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**Minutes of a Meeting of the Electoral Area Services Committee  
Held March 21, 2012 in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present:** **Directors:** M. Hicks (Chair), W. McIntyre (Vice Chair), D. Howe. G. Young (ex officio)  
**Staff:** R. Gutierrez, Manager, Building Inspection; R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services; H. Raines (recorder)

The meeting was called to order at 1:30 pm

**1. Approval of Agenda**

It was requested that the agenda be amended to include an overview on the process for notice on title and an update on the Galiano Island fire budget increase.

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the agenda be approved as amended.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the minutes of the February 15 and 29, 2012 meeting be adopted as previously circulated.

**CARRIED**

**3. Presentations/Delegations – there were no presentations.**

**4. Funding for the North Ganges Village Transportation Management Plan**

R. Lapham spoke to the report.

Director McIntyre amended the motion to include “subject to the remaining funds being available for potential water and/or sewer infrastructure projects.”

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the Electoral Area Services Committee recommends to the CRD Board that it authorize the contribution of \$340,540 from the Salt Spring Island Electoral Area’s Community Works Funds to construct the works identified in the North Ganges Village Transportation Management Plan, subject to the remaining amount of \$163,000 being available for potential water and/or sewer infrastructure projects.

**CARRIED**

**5. Amendment to Bylaw No. 3064, A Bylaw to Establish an Economic Development Commission for the Juan de Fuca Electoral Area (Amending Bylaw No. 3815)**

R. Lapham spoke to the amendment.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the Electoral Area Services Committee recommends to the Capital Regional District Board:

That Bylaw No. 3815, "Juan de Fuca Economic Development Commission Bylaw, 2003 Amendment Bylaw No. 2, 2012" be introduced and read a first and second time, read a third time and adopted.

**CARRIED**

**6. Fees and Charges Update for Utilities Within the Three Electoral Areas**

D. Lokken spoke to the report.

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the Electoral Area Services Committee recommends to the Capital Regional District Board:

- a) That Bylaw No. 3822, cited as "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 3, 2012" be introduced and read a first and second time, read a third time and adopted.
- b) That Bylaw No. 3823, cited as "Southern Gulf Islands and Juan de Fuca Electoral Areas Utilities and Street Lighting Fees and Charges Bylaw No. 1, 2011, Amendment Bylaw No. 2, 2012" be introduced and read a first and second time, read a third time and adopted.

**CARRIED**

**7. Grants-In-Aid**

Directors Hicks and McIntyre gave background on the grants-in-aid.

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the following grants-in-aid applications be endorsed and forwarded to the CRD Board for approval of payment:

- 1) Juan de Fuca Electoral Area Grants-in-Aid as approved by Director Hicks
  - a. Sheringham Point Lighthouse Preservation Society \$ 1,000
- 2) Salt Spring Island Electoral Area Grants-in-Aid as approved by Director McIntyre
  - a. Copper Kettle Community Partnership \$ 3,000
  - b. Salt Spring Water Council Society \$ 3,000

**CARRIED**

**8. New Business**

- a. R. Lapham gave an update on the process for filing a notice on title when someone fails to comply with the building permit process.

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the verbal update be received for information.

- b. D. Lokken spoke to the difference in the Galiano fire service budget.

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the verbal update be received for information.

**9. Pending List**

1. Review of Animal Control Bylaw 1465

**MOVED** by Director Howe, **SECONDED** by Director McIntyre  
That review of the Animal Control Bylaw be removed from the Pending List.

2. File Notice: At staff's request, this item was deferred for another 60 days, while staff continue working with property owners.

**10. Adjournment**

**MOVED** by Director Howe, **SECONDED** by Director McIntyre,  
That the meeting be adjourned at 2:07 pm.

**CARRIED**

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Chair