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**Minutes of a Special Meeting of the Electoral Area Services Committee  
Held March 28, 2012 in Room 651 625 Fisgard St., Victoria, BC**

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**Present: Directors:** M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe.  
**Staff:** R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services; S. Santarossa, Corporate Officer (recorder)

The meeting was called to order at 11:32 am.

**1. Approval of Agenda**

It was requested that the agenda be amended to include an additional item: Fees and Charges Update for Utilities within the three Electoral Areas – Bylaw Amendment; and that the 911 Service be considered at the end of the agenda.

**Fees and Charges Update for Utilities Within the Three Electoral Areas**

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the agenda be approved as amended.

**CARRIED**

**2. Fees and Charges Update for Utilities Within the Three Electoral Areas – Bylaw Amendment**

At its March 21, 2012 meeting, the Committee adopted a resolution to forward Bylaw No. 3822 to the Board for approval. D. Lokken advised that the Fulford Water Service Commission met recently to approve their budget and as a result, it is necessary to amend the rates listed on page 3 of Bylaw No. 3822.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre  
That the Electoral Area Services Committee recommends to the Capital Regional District Board that the rates for the Fulford Water Service as listed on page 3 of Bylaw No. 3822, "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 3, 2012", be amended and forwarded to the Board for consideration.

**CARRIED**

**3. Community Economic Development Commission for the Southern Gulf Islands**

D. Lokken spoke to the report.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the Electoral Area Services Committee recommends to the CRD Board:  
That Bylaw No. 3803, "Southern Gulf Islands Community Economic Development Commission Bylaw No. 1, 2012" be introduced and read a first and second time, read a third time and adopted.

**CARRIED**

**4. 2012 Budget – 911 Service**

R. Lapham provided an overview of the 911 service and how it is currently funded by the CRD. He advised that the 2012 request for \$150,000 is to upgrade the current system used for the Electoral Areas so that it is more efficient and consistent with the system used by the municipalities. The upgrades include the automatic distribution of incoming calls, mapping features to identify where the incoming call is coming from and the uniform maintenance of data.

Discussion ensued relative to the cost of the upgrade and the need to consult with the Fire Chiefs.

Staff was asked whether this budget item could be deferred until there has been an opportunity for review and consultation with the Fire Chiefs. R. Lapham advised that while deferring this budget item is possible, it will slow the process down and perhaps result in additional funding in the future.

The Committee agreed to put forward a motion at the upcoming Board meeting to defer Budget 1.914, Electoral Area 911, until the 911 Review recommendations are considered.

**5. Adjournment**

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the meeting be adjourned at 11:55 am.

**CARRIED**

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Chair