



Making a difference...together

4th Floor | 625 Fisgard St. PO Box 1000 Victoria BC V8W 2S6 | T 250.360.3000 | F 250.360.3023 www.crd.bc.ca

CRD FINANCE
MAR 28 2012
RECEIVED
DO NOT MAIL

GRANT IN AID REQUEST FORM (Vendor 900)

TO: MANAGER ADMINISTRATIVE SERVICES
CORPORATE SERVICES DEPARTMENT

DATE: 27/03/12
(dd/mm/yy)

FROM: David Howe

SUBJECT: REQUEST FOR GRANT IN AID

Electoral Area: Southern Gulf Islands

Organization for which the Grant in Aid is requested:

Mayne Island Conservancy Society

Amount Approved: \$ 3,000.00

Tax Code:

Account Assignment:

B/A	G/L	Cost Centre
1001	544000	100082 – JDF _____ 100083 – SSI _____ 100085 – SG _____

Requested by: David Howe
Director's Signature

David Howe
Print Name

Date Received (dd/mm/yy) _____

FINANCE ONLY

Request received and acted upon by:

Signature

Print Name



Dave Howe
Electoral Area Director
Southern Gulf Islands
6610 Harbour Hill Dr.
Pender Island, BC V0N 2M1

February 6, 2012

Dear Dave,

RE: Mayne Island Conservancy Society Grant in Aid Application for a the Nearshore-Shoreland Ecosystem Stewardship Program

Please find attached the Mayne Island Conservancy Society application for a Grant in Aid to contribute funds to the Nearshore-Shoreland Ecosystem Stewardship Program. We have graciously received support from the CRD in the past for forage fish spawning surveys (2010) and bull kelp monitoring (2011). This initiative takes our marine stewardship work an important step forward by reaching out to shoreline property owners and providing workshops and resources for managing their properties in ecologically sensitive ways. This program is innovative because 4 conservation groups (Mayne Island Conservancy, SeaChange Marine Conservation Society, Galiano Conservancy, Pender Island Conservancy) and a biologist/educator (Salt Spring) are collaborating on project delivery as well as fundraising efforts.

With this letter please find attached the Grant in Aid application, a project budget and MICS 2010 Financial Statement (a 2011 statement will be available in March).

Please let me know if you require any further information.

Best wishes,

Leanna Boyer, Executive Director
Mayne Island Conservancy Society
Ph: 250-539-5168
Email: lboyer@shaw.ca

CRD GRANT-IN-AID APPLICATION FORM

Application Submitted By

Name and Address of Applicant: Mayne Island Conservancy Society (MICS hereafter)
Box 31
Mayne Island, BC V0N 2J0

Contact(s): Leanna Boyer 250-539-5168
(name) (phone) (fax)
lboyer@shaw.ca
Email address

Contact(s): Michael Dunn 250-539-5745
(name) (phone) (fax)
mjechael.dunn@gmail.com
Email address

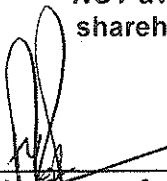
Application Summary

Project or purpose for which you require assistance: Participating groups on Mayne, Pender, Salt Spring, Galiano Islands and Saanich Inlet will work together to develop a regional and locally tailored nearshore and shoreland stewardship and conservation strategy and program that will influence policy and municipal/local trust planning through partnerships with businesses and community members.

Amount of grant requested \$ 3,000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- NOT being made on behalf of an industrial, commercial, or business undertaking
- NOT available for the personal benefit of any individual, proprietor, member or shareholder



(signature of authorized signatory)

Treasurer

(title)

Alan Ryder

(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

MICS works with the community to preserve and protect the ecological integrity of Mayne Isl. for future generations.

We raise awareness in the community through the M.I. Community Stewardship Program, a landowner contact initiative,

the M.I. Shoreline Care Program, a marine monitoring and stewardship program and the Active Pass IBA Caretaker Program--

among other volunteer based activities. MICS works with other organizations and the Islands Trust (and Trust Fund) to encourage

best practices related to land stewardship and protecting nearshore marine ecosystems. Other community outreach activities

include: workshops, movie nights, Saturday Market table and annual May Day celebration.

2. Describe the geographic area that receives services or benefits from your organization.

Mayne Island and surrounding Gulf Islands. We work in partnership with and share information with other

conservation organizations and local, regional, provincial and federal governments on regular basis.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

No board members receive remuneration for their volunteer work.

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

Members: 240, Volunteers: 65

Founded in 2003

Project / Proposal Profile

1. Assistance is being requested for:

capital project and / or equipment

special event

other purpose (coordination of project (human resources))

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

Member groups will, depending on their focus, contribute to the following outcomes: a)baseline maps of eelgrass, kelp and forage fish spawning habitat, b)monitor the health of eelgrass and kelp habitat, c)deliver community workshops on alternatives to harmful shoreline alteration, d)include real estate agencies and other businesses in the development of locally tailored stewardship resources for shoreline property owners, e)collaborate with the Islands Trust on their Green Shores for Homes Program and f)help the Islands Trust Fund achieve their goals in the 2011-2015 Regional Conservation Plan. These stated outcomes will contribute to the goal of protecting sensitive shoreline ecosystems from upland disturbance by minimizing shoreline alteration through best management and soft shore solutions and encouraging buffers of vegetation and trees along the shoreline to maintain nutrient exchange (i.e. food for fish) and natural filtering of pollutants and sediment.

