoral Area Services Committee recommend to the Board:

That Bylaw No. 3814 cited as, "Capital Regional District Southern Gulf Islands Small Craft Harbours Regulation Bylaw No. 1, 2000, Amendment Bylaw No. 7, 2012" be introduced and read a first and second time, and read a third time.

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