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**Minutes of a Meeting of the Electoral Area Services Committee
Held April 18, 2012 in Room 651, 625 Fisgard St., Victoria, BC**

Present: **Directors:** M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe, G. Young (ex officio)
Staff: R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services; R. Gutierrez, Manager, Building Inspection; H. Raines (recorder)

The meeting was called to order at 11:55 am, but due to a scheduling mix-up, the meeting was adjourned until 1:00 pm to allow for all Directors to attend the meeting.

1. Approval of Agenda

It was requested that the addition of Fees and Charges Update for Cedars of Tuam Water Service be included on the agenda.

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the agenda be approved as amended.

CARRIED

2. Adoption of Minutes

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the minutes of the March 14, 21 and 28, 2012 meeting be adopted as previously circulated.

CARRIED

3. Presentations/Delegations - none

4. Bylaw Amendment to Combine the Maximum Requisition Levy Rate from Two Sooke Museum Establishment Bylaws, Remove the Endowment Provision and Repurpose the Endowment Funds

D. Lokken spoke to the report.

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the Electoral Area Services Committee recommends to the Capital Regional District Board:

That Bylaw No. 3827 cited as "Sooke Region Historical Society Service Establishment Bylaw No. 1, 2011, Amendment Bylaw No. 1, 2012" be introduced and read a first and second time, and read a third time.

CARRIED

5. Grants-in-Aid

MOVED by Director Howe, **SECONDED** by Director McIntyre,

That the following grants-in-aid applications be endorsed and forwarded to the Capital Regional District Board for approval of payment:

1. Southern Gulf Islands Electoral Area Grants-in-Aid as approved by Director Howe
 - a. Mayne Island Conservancy Society \$3000
 - b. Moving Around Pender Alternative Transportation Society \$1800
 - c. Saturna Ecological Education Society \$3600
 - d. Saturna Recreation Centre Society \$2500
 - e. Salish Sea Marine Rescue Society \$3500

Discussion on the distribution of cheques ensued, and the Director from Salt Spring would like to receive the cheques and then distribute them to the recipient, while the Director from the Southern Gulf Islands would like to have the CRD continue to mail the cheques to the recipient.

CARRIED

6. Local Sewer and Water Charge for Allocation – Building Inspection (verbal report)

Director Howe spoke about the item.

B. Lapham provided a brief update on the issue, and will provide more information directly to Director Howe. R. Gutierrez was in attendance to answer the Directors questions about the process.

7. New Business - Fees and Charges Update for Cedars of Tuam Water Service

D. Lokken spoke to the report. Cedars of Tuam have requested to have the bylaw amended so that the higher consumption rate would come into play after 38 cubic metres. The rates remain the same but the threshold for increase has been decreased.

Discussion on the implementation of the bylaw and billing was discussed.

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the Electoral Area Services Committee recommends to the Capital Regional District Board:

That Bylaw No. 3832, cited as “Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 4, 2012 be introduced and read a first and second time, and read a third time and adopted.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That Director McIntyre will advise staff, after consultation with the Cedars of Tuam Commission Chair, on whether the billing run will happen Friday, April 20, 2012, on the existing rate, or will hold off on billing until the Bylaw amendment is adopted by the Board in May.

CARRIED

8. Pending List

1: Selection of Fire Dispatch Provide for CRD Contract: R. Lapham gave an update on the Selection of Fire Dispatch Provider for CRD Contract. Staff will provide the appropriate bylaw, and will provide an update to the Committee.

2: This item has already been reviewed.

File Notices: Otter Point has hired an engineer to deal with the flooding. They will increase the size of the culvert. The CRD is working on the covenant to remove liability for the CRD.

9. Adjournment

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the meeting be adjourned at 1:44 pm.

CARRIED

Chair