3. Please describe how this proposal will benefit the community.

This proposal will benefit the community by providing workshops and information on how shoreline property owners can minimize their impact on the marine environment. This project comes at an opportune time as the Islands Trust has recently implemented the Green Shores for Homes Program in land use decisions. Working with the Islands Trust we will develop and provide better access to resources for community members understand and implement best management practices on their properties. Currently there are no active programs that fulfill this role. Volunteer involvement in habitat monitoring will also benefit community members who would like to learn about critical marine ecosystems.

Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - o total cost of project / proposal,
 - o grants / funding from other sources,
 - o funding contributed by applicant through fund raising activities or other sources of revenue and,
 - o total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
2. Have you applied for a grant / funding from another source(s)? YES NO

If yes, complete the following chart. *If no*, please explain _____

Name of Grant or Funding Agency	# Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Vancouver Foundation	7,270	Y		
Real Estate Foundation of BC	8,400	Y		
TD Friends of the Environment	3,000	Y		
Vancity Community Projects	10,000	Y		

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?

YES NO

If yes, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used
2011	2,000	kelp monitoring coordination
Nov 2010	500	photopoint monitoring manual
May 2010	2,607	forage fish spawning habitat survey
2009	2,500	Henderson Park restoration plan

4. Does your organization:

Offer direct financial assistance to individuals or families? Yes No

Provide services that fall within the mandate of either a senior government or a local service agency? Yes No

Provide an opportunity for individuals to make direct Contributions to the project (e.g., fundraising for the project)? Yes No

Or, is your organization:

part of a Provincial or National fund raising campaign? Yes No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the *Grant-In-Aid - Application Completion Guide* regarding the following:

1. Acknowledgement

2. Reporting

Nearshore-Shoreland Ecosystem Stewardship Program

	Units	Rate	Time	Total Cash	Grant in Aid Amount	Funding Sources Pending			Funding Sources Approved				Total In Kind	Project Total	
						Central Saanich Grant in Aid	North Saanich Grant in Aid	Bullitt Fdn.	Vancity	TD Friends	REF of BC	Vancouver Fdn.			
Human Resources															
Project Coordinators	2	\$250/d	76 d	\$19,000		\$1,500	\$500	\$4,660	\$8,000		\$3,000	\$1,340	\$5,000	\$24,000	
Community Project Coordinators	5	\$200	15 d	\$15,000				\$8,510		\$760	\$3,000	\$900	\$15,000	\$15,000	
GIS Support	1	\$350	14 d	\$4,900		\$1,000	\$500	\$2,500			\$900	\$1,200	\$6,400	\$6,400	
Science Advisor	1	\$600	2 d	\$1,200				\$600			\$600		\$1,200	\$1,200	
Community Volunteers													\$25,000	\$25,000	
			Subtotal	\$40,100.00		\$2,500.00	\$1,000.00	\$16,270.00	\$8,000.00	\$3,760.00	\$5,840.00		\$31,500.00	\$71,600.00	
Equipment & Supplies															
Field Equipment	5	\$200/grp		\$1,000						\$1,000			\$1,000	\$11,000	
Boat rentals				\$502		\$502							\$2,000	\$2,502	
Boat use (fuel, trailer, launch fees)	1	\$100/grp		\$500						\$500			\$500	\$1,000	
Underwater camera	1	\$50/d	10 d	\$500						\$500			\$5,000	\$5,500	
Outreach supplies	5	\$400/grp		\$2,000		\$500		\$2,000		\$2,000			\$1,000	\$3,000	
Educational materials	5	\$400/grp		\$2,000				\$500		\$500			\$2,000	\$2,000	
Map production	5	\$200/grp		\$1,000					\$1,000				\$3,500	\$3,500	
			Subtotal	\$7,502.00		\$0.00	\$1,002.00	\$0.00	\$1,000.00	\$3,000.00	\$2,500.00	\$0.00	\$22,500	\$28,502.00	
Other															
Administration Fee*		11%		\$5,268									\$5,268	\$5,268	
Travel	5	\$50/grp		\$250		\$1,298		\$730	\$1,000		\$840		\$250	\$250	
Travel (trainings/mtgs)	2**	\$75/d	3 d	\$450		\$200				\$250			\$250	\$450	
Office supplies for outreach (trainings/mtgs)	5	\$100/grp		\$500							\$500		\$5,000	\$5,500	
Accommodation	2	\$100/pers	2 d	\$400							\$300		\$500	\$900	
Food	2	\$50/d	2 d	\$200									\$500	\$700	
			Subtotal	\$7,068.00		\$270.00		\$730.00	\$1,000.00	\$0.00	\$2,140.00	\$1,430.00	\$6,000.00	\$13,068.00	
Totals				\$54,670		\$3,000		\$17,000	\$10,000	\$3,000	\$8,400	\$7,270	\$58,500	\$113,170	



Making a difference...together

4th Floor | 625 Fisgard St. PO Box 1000 Victoria BC V8W 2S6 | T 250.360.3000 | F 250.360.3023 | www.crd.bc.ca

