



Making a difference...together

Minutes of a Meeting of the Electoral Area Services Committee

Held Wednesday, June 1, 2011

Executive Meeting Room, 6th Floor, 625 Fisgard Street, Victoria, BC

Present: Directors: Ken Hancock (Chair), Mike Hicks (Vice Chair) and Garth Hendren.
Staff: Don Brown, Peggy Dayton, Joshua Frederick, Robert Gutierrez, Robert Lapham, Janette Loveys, Raj Sharma, Sonia Santarossa, Dan Telford and Rosemary Frederiksen (Recorder),

GENERAL BUSINESS

The meeting commenced at 1:30 p.m.

1. Approval of Agenda

MOVED by Director Hendren, **SECONDED** by Director Hicks,
That the agenda be approved as circulated.

CARRIED

2. Adoption of Minutes

MOVED by Director Hicks, **SECONDED** by Director Hendren,
That the minutes of the May 4, 2011 meeting be adopted as circulated.

CARRIED

3. Presentations/Delegations - None

4. Memorandum of Understanding between the Capital Regional District and the District of Sooke

Mr. Lapham reported on the particulars of the Memorandum of Understanding between the Capital Regional District and the District of Sooke and advised that the Memorandum would have to be forwarded to the Board for approval.

MOVED by Director Hicks, **SECONDED** by Director Hendren,
That it be recommended to the Board that the Memorandum of Understanding between the District of Sooke and the Capital Regional District be approved and that the Juan de Fuca Electoral Area Director (Mike Hicks) and the General Manager, Planning and Protective Services (Robert Lapham) be authorized to execute the Memorandum of Understanding.

CARRIED

5. Building Conversion Strata Applications (ST-02-11) for Lot 1, Section 90, Renfrew District, Plan 13664, Except Part in Plan VIP53425 (9261 Invermuir Road)

Mr. Lapham reviewed the report concerning the application to convert the property on Invermuir Road to a Building Strata.

MOVED by Director Hicks, **SECONDED** by Director Hendren,
That it be recommended to the Board that the Building Conversion Strata application ST-02-11 for Lot 1, Section 90, Renfrew District, Plan 13664 except part in Plan VIP53425 be approved, subject to the following condition:

- a) Proof of supply and quantity of potable water for each strata building is provided.

CARRIED

6. Bylaw to Reduce False Alarms in the Southern Gulf Islands Electoral Area

Mr. Brown gave an overview of the false alarm issue on the Southern Gulf Islands and the need to make property owners responsible for false alarms.

MOVED Director Hancock, **SECONDED** by Director Hicks,
That it be recommended to the Board:

- 1) That Bylaw No. 3784, "Southern Gulf Islands Electoral Area False Alarm Reduction Bylaw No. 1, 2011", be introduced and read a first and second time, and read a third time.
- 2) That notice of intent to consider adoption of Bylaw No. 3784 be advertised in the Island Tides newspaper.

CARRIED

7. Proposed Amendment to Bylaw No. 1465, "Animal Regulation and Impounding Bylaw No. 1, 1986"

MOVED by Director Hicks, **SECONDED** by Director Hendren,
That it be recommended to the Board that Bylaw No. 3785, "Animal Regulation and Impounding Bylaw No. 1, 1986, Amendment Bylaw No. 8, 2011", be introduced and read a first and second time, read a third time, and advertised in the Electoral Areas.

CARRIED

8. Construction of the New Salt Spring Island Public Library Building – Award of Contract 11-1689

Director Hicks declared a potential conflict of interest, as two of the bidders were clients, and left the meeting at 1:45 p.m.

Mr. Sharma reviewed the details of the report followed by Mr. Telford who commented on the adequacy of the construction contingency fund.

MOVED by Director Hendren, **SECONDED** by Director Hancock,
That it be recommended to the Board:

- 1) That Contract 11-1689 Salt Spring Island Public Library construction be awarded to Knappett Projects Inc. in the amount of \$5,482,275, including HST.
- 2) That a construction contingency in the amount of \$268,000 for the construction of the Salt Spring Island Public Library building be approved.

CARRIED

Director Hicks returned to the meeting at 1:48 p.m.

9. East Sooke Fire Protection and Emergency Response Capital Reserve Fund Transfer Bylaw

Mr. Sharma reviewed the report.

MOVED by Director Hicks, **SECONDED** by Director Hendren,
That it be recommended to the Board that Bylaw No. 3788, “East Sooke Fire Protection and Emergency Services Capital Reserve Fund Transfer Bylaw No. 1, 2011”, be introduced and read a first and second time, read a third time, and adopted.

CARRIED

10. Temporary Borrowing Bylaw for Capital Financing (Highland and Fernwood Water Service)

MOVED by Director Hendren, **SECONDED** by Director Hicks,
That it be recommended to the Board that Bylaw No. 3787, “Temporary Loan (Highland and Fernwood Water Service) Bylaw No. 1, 2011”, be introduced and read a first and second time, read a third time, and adopted.

CARRIED

11. Grants-in-Aid

MOVED by Director Hendren, **SECONDED** by Director Hicks,
That the following Grants-in-Aid applications be endorsed and forwarded to the CRD Board for approval of payment:

- 1) Salt Spring Island Grants-in-Aid as approved by Director Hendren
 - a. Salt Spring Island Climate Action Council \$ 5,000
 - b. Salt Spring Island Conservancy \$ 1,450

- 2) Southern Gulf Islands Grants-in-Aid as approved by Director Hancock
 - a. Moving Around Pender – Alternative Transportation Society \$ 875
 - b. Mayne Island Conservancy Society \$ 2,000
 - c. Saturna Island Property Owners Association \$ 1,500
 - d. The Galiano Club \$ 5,000

CARRIED

12. New Business - None**13. Pending List**

Pending List was discussed and updated.

14. Adjournment

The meeting adjourned at 1:57 p.m.

Next Meeting

The next meeting will be held Wednesday, July 6, 2011, starting at 1:30 p.m.

CHAIR