

**REPORT TO THE ELECTORAL AREA SERVICES COMMITTEE
MEETING OF TUESDAY, MARCH 21, 2012**

SUBJECT **AMENDMENT TO BYLAW NO. 3064, A BYLAW TO ESTABLISH AN ECONOMIC DEVELOPMENT COMMISSION FOR THE JUAN DE FUCA ELECTORAL AREA (AMENDING BYLAW NO. 3815)**

ISSUE

The Juan de Fuca Economic Development Commission (EDC) is proposing to change the commission meeting requirements.

BACKGROUND

In December 2011, the Electoral Area Director met with the EDC members to discuss the 2012 Commission activities. At that meeting it was decided that due to the economic downturn it would be more effective to have two meetings per year to consider funding applications. It was proposed that in spring and fall, a call for funding proposals would be circulated within the community and advertised locally. However, the existing Bylaw No. 3064 requires that the Commission meet six times per year. Staff has prepared a proposed amendment to the bylaw to provide flexibility to the EDC in determining the number of meetings held each year (Appendix 1).

ALTERNATIVES

1. To approve Bylaw No. 3815, "Juan de Fuca Economic Development Commission Bylaw, 2003, Amendment Bylaw No. 2, 2012" to amend Bylaw 3064.
2. To not amend Bylaw 3064.

PUBLIC CONSULTATION IMPLICATIONS

This is an administrative bylaw and therefore does not require public consultation. However, staff has consulted with the Electoral Area Director and discussed the implications of the amendment.

CONCLUSIONS

The EDC would like to consider funding applications at two meetings per year. However, the existing bylaw requires that the Commission meet six times per year. Staff has proposed an amendment to the bylaw that allows for flexibility in the number of meetings required annually.

RECOMMENDATION

That the Electoral Area Services Committee recommends to the Capital Regional District Board:

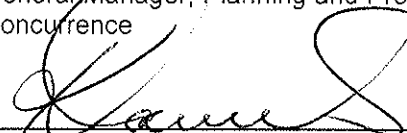
1. That Bylaw No. 3815, "Juan de Fuca Economic Development Commission Bylaw, 2003, Amendment Bylaw No. 2, 2012" be introduced and read a first time and a second time;
2. That Bylaw No. 3815, "Juan de Fuca Economic Development Commission Bylaw, 2003, Amendment Bylaw No. 2, 2012" be read a third time; and
3. That Bylaw No. 3815, "Juan de Fuca Economic Development Commission Bylaw, 2003, Amendment Bylaw No. 2, 2012" be adopted.



June Klassen, MCIP
Manager, Local Area Planning



Robert Lapham, MCIP
General Manager, Planning and Protective Services
Concurrence



Kelly Daniels
Chief Administrative Officer
Concurrence

CAPITAL REGIONAL DISTRICT
BYLAW NO. 3815

A BYLAW TO AMEND BYLAW NO. 3064, "A BYLAW TO ESTABLISH AN ECONOMIC
DEVELOPMENT COMMISSION FOR THE JUAN DE FUCA ELECTORAL AREA"

- A. **WHEREAS** the Capital Regional District Board wishes to amend "A Bylaw to Establish an Economic Development Commission for the Juan de Fuca Electoral Area";
- B. **NOW THEREFORE** the Capital Regional District Board in open meeting assembled, hereby enacts as follows:
 - 1. Bylaw No. 3064 being the "Juan de Fuca Economic Development Commission Bylaw, 2003" is hereby amended as follows:
 - a. Amend Section 8. MEETINGS SCHEDULE AND PROCEDURES
 - i. Delete from item 8 (a) the words "six meetings per year" and replace with the words "at least two meetings per year"
 - 2. This bylaw may be cited as Bylaw No. 3815, "Juan de Fuca Economic Development Commission Bylaw, 2003, Amendment Bylaw No. 2, 2012".

READ A FIRST TIME this	day of	2012
READ A SECOND TIME this	day of	2012
READ A THIRD TIME this	day of	2012
ADOPTED this	day of	2012

CHAIR

CORPORATE OFFICER