CRD FINANCE
APR 04 2012
RECEIVED
DO NOT MAIL

GRANT IN AID REQUEST FORM (Vendor 900)

TO: MANAGER ADMINISTRATIVE SERVICES
CORPORATE SERVICES DEPARTMENT

DATE: 27/03/12
(dd/mm/yy)

FROM: David Howe

SUBJECT: **REQUEST FOR GRANT IN AID**

Electoral Area: Southern Gulf Islands

Organization for which the Grant in Aid is requested:

Moving Around Pender Alternative Transportation Society

Amount Approved: \$ 1800.⁰⁰

Tax Code:

Account Assignment:

B/A	G/L	Cost Centre
1001	544000	100082 – JDF _____ 100083 – SSI _____ 100085 – SGI _____

Requested by: David Howe
Director's Signature
David Howe
Print Name

FINANCE ONLY

Request received and acted upon by:

Signature

Print Name

Date Received (dd/mm/yy) _____

CRD GRANT-IN-AID APPLICATION FORM

Application Submitted By

Name and Address of Applicant: Moving Around Pender Alternative Transportation Society
http://movingaroundpender.ca/

MAPats c/o Niall Parker, 3354 Port Washington Rd, Pender Island, BC V0N 2M1

Contact(s): Peter D Pare 250-629-6919 _____
(name) (phone) (fax)
peter.pare@hli.ubc.ca
Email address

Contact(s): Dean Mills (Chair MAP) _____
(name) (phone) (fax)
dean_mills@shaw.ca
Email address

Application Summary

Project or purpose for which you require assistance: To implement, distribute and analyze
a survey of Pender Islands' residents and visitors regarding transportation issues
particularly non-motorized transportation options

Amount of grant requested \$ 2402.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- NOT being made on behalf of an industrial, commercial, or business undertaking
- NOT available for the personal benefit of any individual, proprietor, member or shareholder



(signature of authorized signatory)

MAP Survey Project Committee chair
(title)

Peter D Pare
(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

The Moving Around Pender Alternative Transportation Society (MAP) is a BC Certified Society which formed to promote alternative forms of transportation. These include bike and pedestrian routes, car sharing and a network of multi-use trails. MAP's purpose is to study transportation issues on the Pender Islands and to propose actions that will increase the safety and comfort of pedestrians, cyclists and motorists as well as reducing the Islands' green house gas emissions. MAP aims, which are to advise the LTC in the area of transportation, are unique on the Islands

2. Describe the geographic area that receives services or benefits from your organization. MAP is made up of residents of North and South Pender Island. The results of the survey will have direct benefit to residents of the Islands

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

No member of the organization receives any remuneration

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

There are a total of 33 volunteer members of MAP.

MAP was certified as a BC Society August 28, 2008

Project / Proposal Profile

1. Assistance is being requested for:

capital project and / or equipment

special event

other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

In the spring/summer of 2012 MAP will conduct a survey of Pender Islands' residents and visitors.

The surveys are designed to gather factual data on the use of Penders' thoroughfares for non-motorized

transportation and to gather opinions and ideas concerning such transportation options. The rationale for the

surveys is the recognition that the roads on the Pender Islands are used almost exclusively for car and

truck traffic despite the rural setting, and the perception is that these roads are unsafe for use by cyclists

and pedestrians. This survey is designed to obtain quantitative data to support or refute this belief.

Drafts of the surveys are attached. They will be available online and in hard copy.

3. Please describe how this proposal will benefit the community.

The survey, endorsed by the Penders' Local Trust Committees, is designed to determine

how best to help local, regional, and provincial authorities increase pedestrian, cycling

and motoring safety on the Penders as well as to decrease green house gas emissions as

mandated by the CRD and the OCP. Sound decisions about these issues will benefit

the health and safety of Pender Islanders and visitors in the short and long term.

Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - o total cost of project / proposal,
 - o grants / funding from other sources,
 - o funding contributed by applicant through fund raising activities or other sources of revenue and,
 - o total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant / funding from another source(s)? YES NO
 If yes, complete the following chart. If no, please explain _____

Name of Grant or Funding Agency	# Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Nu To Yu	\$5212			2012

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?
 YES NO If yes, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used

4. Does your organization:

- Offer direct financial assistance to individuals or families? ___ Yes No
- Provide services that fall within the mandate of either
a senior government or a local service agency? ___ Yes No
- Provide an opportunity for individuals to make direct
Contributions to the project (e.g., fundraising for the project)? ___ Yes No

Or, is your organization:

part of a Provincial or National fund raising campaign? ___ Yes No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the *Grant-In-Aid - Application Completion Guide* regarding the following:

