



Making a difference...together

Minutes of a Meeting of the Electoral Area Services Committee

Held Wednesday, September 7, 2011

Executive Meeting Room, 6th Floor, 625 Fisgard Street, Victoria, BC

Present: Directors Ken Hancock (Chair), Garth Hendren, Wally Vowles (for Mike Hicks)

Staff: Robert Gutierrez, Diana Lokken, Sonia Santarossa, Travis Whiting and Rosemary Frederiksen (Recorder).

GENERAL BUSINESS

The meeting commenced at 2:38 p.m.

1. Approval of Agenda

MOVED by Director Hendren, **SECONDED** by Alternate Director Vowles,
That the agenda be approved as circulated.

CARRIED

2. Adoption of Minutes

MOVED by Director Hendren, **SECONDED** by Director Hancock,
That the minutes of the August 3, 2011 meeting be adopted as circulated.

CARRIED

3. Presentations/Delegations – None

4. Building Conversion Strata Applications (ST-03-11) for Lot 1, Section 36, Township 13, Renfrew District, Plan 41154 (16981 & 16983 Parkinson Road)

R. Gutierrez provided a brief overview of the application to obtain separate title for each side of an existing two-family dwelling.

MOVED by Alternate Director Vowles, **SECONDED** by Director Hendren,
That it be recommended to the Board that Building Conversion Strata application ST-03-11 for Lot 1, Section 36, Township 13, Renfrew District Plan 41154 be approved.

CARRIED

5. Community Wildfire Protection Plans for Sooke, the Juan de Fuca Electoral Area and Piers Island

T. Whiting addressed the topic of the completed Community Wildfire Protection Plans for the Juan de Fuca Electoral Area and Piers Island.

MOVED by Alternate Director Vowles, **SECONDED** by Director Hendren,
That the Juan de Fuca and Sooke Community Wildfire Protection Plans be received for information.

CARRIED

6. Appointment of Officers Pursuant to Section 200 of the *Local Government Act* and Peace Officers Pursuant to Section 28(3) of the *Offence Act* and in Accordance with Capital Regional District Bylaw No. 2681

MOVED Director Hendren, **SECONDED** by Alternate Director Vowles,
That it be recommended to the Board that, for the purpose of Section 200 of the *Local Government Act* and Section 28(3) of the *Offence Act*, Jordan Carrie, Thomas Barry and Brad Batter be appointed Auxiliary Assistant Bylaw Officers.

CARRIED

7. Fees and Charges Bylaws for Utilities in the Three Electoral Areas and Street Lighting in Port Renfrew

D. Lokken explained that these bylaws are housekeeping amendments and do not reflect an increase in fees and charges.

MOVED by Director Hendren, **SECONDED** by Alternate Director Vowles,
That it be recommended to the Board:

- a) That Bylaw No. 3798, cited as "Salt Spring Island Liquid Waste, Sewer and Water Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 2, 2011" be introduced and read a first and second time, read a third time, and adopted.
- b) That Bylaw No. 3799, cited as "Southern Gulf Islands and Juan de Fuca Electoral Areas Sewer, Water and Street Lighting Fees and Charges Bylaw No. 1, 2011, Amendment Bylaw No. 1, 2011" be introduced and read a first and second time, read a third time, and adopted.

CARRIED

8. Willis Point Fire Protection, Emergency Response and Recreation Service Area Boundary Change

D. Lokken explained that the fire department request to extend the service area boundary to include 100 metres below the high tide water mark would allow for the protection of docks, boats and piers and would bring the Willis Point area in line with other fire service areas in the Capital Regional District.

MOVED by Alternate Director Vowles, **SECONDED** by Director Hendren,
That it be recommended to the Board that Bylaw No. 3766, cited as "Willis Point Fire Protection, Emergency Response and Recreation Service Establishment Bylaw No. 1, Amendment Bylaw No. 3, 2011" be introduced and read a first and second time, and read a third time.

CARRIED

9. Temporary Borrowing Bylaw For Capital Financing (Fulford Water Service)

MOVED by Director Hendren, **SECONDED** by Alternate Director Vowles,
That it be recommended to the Board that Bylaw No. 3806, "Temporary Loan
(Fulford Water Service) Bylaw No. 1, 2011" be introduced and read a first and
second time, read a third time, and adopted.

CARRIED

10. Grants-In-Aid

MOVED by Director Hendren, **SECONDED** by Alternate Director Vowles,
That the following grants-in-aid applications be endorsed and forwarded to the CRD
Board for approval of payment:

- 1) Salt Spring Island Grants-in-Aid as approved by Director Hendren
 - a. Salt Spring Chamber of Commerce \$ 3,600
 - b. Salt Spring Chamber of Commerce \$ 4,000
 - c. Salt Spring Island Water Council Society \$ 3,000

- 2) Southern Gulf Islands Grants-in-Aid as approved by Director Hancock
 - a. Galiano Island Activity Centre Society \$ 1,000

CARRIED

11. New Business – None

12. Pending List

Pending List was discussed and updated.

13. Adjournment

MOVED by Alternate Director Vowles, **SECONDED** by Director Hendren,
That the meeting be adjourned at 2:57 p.m.

Next Meeting

The next meeting will be held Wednesday, October 5, 2011, starting at 1:30 p.m.

CHAIR