1. Acknowledgement

2. Reporting

Project Budget

Item	Cost	Comment
Printing and distribution of 1,485 residents' surveys	\$1090.00	Based on a quote from Island Tides
Printing of 1000 visitor surveys	\$696.50	Based on a quote from Island Tides
1000 return envelopes (8.5x11) for visitor surveys	\$999.00 for 1000 envelopes	Based on a quote from Staples
Postage for return envelopes for visitors survey	\$1050.00	Based on Canada postal rates
Advertising to residents of the Penders to complete hard copy or online survey in Island tides	\$572.00	Advertisement would appear in each issue for 2 months. Based on a quote from Island Tides
Advertising to residents of the Penders to complete hard copy or online survey in the Islands Independent	\$480.00	Advertisement would appear in each issue for 2 months.
Advertising to residents of the Penders to complete hard copy or online survey in Pender Post	\$162.00	Half page ad in 3 editions leading up to and including the time of survey
Creating and analyzing online surveys.	\$1,164.50	Based on a quote from the CRD Web Desk
Printing of posters to advertise survey. 20	\$200.00	20 posters 24 x 36 inches
Hiring of two Pender Island High School Students to distribute and collect visitors surveys X 1 month	\$1200.00	Students will meet Friday PM and Saturday AM-Ferries and distribute surveys to cyclists. Based on minimum wage
Total	\$7614.00	Minus \$5, 212 requested from NU TO YU
Total requested from CRD	\$2402.00	

Budget justification:

The proposed budget for this application is based on a similar application done on Salt Spring Island. The funds requested will cover the costs of:

1. Printing and distributing hard (paper) copies of the Residents' survey to all Pender Island households

2. Printing the Visitors' survey and providing return envelopes
3. The support of 2 Pender Island high school students for one month to distribute and collect the surveys from cyclists on arrival or departure from the Penders
4. Advertising the survey in publications and posters
5. Developing and posting the web surveys. The CRD has a web desk that aids with this process and they have experience with developing and implementing the Salt Spring Island Survey (see: <http://www.islandpathways.ca/pdf/cycling-survey-final-body.pdf>)
6. Analyzing the results of the survey.

An application has been submitted to Nu To Yu for \$5,221.00

Moving Around Pender: Alternative Transportation Society (MAP) Financial Information

Below is a breakdown of MAP's expenses and sources of income for 2011. MAP had a balance of \$893.00 as of Dec 2011

2011					
Expenses			Credits		
Meeting Room Rental Fees	Office Supplies	CarStops: benches	Membership Dues	Nu To Yu Community Service	True Value: Spirit \$
180	20	2388	65	388	800
TOTAL			TOTAL:		
\$2588.00			\$1253.00		



Making a difference...together

4th Floor | 625 Fisgard St. PO Box 1000 Victoria BC V8W 2S6 | T 250.360.3000

CRD FINANCE

MAR 13 2012

RECEIVED F 250.360.3000 www.crd.bc.ca

DO NOT MAIL

GRANT IN AID REQUEST FORM (Vendor 900)

TO: MANAGER ADMINISTRATIVE SERVICES
CORPORATE SERVICES DEPARTMENT

DATE: 06/03/2012
(dd/mm/yy)

FROM: David Howe CRD Director

SUBJECT: **REQUEST FOR GRANT IN AID**

Electoral Area: Southern Gulf Islands

Organization for which the Grant in Aid is requested:

Saturna Ecological Education Society (SEES)

Amount Approved: \$ 36000

Tax Code:

Account Assignment:

B/A

G/L

Cost Centre

100082 - JDF _____
100083 - SSI _____
100085 - SGI _____

Requested by: David Howe

Director's Signature

David Howe
Print Name

FINANCE ONLY

Request received and acted upon by:

Signature

Print Name

Date Received (dd/mm/yy)

CRD GRANT-IN-AID APPLICATION FORM

Application Submitted By

Name and Address of Applicant: Saturna Ecological Education Society (SEES)
Boc 145 Saturna Is BC
V0N 2Y0

Contact(s): Judith Rees-Thomas 250 539 5405 _____
(name) (phone) (fax)
judithrt@saturnacan.net
Email address

Contact(s): Wes Knapp 604 873 6602 part time phone 539 3572
(name) (phone) (fax)
twoleos@telus.net
Email address

Application Summary

Project or purpose for which you require assistance: Saturna Ecological Education
Centre (SEEC) Haggis Hollow Camp solar power project

Amount of grant requested \$ 3600

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- NOT being made on behalf of an industrial, commercial, or business undertaking
- NOT available for the personal benefit of any individual, proprietor, member or shareholder

Judith Rees-Thomas
(signature of authorized signatory)

secretary-treasurer, S.E.E. Society
(title)

Judith Rees-Thomas
(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

Saturna Ecological Education Society (SEES) supports ecological education on Saturna which, at this time, is provided through Saturna Ecological Education Centre. SEEC brings high school students to the island for a term at a time, helping keep our local school open, bringing new, young energy to the community, and offers practical benefits via Independent Studies Projects in the community. SEES' support is in volunteer hours, and funds for items not in the School District budget

2. Describe the geographic area that receives services or benefits from your organization.

The immediate benefits are to Saturna Island. We believe that making this type of education available creates future citizens attuned to caring for the earth so the long term benefits are global

3. Is your organization voluntary and non-profit? YES ___ NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

nil

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

SEES was founded in 2007. Membership in the Society is fluid except for 6 official board members and 5 regular attenders of meetings. Over the past year there have been over 50 volunteers associated with SEES working on the Haggis Hollow Camp.

Project / Proposal Profile

1. Assistance is being requested for:

capital project and / or equipment

special event

other purpose (This will be a student Independent Studies Project)

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

The SEEC Camp is off the grid, with power supplied by a bank of batteries
temporarily charged with a gas generator. The project will erect an
array of solar panels and connect them to the battery bank, bringing
the camp's operation in line with the program's focus on sustainability.
It will provide learning for a student mentored by a community member
with alternate power expertise, and provide an Independent Directed
Studies credit. It will also be a demonstration project for the community.

3. Please describe how this proposal will benefit the community.

The Haggis Hollow site is aiming to offer a model of sustainable
living, demonstrating that it is possible to be comfortable and to live
lightly on the land at the same time. Eliminating fossil fuel while making
use of the sun's power sets an example to islanders and to off-island visitors
to the camp. The fact that the project will be designed and implemented
by a high school student may offer inspiration to others .

Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - o total cost of project / proposal,
 - o grants / funding from other sources,
 - o funding contributed by applicant through fund raising activities or other sources of revenue and,
 - o total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
2. Have you applied for a grant / funding from another source(s)? ___ YES NO
If yes, complete the following chart. If no, please explain _____

Name of Grant or Funding Agency	# Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?
 ___ YES NO *If yes, please complete the following chart.*

Year	\$ Amount	Purpose for which assistance was used

4. Does your organization:

- Offer direct financial assistance to individuals or families? ___ Yes No
- Provide services that fall within the mandate of either
a senior government or a local service agency? ___ Yes No
- Provide an opportunity for individuals to make direct
Contributions to the project (e.g., fundraising for the project)? Yes ___ No

Or, is your organization:

part of a Provincial or National fund raising campaign? ___ Yes No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the *Grant-In-Aid - Application Completion Guide* regarding the following:

1. Acknowledgement

2. Reporting

SATURNA ECOLOGICAL EDUCATION CENTRE (SEEC)
HAGGIS HOLLOW CAMP SOLAR POWER PROJECT

Estimated Budget for Project

6 solar panels @ \$600 each \$ 3600

Total \$ 3600

Note: We have previously had some success in negotiating discounted prices for SEEC supplies and our aim would be to lower the cost as much as possible



Making a difference...together

4th Floor | 625 Fisgard St. PO Box 1000 Victoria BC V8W 2S6 | T 250.360.3000 | F 250.360.3023 | www.crd.bc.ca

DO NOT MAIL

GRANT IN AID REQUEST FORM (Vendor 900)

TO: MANAGER ADMINISTRATIVE SERVICES
CORPORATE SERVICES DEPARTMENT

DATE: 20/03/12
(dd/mm/yy)

FROM: Saturna Recreation Centre Society

SUBJECT: **REQUEST FOR GRANT IN AID**
Director - Dave Howe

Electoral Area: Southern Gulf Islands

Organization for which the Grant in Aid is requested:

Saturna Recreation Centre Society

Amount Approved: \$ 2500.00

Tax Code:

Account Assignment:

B/A	G/L	Cost Centre
1001	544000	100082 - JDF _____ 100083 - SSI _____ 100085 - SGI _____

Requested by: David Howe
Director's Signature

David Howe
Print Name

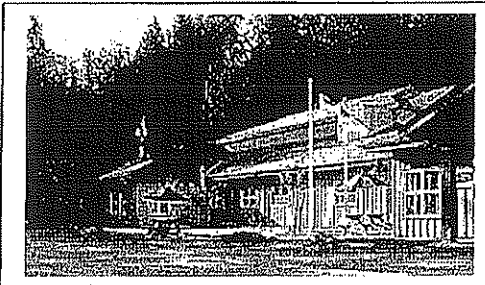
FINANCE ONLY

Request received and acted upon by:

Signature

Print Name

Date Received (dd/mm/yy)



Saturna Recreation Centre Society

104 Harris Rd.,
Saturna Island, British Columbia,
Canada, V0N 2Y0

rec.centre@saturnacan.net

March 16, 2012

David Howe
CRD Director
P.O. Box 1000
Victoria, BC

RE: Grant In Aid Application for Saturna Economic Development Workshop

Dear Mr. Howe,

Sorry for the delay in getting this application for a Grant in Aid to you. We are moving full steam ahead with our Economic Development Workshop on Saturna Island on April 21 and 22. There is much excitement on the Island about the event. People are ready to step up and get involved and try to reverse the economic back-sliding that our community has been experiencing.

Our Saturna Recreation Centre Society has agreed to host the event. It has a vested interest in seeing the Island's economy righting itself thus becoming the sustainable community that it once was. Recently we have lost our Bakery and our Café and our Lodge is closed and our Pub is only open 3 days a week. Most days there is no place to eat on the island. B&B s are struggling because of this. Anyway, our goal is to change all that.

We would appreciate you assistance by way of a grant. I have attached a budget. Our request is for \$5,801.57. However any contribution will help us greatly. We have received \$700 in private donations as well as donations in-kind for our facilitator's accommodation and meals.

If you need further information, please advise.

John Simpson, President, Saturna Recreation Centre Society

CRD GRANT-IN-AID APPLICATION FORM

Application Submitted By

Name and Address of Applicant: _____

Saturna Recreation Society, P.O. Box 171,
Saturna Island, British Columbia, Canada V0N 2Y0

Contact(s): John Simpson _____ 250-539-5789 250-539-5789
(name) (phone) (fax)
jsimpson@genesisgroup.ca
Email address

Contact(s): Linda Cunningham _____
(name) (phone) (fax)
linbev@gmail.com
Email address

Application Summary

Project or purpose for which you require assistance: _____
To help cover costs associated with the Saturna Island Economic Development Conference

Amount of grant requested \$ 5,801.57

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- NOT being made on behalf of an industrial, commercial, or business undertaking
- NOT available for the personal benefit of any individual, proprietor, member or shareholder



(signature of authorized signatory)

President, Saturna Island Recreation Centre Society
(title)

John Simpson

(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

The services provided by the Saturna Rec Centre Society

include provision of recreation facilities and programming; facility for health Centre and Parks Canada.

Hosting weddings, community dinners, meeting facilities and services.

This is the only organization that provides a facility that can host services of this nature on Saturna.

2. Describe the geographic area that receives services or benefits from your organization.

Saturna Island

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

All volunteers.

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

Saturna Recreation Society was established in 1995.

It has a Board of eight volunteers and approximately 100 members.

Project / Proposal Profile

1. Assistance is being requested for:

capital project and / or equipment

special event

other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

The Saturna Recreation Society is hosting the Saturna Island Economic Development Conference.

The waining economy is a concern to our entire community and all of our island's services are in jeopardy.

The Saturna Recreation Society is hosting an event to facilitate the beginning of the development of a Saturna Island Economic Development Strategy.

The sustainability of our community is in danger as more and more of our local businesses are becoming unsustainable.

This will affect every aspect of life and the culture of our community, including the sustainability of the recreation facilities.

3. Please describe how this proposal will benefit the community.

Funding will support an economic development workshop April 21 and 22, 2012 and the subsequent write up of the

Vision, goals and strategies for sustained economic development that will come out of the workshop.

This Economic Development Strategy will provide constructive direction to our community to support its sustainability.

This is critical to the health of our community.

Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - o total cost of project / proposal,
 - o grants / funding from other sources,
 - o funding contributed by applicant through fund raising activities or other sources of revenue and,
 - o total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant / funding from another source(s)? ___ YES NO

If yes, complete the following chart. *If no*, please explain _____

There is not a requirement at this time for additional funds. _____

Name of Grant or Funding Agency	# Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?

 ___ YES NO *If yes*, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used

4. Does your organization:

- Offer direct financial assistance to individuals or families? Yes No
- Provide services that fall within the mandate of either
a senior government or a local service agency? Yes No
- Provide an opportunity for individuals to make direct
Contributions to the project (e.g., fundraising for the project)? Yes No

Or, is your organization:

- part of a Provincial or National fund raising campaign? Yes No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the *Grant-In-Aid - Application Completion Guide* regarding the following:

1. Acknowledgement

2. Reporting

Saturna Recreation Centre Society

Capital Regional District Grant-in-Aid Application Form

Project: Saturna Island Economic Development Conference

Project Budget

Project Expenditure Item	Cost Detail	Individual Cost	Total Cost	Related Contribution	Final Cost
Rec Centre Rental	All Rooms (\$1000/day) Quality White Board and Flip Chart	\$1000/Day	\$2,000	none	\$2,000.00
5 Flip Chart Stands	Stands	\$150	\$750	none	\$750.00
Paper and Supplies	Flip Chart Paper, Markers and Supplies		\$200	none	\$200.00
Facilitator*	\$5000/day (2 workshop days and 2 travel days)	\$20,000	\$20,000	\$18,000 (Donation)	\$2,000
Facilitator Air Travel Costs	Mike Hostetler Travel Costs		\$801.57	\$700.00	\$101.57
Facilitator Accommodations and Meals	Facilitator Accommodations and Meals	Donated	Donated	Donated	\$0.00
Coffee and Snacks for Participants	75 Participants anticipated	\$10/Participant	\$750	none	\$750
TOTALS			\$18,700.00		\$5,801.57

* Facilitator Michael Hostetler, from Johnson School of Business Cornell University. MR. Hostetler is donating 90% of his time.

- [Looking for Travel Insurance?](#) Protect yourself and your family against unforeseen circumstances.
- [Need a hotel in Victoria?](#) Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.
- [Need ground transportation, sightseeing or attractions?](#)
- [Need a car in Victoria?](#) Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: **LPSHZ** **Customer Care**

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
 Mr Michael Joe Hostetler
 mjh35@cornell.edu
 Mobile: 1-607-3421362
 Home: 1-607-2570102

Air Canada
1-888-247-2262

Flight Arrivals and Departures
1-888-422-7533

Online Services

[Manage](#) my booking online (view/change my booking; select seats*).

[Request an upgrade](#)

[Alert me](#) of flight status changes directly to my mobile phone or email.

[Flight Arrivals & Departures](#) - check online if my flight is on time.

[Check-in online](#) and print my boarding pass.

* [Can my booking be changed online?](#)

Additional passenger information is required


Your current flight itinerary includes travel to a country that requires additional passenger information.


We strongly encourage you to provide this information ahead of time from the comfort of your home or office with our secure online form.

PROVIDE PASSENGER INFORMATION

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7401 ¹	Syracuse, Hancock Int'l (SYR) Fri 20-Apr 2012 07:30	Toronto, Pearson Int'l (YYZ) Fri 20-Apr 2012 08:43 - Terminal 1	0	8hr52	BEH	Tango Plus, S	
AC181	Toronto, Pearson Int'l (YYZ) Fri 20-Apr 2012 10:00 - Terminal 1	Vancouver, Vancouver Int'l (YVR) Fri 20-Apr 2012 12:00 - Terminal M	0		320	Tango Plus, S	<input checked="" type="checkbox"/> F
AC8067 ²	Vancouver, Vancouver Int'l (YVR) Fri 20-Apr 2012	Victoria, Victoria Int'l (YYJ) Fri 20-Apr 2012 13:22	0		DH3	Tango Plus, S	

	13:00 - Terminal M						
AC8060 ²	Victoria, Victoria Int'l (YYJ) Tue 24-Apr 2012 10:00	Vancouver, Vancouver Int'l (YVR) Tue 24-Apr 2012 10:23 - Terminal M	0	8hr40	DH1	Tango Plus, S	
AC180	Vancouver, Vancouver Int'l (YVR) Tue 24-Apr 2012 12:00 - Terminal M	Toronto, Pearson Int'l (YYZ) Tue 24-Apr 2012 19:20 - Terminal 1	0		321	Tango Plus, S	 F
AC7402 ¹	Toronto, Pearson Int'l (YYZ) Tue 24-Apr 2012 20:40 - Terminal 1	Syracuse, Hancock Int'l (SYR) Tue 24-Apr 2012 21:40	0		BEH	Tango Plus, S	

 F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Operated by:
¹ Air Canada Express - Air Georgian
² Air Canada Express - Jazz

Passenger Information

1: Mr Michael Joe Hostettler : Adult (16+), Ticket Number: 0142104843360-61			
US Airways - Dividend 1406632		Meal Preference :	None
Miles :			
Credit Card: xxx-xxx-xxx-005		Special Needs:	None
Seat Selection:	AC7401 3B , AC181 19D , AC8067 3D , AC8060 2D , AC180 21D , AC7402 3B		

Purchase Summary

Fare Summary	
Passenger Type	Adult
Departing Flight - <u>Tango Plus</u> (including surcharges and U.S.A Transportation Tax)	360.66
Return Flight - <u>Tango Plus</u> (including surcharges and U.S.A Transportation Tax)	360.66
Sub Total	721.32
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	18.00
U.S Agriculture Fee	5.00
U.S. Flight Segment Tax	22.80
U.S Passenger Facility Charge	4.50
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	2.24
U.S.A Immigration User Fee	7.00
September 11 Security Fee	2.50
<u>Air Travellers Security Charge (ATSC)</u>	12.71
U.S. Federal Customs Fee	5.50
Total airfare and taxes before options (per passenger)	801.57
Number of passengers	1

Total	801.57
RBC Travel Insurance (declined)	0.00
Grand Total - US dollars	\$801.57

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$801.57 (Airfare - per ticket)

Ticket number(s): 0142104843360-61

enRoute City Guide

Victoria

Perched on Vancouver Island's southeastern tip, Victoria is famous for its quirky British traditions, like double-decker tour buses and afternoon tea.



[Read the complete guide](#)



What do you think of our new City Guide feature?

Fare Rules

Departing Flight Syracuse (SYR) To Victoria (YYJ) - **Tango Plus**

Return Flight Victoria (YYJ) To Syracuse (SYR) - **Tango Plus**

- **Changes:**
 - Prior to day of departure - **Change fee** per transaction, per passenger, is \$150 USD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD/USD per direction, per passenger. Same-day flights only.
 - **Same-day standby** is not permitted, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded).
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per transaction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Earn 100% Air Canada Status Miles for Air Canada-operated flights.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Allowance and Fees

Number of bags allowed, maximum size and weight, restricted and prohibited items, sport equipment... Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#).

Carry-on Baggage:

You are entitled to 1 standard item (max. size: 9 in x 15.5 in x 21.5 in) and 1 personal item (max. size: 6



Making a difference...together

4th Floor | 625 Fisgard St. PO Box 1000 Victoria BC V8W 2S6 | T 250.360.3000 | F 250.360.3023 | www.crd.bc.ca

CRD FINANCE

MAR 28 2012

RECEIVED

DO NOT MAIL

GRANT IN AID REQUEST FORM (Vendor 900)

TO: MANAGER ADMINISTRATIVE SERVICES
CORPORATE SERVICES DEPARTMENT

DATE: 28/03/12
(dd/mm/yy)

FROM: David Howe

SUBJECT: **REQUEST FOR GRANT IN AID**

Electoral Area: Southern Gulf Islands

Organization for which the Grant in Aid is requested:

Salish Sea Marmie Rescue Society

Amount Approved: \$ 3500.⁰⁰ - for vessel dock space

Tax Code:

Account Assignment:

B/A

G/L

Cost Centre

100082 - JDF _____
100083 - SSI _____
100085 - SGI _____

Requested by: David Howe

Director's Signature

David Howe
Print Name

FINANCE ONLY

Request received and acted upon by:

Signature

Print Name

Date Received (dd/mm/yy)

Application Submitted by

Name and Address of Applicant:

**Salish Sea Marine Rescue Society
P.O. Box 25, Pender Island, BC V0N 2M0**

Contacts: **Dave Hargreaves**

name

Phone: **250-629-3676**

Fax: N/A

Phone: _____ Fax: N/A

name

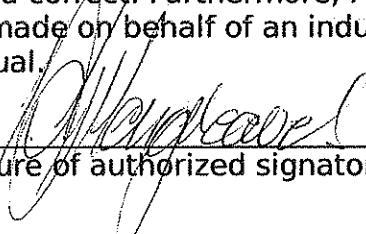
Application Summary

Project or purpose for which you require assistance:

To provide and maintain Rescue vessel safety equipment in good working order and to provide continuation of easily accessible dock space for emergency tasking .

Amount of grant requested **\$5776.96**

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an industrial, commercial, or business undertaking or a private individual.



(signature of authorized signatory)

PRESIDENT

(title)

DAVID HARGREAVES

(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

We are a non-profit Society which is the governing body that maintains and operates the local Canadian Coast Guard Auxiliary, Pacific (CCGA-P) Rescue Vessel #20. Our Rescue Unit provides 24-hour, seven days a week, fast-response marine emergency services throughout the waters and shorelines of the Southern Gulf Islands. We are tasked by the Joint Rescue Coordination Centre in Victoria and receive some funding for the hours we spend on the water. We are also present at community events: Santa Ship, Polar Bear swim, Fall Fair, Orca Day, Grade 8 Boating Basics PCOC Course, and provide Pleasure Craft Courtesy Checks for local boaters as requested. To raise public awareness and answer questions we also staff a table at the summer farmers market.

2. Describe the geographic area that receives services or benefits from your organization.

The waters surrounding North and South Pender Islands, Saturna Island, Mayne Island, and the south-east portion of Galiano Island. Our calls include rescue missions in Navy Channel and Plumper Sound, Active Pass, the Strait of Georgia and to the American border (and beyond if requested), Boundary Pass, and Swanson Channel. We are also on-call in the event of any major airline disaster in the waters off Victoria Airport.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

We are a non-profit Society, registered with the Minister of Finance. There is no remuneration paid to any of our members.

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

We currently have 14 active crew volunteers, 4 of whom are coxswain and 5 additional Society members. Recruitment of new members is ongoing. Our rescue unit has been in operation on Pender Island for more than 10 years and our Society was certified May 3rd 2005.

Project / Proposal Profile

1. Assistance is being requested for:

- capital project and/or equipment
 special event
 other purpose (dock space)

Please describe the proposal for which you are requesting assistance. Attach additional information if required.

Assistance with the purchase of the following:

1. Helmet mount for Night Vision Goggles NE-5001/ NE-6015 P/N 55372
Cost quote: \$320.00
2. Refurbishing of existing night vision goggle NE:5001 (refurbishment is less costly than replacement).
Cost quote: \$90.00
Freight: Shipping to Pender Island BC. Cost quote: \$23.00
Tax (GST only) on #1 & 2 Cost quote: \$51.96
Total cost: \$484.96
3. 2 x Mustang 2 piece Red & Black survival suit.
Cost estimate = \$1792.00
4. Vessel dock space allowing quick response to emergency tasking.
Cost estimate: \$3,500.00

Total cost = \$5776.96

Describe how this proposal will benefit the community.

The refurbished night goggles with the new helmet mount will vastly improve crew ability during night searches. New survival suits are necessary for new crew. Continuation of existing dock space allows for reliable accessible operation of the vessel for taskings and training.

This proposal will directly improve the operational safety of our vessel and crew. With our continued operation, the community benefits in several ways as we provide 24/7 on-call emergency services to boaters within our area. Over the course of the past 12 months we have responded to 22 emergency calls.

We provide free boat courtesy checks to local boaters which alerts them to safety equipment deficiencies on their vessel, ultimately leading to safer waters for all.

The needs identified in this application are in part due to rising operational costs, and Canadian Coast Guard funding limitations.

Funding and Financial Information

1. Attach supporting financial information, ie., budget / financial report. Ensure the following information is clearly itemized:
 - total cost of project / proposal
 - grants / funding from other sources
 - funding contributed by applicant through fund raising activities or other sources of revenue
 - total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from another source(s)? YES NO
If yes, complete the following chart. If not, please comment.

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?

YES NO If yes, complete the following chart.

Year	Amount	Purpose for which assistance was used
2011	\$2,116	Fire extinguishers and flares.

Funding and Financial Information
(Continued)

4. Does your organization:

- (a) Offer direct financial assistance to individuals or families? Yes No
- (b) Provide services that fall within the mandate of either a senior government or a local service agency? Yes No
- (c) Provide an opportunity for individuals to make direct Contributions to the project (e.g., fundraising for the project)? Yes No

Or, is your organization:

- (d) Part of a Provincial or National fund raising campaign? Yes No

The information provided in Section 4 is for data collection purposes.

Don't forget to attach the required financial report.

End of Application